



# हरियाणा केंद्रीय विश्वविद्यालय

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़- 123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh-123031 (Haryana)

No: CUH/2025/Estt.Sec./T/518

Date: 26.06.2025

### अधिसूचना / NOTIFICATION

यह सूचित किया जाता है कि अनुकंपा नियुक्ति योजना को विश्वविद्यालय की कार्य परिषद की 63वीं बैठक में दिनांक 30.05.2025 को पारित संकल्प संख्या 63.8 के माध्यम से अनुमोदित किया गया है, उक्त संलग्नक संलग्न किया गया है।

यह सभी संबंधितों की जानकारी एवं आवश्यक कार्रवाई हेतु जारी की जाती है।

It is notified that the Compassionate Appointment Scheme has been approved vide Resolution No. 63.8 passed in the 63rd meeting of the Executive Council of the University, held on dated 30.05.2025. The same is enclosed herewith.

This is issued for the information and necessary action of all concerned.

उप-कुलसचिव (स्था.) / Deputy Registrar (Estt.)

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. सभी संबंधित /All Concerned
2. सहायक कुलसचिव, शैक्षणिक एवं परिषद शाखा (कार्यकारी परिषद, हर्केवि की अगली बैठक में रिपोर्टिंग के लिए) /Assistant Registrar, Academic & Council Branch (for reporting in the next meeting of the Executive Council, CUH)
3. कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ), हर्केवि / Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH
4. कुलसचिव कार्यालय, (कुलसचिव महोदय के सूचनार्थ), हर्केवि /Office of the Registrar (for kind information of Registrar), CUH
5. कार्यालय प्रतिलिपि/ Office Copy

सहायक कुलसचिव (स्था.)/ Assistant Registrar (Estt.)





# हरियाणा केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA (NAAC ACCREDITED 'A' GRADE UNIVERSITY)

## **SCHEME FOR COMPASSIONATE APPOINTMENT**

The Central University of Haryana, located in Jant-Pali, Mahendergarh, Haryana has established its policy for Compassionate Appointments in accordance with the Office Memorandum F.No. 14014/1/2022-Estt. (D) dated August 2, 2022 issued by the Department of Personnel and Training (DOPT), Ministry of Personnel, Public Grievances and Pensions, Government of India. This policy incorporates some marginal modifications to better align with the specific needs and context of the University Employees.

### 1. **OBJECT**

The object of the Scheme is to grant appointment on compassionate grounds to a dependent family member of regular employee of the Central University of Haryana dying in harness or who is retired on medical grounds, thereby leaving his family in penury and without any means of livelihood, to relieve the family of the University Employee (Regular) concerned from financial destitution and to help it get over the emergency. By offering this support, the Scheme seeks to help families navigate the crisis and restore their financial stability in the wake of their loss.

*[Para 1 of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*

### 2. **TO WHOM APPLICABLE**

To a dependent family member of a regular employee of the Central University of Haryana who-

- (a) dies while in service (including death by suicide); or
- (b) is retired on medical grounds under Rule 2 of the CCS (Medical Examination) Rules 1957 or the corresponding provision in the Central Civil Service Regulations before attaining the age of 55 years (57 years for erstwhile Group 'D' Employees); or



- (c) is retired on medical grounds under Rule 38 of the CCS(Pension) Rules, 1972 or the corresponding provision in the Central Civil Service Regulations before attaining the age of 55 years (57 years for erstwhile Group 'D' Employees).

**Note-I "Dependent Family Member" means**

(a) Spouse; or

(b) son (including adopted son); or

(a) daughter (including adopted daughter); or

(b) brother or sister in the case of unmarried University Employee

--who was wholly dependent on the University Employee at the time of his/her death in harness or retirement on medical ground, as the case may be.

**Note-II "University Employee"** for the purpose of these instructions means a University Employee appointed on regular basis and not one working on daily wage or casual or apprentice or ad-hoc or on contract or re-employment basis.

**Note-III "Service"** includes extension in service (but not re-employment) after attaining the normal age of retirement in civil post.

**Note-IV "Re-employment"** does not include employment of ex-serviceman before the normal age of retirement in a civil post.

*[Para 2 of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*

**3. AUTHORITY COMPETENT TO MAKE COMPASSIONATE APPOINTMENT**

The Appointing Authority of Group C Employees of University based on the recommendations made by a three-member Committee constituted



[as mentioned at Clause-14 (viii)] for the purpose and with due approval of the Vice-Chancellor/Executive Council.

4. **POSTS TO WHICH SUCH APPOINTMENTS CAN BE MADE**

Group 'C' posts against the direct recruitment quota.

*[Para 4 of DOPT O.M. No. 14014/02/2012-Estt. (D) dated 16.01.2013]*

5. **ELIGIBILITY**

- (a) The family is indigent and deserves immediate assistance for relief from financial destitution; and
- (b) Applicant for compassionate appointment should be eligible and suitable for the post in all respects under the provisions of the relevant Recruitment Rules.

*[Para 5 of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*

6. **EXEMPTION**

Compassionate appointments are exempted from observance of the Recruitment Procedure.

7. **RELAXATIONS**

(a) **Age Limit**

Upper age limit could be relaxed wherever found to be necessary. The lower age limit should, however, in no case be relaxed below 18 Years of age.

**Note-I-** Age eligibility shall be determined with reference to the date of application and not the date of appointment.

**Note-II-** Authority Competent to take a final decision for making compassionate appointment in a case shall be competent to grant relaxation of upper age limit also for making such appointment.

*[Para 6 B of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*



**(b) Minimum Qualification**

The University may consider recruiting persons not immediately meeting the minimum educational standards. The University may engage them as trainees who will be given the regular pay bands and grade pay only on acquiring the minimum qualification prescribed under the recruitment rules. The emoluments of these trainees, during the period of their training and before they are absorbed in the University as employees, will be equal to the lowest/first cell (minimum) of Pay Level-1 Rs. 18,000-56,900 (pre-revised -1S pay band). In addition, they will be granted all applicable Allowances, like Dearness Allowances, House Rent Allowances and Transport Allowances at the admissible rates. The same shall be calculated on the minimum of Pay Level-1. The period spent in Pay Level-1 by the future recruits will not be counted as service for any purpose as their regular service will start only after they are appointed in the Group 'C' post after acquiring minimum educational qualifications. The pay of those governed by the 1S scale under 6th CPC Pay Rules may be revised by using the Fitment Factor of 2.57 for placement in Level-1 in conformity with the Rule 7 of the CCS (RP) Rules, 2016. All pre-revised pay stages lower than pre-revised pay of Rs.7,000 in the pre-revised scale shall not be considered for determining the benefit of bunching, on the same lines as has been clarified by Department of Expenditure's O.M dated 03.08.2017 on application of the benefit on account of bunching. This will be effective from 01.01.2016.

*[Para 1 of O.M. No.14014/2/2009-Estt.(D) dated 11.12.2009 and  
Para 2 of O.M. No.14014/2/2009-Estt.(D) dated 09.10.2017]*

**(c) Exemption from passing Typing Test for LDC (Lower Division Clerk)**

In the matter of exemption from the requirement of passing the typing test, those appointed on compassionate grounds to the post of Lower Division Clerk will clear typing test in six months times, extendable upto maximum of two years with the permission of the Competent Authority.



No increment will be given unless he/she clears the typing test. Standard Typing Speed will be followed.

**(d) Educational Qualifications of Widow**

In case of appointment of a widow not fulfilling the requirement of educational qualification, against the post of MULTI TASKING STAFF, she will be placed in minimum of Pay Level-1 directly without insisting on fulfillment of educational qualification norms, provided the appointing authority is satisfied that the duties of the post against which she is being appointed can be performed with help of some on-the-job training. This dispensation is to be allowed for appointment on compassionate ground against the post of MULTI TASKING STAFF only.

*[Para 2 of O.M. No.14014/2/2009-Estt. (D) dated 03.04.2012]*

**8. DETERMINATION/AVAILABILITY OF VACANCIES**

- a. Appointment on compassionate grounds should be made only on regular basis and that too only if regular vacancies meant for that purpose are available.
- b. Compassionate appointments can be made upto a maximum of 5% of vacancies falling under direct recruitment quota in any Group 'C' post. The appointing authority may hold back upto 5% of vacancies in the aforesaid categories to be filled by direct recruitment or otherwise so as to fill such vacancies by appointment on compassionate grounds. A person selected for appointment on compassionate grounds should be adjusted in the recruitment roster against the appropriate category viz SC/ST/OBC/General depending upon the category to which she/he belongs. For example, if she/he belongs to SC category, she/he will be adjusted against the SC reservation point, if she/he is ST/OBC, she/he will be adjusted against ST/OBC point and if she/he belongs to General category, she/he will be adjusted against the vacancy point meant for General category.



- c. While the ceiling of 5% for making compassionate appointment against regular vacancies should not be circumvented by making appointment of dependent family member of University Employee on casual/daily wage/ad-hoc/contract basis against regular vacancies, there is no bar to considering her/him for such appointment if she/he is eligible as per the normal rules/orders governing such appointments
- d. The ceiling of 5% of direct recruitment vacancies for making compassionate appointment should not be exceeded by utilising any other vacancy e.g. sports quota vacancy.

*[Para 7 of O.M. No.14014/02/2012-Estt. (D) dated 16.01.2013]*

- e. The Committee constituted for considering a request for appointment on compassionate grounds should limit its recommendation to appointment on compassionate grounds only in a really deserving case and only if vacancy meant for appointment on compassionate grounds are available within a year in the University that too within the ceiling of 5% of vacancies falling under DR quota in Group 'C' posts.

*[Para 1 of O.M.No.14014/18/2000-Estt.(D) dated 22.06.2001]*

- f. Calculation of vacancies by grouping of posts- Grouping of various posts in Group-C for the purpose of calculation of vacancies for appointment on compassionate ground is allowed. Consequently, Group-C posts in which there are less than 20 direct recruitment vacancies in a recruitment year may be grouped together and out of the total number of vacancies, 5% may be filled on compassionate grounds subject to the condition that appointment on compassionate grounds in any such post should not exceed one. For the purpose of calculation of vacancies for compassionate appointment, fraction of a vacancy either half or exceeding half but less than one may be taken as one vacancy.

*[Para 2 and 3 of O.M. No. 14014/24/1999-Estt.(D) dated 28.12.1999]*

- g. Liberalized method of calculation of vacancies - The University may apply a more liberalized method of calculation of vacancies under 5%



quota for compassionate appointment. The University, for the purpose of these instructions, is defined as an organization where no vacancy for compassionate appointment could be located under 5% quota for the last 3 years. The University may add up the total of DR vacancies in Group 'C' and erstwhile Group 'D' posts (excluding technical posts) arising in each year for 3 or more preceding years and calculate 5% of vacancies with reference to the grand total of vacancies of such years, for locating one vacancy for compassionate appointment. This is subject to the condition that no compassionate appointment was/has been made by the University during 3 years or number of years taken over and above 3 years for locating one vacancy under 5% quota.

*[Para 4 of O.M. No. 14014/3/2005-Estt.(D) dated 09.10.2006]*

- h. The compassionate appointment can also be made against technical 'posts' at Group 'C' and erstwhile Group 'D' level. The 5% quota of vacancies will be calculated on the basis of total DR vacancies arising in a year in the technical posts.

*[Para 2 of O.M. No. 14014/3/2005-Estt(D) dated 19.01.2007]*

**9. TIME LIMIT FOR CONSIDERING APPLICATIONS FOR COMPASSIONATE APPOINTMENT:**

Any application for compassionate appointment is to be considered without any time limit and decision taken on merit i.e. Point Based Criteria for considering and recommending for appointment on compassionate ground in each case. All cases of Compassionate Appointment will be kept in order of merit (Point Based Criteria) and year of Death of the deceased employee for consideration subject to availability of posts in future.

**10. BELATED REQUESTS FOR COMPASSIONATE APPOINTMENT**

- (a) Request for compassionate appointment even where the death or retirement on medical grounds of a University employee took place long back, say five years or so, can be considered. While considering such



belated requests, it should, however, be kept in view that the concept of compassionate appointment is largely related to the need for immediate assistance to the family of the University Employee in order to relieve it from economic distress. The very fact that the family has been able to manage somehow all these years should normally be taken as adequate proof that the family had some dependable means of subsistence. Therefore, examination of such cases would call for a great deal of circumspection. The decision to make appointment on compassionate grounds in such cases may, therefore, be taken only at the level of a Committee constituted in this regard.

- (b) Whether a request for compassionate appointment is belated or not may be decided with reference to the date of death or retirement on medical ground of a University Employee and not the age of the applicant at the time of consideration.
- (c) The onus of examining the penurious condition of the dependent family will rest with the authority making compassionate appointment.

[Para 9 of O.M. No.14014/02/2012-Estt. (D) dated 16.01.2013 and  
Para 4 of O.M No.14014/3/2011-Estt.(D) dated 26.07.2012]

#### **11. WIDOW APPOINTED ON COMPASSIONATE GROUNDS GETTING REMARRIED**

A widow appointed on compassionate grounds will be allowed to continue in service even after re-marriage.

*[Para 9 of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*

#### **12. WHERE THERE IS AN EARNING MEMBER**

- (a) In deserving cases even where there is already an earning member in the family, a dependent family member may be considered for compassionate appointment with prior approval of the Vice-Chancellor concerned who, before approving such appointment, will satisfy himself that grant of compassionate appointment is justified having regard to



number of dependents, assets and liabilities left by the University Employee, income of the earning member as also his liabilities including the fact that the earning member is residing with the family of the University Employee and whether he should not be a source of support to other members of the family.

- (b) In cases where any member of the family of the deceased or medically retired University Employee is already in employment and is not supporting the other members of the family of the University Employee, extreme caution has to be observed in ascertaining the economic distress of the members of the family of the University Employee so that the facility of appointment on compassionate ground is not circumvented and misused by putting forward the ground that the member of the family already employed is not supporting the family.

*[Para 10 of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*

### **13. MISSING UNIVERSITY EMPLOYEE**

Cases of missing University Employee are also covered under the scheme for compassionate appointment subject to the following conditions: -

- (a) A request to grant the benefit of compassionate appointment can be considered only after a lapse of at least 2 years from the date from which the University Employee has been missing, provided that:
- (i) an FIR to this effect has been lodged with the Police,
  - (ii) the missing person is not traceable, and
  - (iii) the Competent Authority feels that the case is genuine;
- (b) This benefit will not be applicable to the case of a University Employee:
- (i) who had less than two years to retire on the date from which he has been missing; or
  - (ii) who is suspected to have committed fraud, or suspected to have joined any terrorist organisation or suspected to have gone abroad.



- (c) Compassionate appointment in the case of a missing University Employee also would not be a matter of right as in the case of others and it will be subject to fulfillment of all the conditions, including the availability of vacancy, laid down for such appointment under the scheme;
- (d) While considering such a request, the results of the Police investigation should also be taken into account; and
- (e) A decision on any such request for compassionate appointment should be taken only at the level of the Vice-Chancellor.

#### 14. **PROCEDURE**

- (a) The nominated Welfare Officer or a Senior officer may be deputed to meet the family members of the deceased University Employee and apprise them of the terminal benefits available to the family. This may be done at the earliest possible, preferably, within 30 days of death.
- (b) In case it is observed by the nominated Welfare Officer/Senior Officer that the condition of the family of the deceased University Employee is indigent, the family should also be apprised of the scheme for compassionate appointment.
- (c) In such cases, the nominated Welfare Officer/Senior Officer would assist the family member of the deceased University Employee in applying for appointment on compassionate grounds. The application should be made in the format prescribed as in **Annexure-I**. All assistance should be extended to enable such family member to fill the Application Form for compassionate appointment. The applicant should be advised in person about the requirements and formalities to be completed by him/her. The Applicant should also be given detailed information of the posts to which they can apply.
- (d) The Administration shall satisfy itself regarding the correctness of the details entered in the application form and family income and other details computed for processing the application. During scrutiny, if any



additional details or information, having a bearing on the case, emerge, the same should be added as supplementary note to the application.

- (e) Every application found to be in order, should be acknowledged by assigning a unique registration number. All pending applications should also be assigned unique registration number. This may be done within 2 to 3 weeks of time. Once a unique registration number has been assigned to an application, the applicant, including those whose applications are pending, may be informed through email or other forms of communication (including digital modes of communication) of their Unique Application Registration Number.
- (f) While informing the applicants of the registration number of their application, they may also be informed of the number of vacancies likely to be available to be filled on compassionate grounds. They may also be provided with a copy of the point based merit system.
- (g) To consider the various applications and to recommend individual applicant for grant of compassionate appointment, a Committee, comprising three members (one Chairman and two Members), may be constituted. The Committee may be chaired by an Officer not below the rank of Registrar or Officers of equivalent rank in the University. The following will be composition of the Committee:
  1. Registrar / Officers of equivalent or higher rank to the Registrar-Chairperson
  2. Nominated Welfare Officer or Other Senior Officer -Member
  3. Joint Registrar (Estt.)/ Deputy Registrar (Estt.) / Assistant Registrar (Estt.)-Convener
- (h) The Committee may preferably meet once in a year, to consider all fresh requests received in the last calendar year, in addition to pending applications. In case large number of applications are received during the calendar year, the Committee may meet twice or more to consider the applications.



- (i) Prior to every meeting of the Committee, the applicants whose applications are being considered, should be informed, through email or other forms of communication (including digital modes of communication), of the number of vacancies in each grade for which they are being considered as also the date the Committee is due to meet to consider their application. However, the applicant(s) would not be required to have any personal interaction, either with the administration or the Committee and that the applicants may not be asked to be present during the meeting of the Committee.
- (j) Every valid application shall be assessed strictly on the basis of the point based merit system formulated/adopted by the University.
- (k) The Committee should make its recommendation for appointment on compassionate ground as per the total points obtained by each applicant, under the applicable point based merit system.
- (l) The result of each round of selection should be communicated to the applicants. The points awarded against each parameter alongwith total merit points earned, should be provided to the applicants through email or other forms of communication.
- (m) The minutes of each meeting of the Committee including the merit points earned by each applicant should also be placed, within a period of three weeks from the date of meeting of the Committee, in public domain, on the website of the University for Information of all concerned.
- (n) Recommendations of the Committee should be placed before the Competent Authority for consideration and approval. If the Competent Authority disagrees with the recommendations of the Committee, the case may be referred to the next higher authority for a decision.

[O.M No.43019/9/2019-Estt.(D) dated 23.08.2021]



**15. UNDERTAKING FOR MAINTENANCE OF THE FAMILY OF THE DECEASED EMPLOYEE**

A person appointed on compassionate grounds under the scheme should give an undertaking in writing (as in Annexure-I) that he/she will maintain the other family members who were dependent on the University Employee in question, properly and in case it is proved subsequently (at any time) that the family members are being neglected or are not being maintained properly by him/her, his/her appointment may be terminated forthwith. It has been decided that it should be incorporated as one of the additional conditions in the offer of appointment applicable only in the case of appointment on compassionate grounds.

*[Para 1 of O.M No.14014/16/1999-Estt.(D) dated 20.12.1999]*

**16. POINT BASED MERIT CRITERIA**

- (a) The point criteria to be followed for considering and recommending the cases for appointment on compassionate grounds covering various attributes/parameters viz. (i) monthly family pension (ii) terminal benefits (DCRG, GPF, Leave Encashment, DGEGIS, pension commutation etc.) (iii) monthly income of earning members of the family or income from property (iv) immovable property in the name of the govt. servant or any of his dependent (v) no of dependents (vi) no of unmarried/divorce daughters (vii) no of minor children (viii) remaining service of the deceased govt. servant and (ix) applicant being physically handicapped/disabled dependent daughter(s), Physically/Mentally Challenged and Chronic disease case (x) Liabilities i.e. bank loan, borrowings etc.
- (b) The details of the Relative Merit Point Assessment on 100 Point Scale for compassionate appointment is given in OM No.-12012/01/2021-Ad.I-dated 6<sup>th</sup> April, 2022, issued by Cabinet Secretariat, Rastrapati Bhavan.



- (c) The Proforma as in OM No.-12012/01/2021-Ad.I-dated 6<sup>th</sup> April, 2022 issued by Cabinet Secretariat, Rastrapati Bhavan may be used by Committee for ascertaining necessary information and processing the cases of compassionate appointment.
- (d) An application for appointment on compassionate grounds should be considered in the light of the University Policy and instructions issued from time to time by the Department of Personnel and Training (Establishment Division) on the subject by a committee constituted for the purpose. The applicant may also be granted personal hearing by the Committee, if necessary, for better appreciation of the facts of the case.
- (e) Recommendation of the Committee should be placed before the Appointing Authority of Group C for decision.
- (f) While applying point based merit scheme, as mentioned in OM No.-12012/01/2021-Ad.I-dated 6<sup>th</sup> April, 2022, if situation arises that some candidates secure equal marks in merit and cadre controlling authority is unable to decide the merit of such candidates, in such cases the tie-breaking factor can be income available per dependent i.e. total of first three financial parameter prescribed in OM No.-12012/01/2021-Ad.I-dated 6<sup>th</sup> April, 2022 (pension annualized), total terminal benefits and income of earning members and income from property) divided by total number of dependents. The lesser the per dependent available income, the higher the rank amongst the applicants whose scores had a tie.
- (g) In case of tie even after applying the factor of per dependent available income, then the left over service of University Employee may be taken into account.

**17. REQUEST FOR CHANGE IN POST/PERSON**

When a person has been appointed on compassionate grounds to a particular post, the set of circumstances, which led to such appointment, should be deemed to have ceased to exist. Therefore, -



- (a) he/she should strive in his/her career like his/her colleagues for future advancement and any request for appointment to any higher post on considerations of compassion should invariably be rejected.
- (b) an appointment made on compassionate grounds cannot be transferred to any other person and any request for the same on considerations of compassion should invariably be rejected.

*[Para 14 of DOPT O.M. No. 14014/6/94-Estt. (D) dated 09.10.1998]*

#### 18. **SENIORITY**

A person appointed on compassionate ground in a particular year may be placed at the bottom of all the candidates recruited/appointed through direct recruitment, promotion etc. in that year and seniority will be governed as per Cadre Recruitment Rules/Rules for Seniority.

#### 19. **TERMINATION OF SERVICE**

The compassionate appointments can be terminated on the ground of noncompliance of any condition stated in the offer of appointment after providing an opportunity to the compassionate appointee by way of issue of show cause notice asking him/her to explain why his/her services should not be terminated for non-compliance of the condition(s) in the offer of appointment and it is not necessary to follow the procedure prescribed in the Disciplinary Rules/Temporary Service Rules for his purpose.

In order to check its misuse, it has also been decided that this power of termination of services for non-compliance of the condition(s) in the offer of compassionate appointment should vest only with the Disciplinary Authority as per Ordinance-V (B).

#### 20. **GENERAL GUIDELINES**

- (a) Appointments made on grounds of compassion should be done in such a way that persons appointed to the post do have the essential



educational and technical qualifications and experience required for the post consistent with the requirement of maintenance of efficiency of administration.

- (b) It is not the intention to restrict employment of a family member of the deceased or medically retired (erstwhile) Group 'D' University Employee to a erstwhile Group 'D' post only. As such, a family member of such erstwhile Group 'D' University Employee can be appointed to a Group 'C' post for which he/she is educationally qualified, provided a vacancy in Group 'C' post exists for this purpose.
- (c) An application for compassionate appointment should, however, not be rejected merely on the ground that the family of the University Employee has received the benefits under the various welfare schemes while considering a request for appointment on compassionate ground balanced and objective assessment of the financial condition of the family has to be made taking into account its assets and liabilities (including the benefits received under the various welfare schemes mentioned above) and all other relevant factors such as the presence of an earning member, size of the family, ages of the children and the essential needs of the family, etc.
- (d) Requests for compassionate appointment consequent on death or retirement on medical grounds of erstwhile Group 'D' Staff may be considered with greater sympathy by applying relaxed standards depending on the facts and circumstances of the case.
- (e) Any request to increase the upper age-limit of 55 years for retirement on medical grounds prescribed in para 2(A) (b) and above in respect of Group 'A'/'B'/'C' University Employees and to bring it at par with the upper age-limit of 57 years prescribed therein for erstwhile Group 'D' University Employees on the ground that the age of retirement has recently (May, 1998) been raised from 58 years to 60 years for Group 'A'/'B'/'C' University Employees (which is at par with the age of retirement of 60 years applicable to erstwhile Group 'D' University Employees) or on any other ground should invariably be rejected so as



to ensure that the benefit of compassionate appointment available under the scheme is not misused by seeking retirement on medical grounds at the fag end of one's career and also keeping in view the fact that the higher upper age-limit of 57 years has been prescribed therein for erstwhile Group 'D' University Employees for the reason that they are low paid University Employees who get meagre invalid pension in comparison to others.

*[Para 18 of O.M. No. 14014/02/2012-Estt(D) dated 16.01.2013]*

## 21. **IMPORTANT COURT JUDGEMENTS**

The ruling contained in the following judgements may also be kept in view while considering cases of compassionate appointment: -

- (a) The Supreme Court in its judgement dated April 8, 1993 in the case of Auditor General of India and others vs. G. Ananta Rajeswara Rao [(1994) 1 SCC 192] has held that appointment on grounds of descent clearly violates Article 16(2) of the Constitution; but if the appointment is confined to the son or daughter or widow of the University Employee who died in harness and who needs immediate appointment on grounds of immediate need of assistance in the event of there being no other earning member in the family to supplement the loss of income from the bread winner to relieve the economic distress of the members of the family, it is unexceptionable.
- (b) The Supreme Court's judgement dated May 4, 1994 in the case of Umesh Kumar Nagpal vs. State of Haryana and others [JT 1994(3) S.C. 525] has laid down the following important principles in this regard:
  - (i) Only dependents of an employee dying in harness leaving his family in penury and without any means of livelihood can be appointed on compassionate ground.
  - (ii) The posts in Group 'C' and 'D' (formerly Class III and IV) are the lowest posts in non-manual and manual categories and hence they alone can be offered on compassionate grounds and no other post



i.e. in the Group 'A' or Group 'B' category is expected or required to be given for this purpose as it is legally impermissible.

- (iii) The whole object of granting compassionate appointment is to enable the family to tide over the sudden crisis and to relieve the family of the deceased from financial destitution and to help it get over the emergency.
  - (iv) Offering compassionate appointment as a matter of course irrespective of the financial condition of the family of the deceased or medically retired University Employee is legally impermissible.
  - (v) Neither the qualifications of the applicant (dependent family member) nor the post held by the deceased or medically retired University Employee is relevant. If the applicant finds it below his dignity to accept the post offered, he is free not to do so. The post is not offered to cater to his status but to see the family through the economic calamity.
  - (vi) Compassionate appointment cannot be granted after lapse of a reasonable period and it is not a vested right which can be exercised at any time in future.
  - (vii) Compassionate appointment cannot be offered by an individual functionary on an ad-hoc basis.
- (c) The Supreme Court has held in its judgement dated February 28, 1995 in the case of the Life Insurance Corporation of India vs. Mrs Asha Ramchandra Ambekar and others [JT 1994(2) S.C. 183] that the High Courts and Administrative Tribunals cannot give direction for appointment of a person on compassionate grounds but can merely direct consideration of the claim for such an appointment.
- (d) The Supreme Court has ruled in the cases of Himachal Road Transport Corporation vs. Dinesh Kumar [JT 1996 (5) S.C. 319] on May 7, 1996 and Hindustan Aeronautics Limited vs. Smt A. Radhika Thirumalai [JT 1996 S.C. 197] on October 9, 1996 that appointment on compassionate grounds can be made only if a vacancy is available for that purpose.



- (e) The Supreme Court has held in its judgement in the case of State of Haryana and others vs. Rani Devi and others [JT 1996(6) S.C. 646] on July 15, 1996 that if the scheme regarding appointment on compassionate ground is extended to all sorts of casual, ad-hoc employees including those who are working as Apprentices, then such scheme cannot be justified on Constitutional grounds.
- (f) The Hon'ble Supreme Court in its judgment dated 05.04.2011 in Civil Appeal No. 2206 of 2006 filed by Local Administration Department vs. M. Selvanayagam @ Kumaravelu has observed that "an appointment made many years after the death of the employee or without due consideration of the financial resources available to his/her dependents and the financial deprivation caused to the dependents as a result of his death, simply because the claimant happened to be one of the dependents of the deceased employee would be directly in conflict with Articles 14 & 16 of the Constitution and hence, quite bad and illegal. In dealing with cases of compassionate appointment, it is imperative to keep this vital aspect in mind"

[Para 19 of O.M. No. 14014/02/2012-Estt(D) dated 16.01.2013 and  
Para 1 of O.M. No. 14014/3/2011-Estt.(D) dated 26.07.2012]

22. Notwithstanding anything stated in this Policy, for any unforeseen issue arising, and not covered by this Policy, or in the event of difference in interpretation, the matter may be referred to the Executive Council for appropriate decision.

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## ANNEXURE-I

### PROFORMA REGARDING EMPLOYMENT OF DEPENDENTS OF UNIVERSITY EMPLOYEE DYING WHILE IN SERVICE/RETIRED ON INVALID PENSION

#### PART-A

- I. a. Name of the University Employee (Deceased/retired on medical ground) : .....
- b. Designation of the University Employee : .....
- c. Whether it is MTS or other (erstwhile Group-D) or Not : .....
- d. Date of Birth of the University Employee : .....
- e. Date of death/retirement on medical ground : .....
- f. Total length of service rendered : .....
- g. Whether permanent or temporary : .....
- h. Whether belonging to SC/ST/OBC : .....
- II. (a) Name of the candidate for appointment : .....
- (b) His/Her relationship with the University Employee : .....
- (c) Date of Birth : .....
- (d) Educational Qualifications : .....
- (e) Whether any other dependent family member has been appointed on Compassionate grounds : .....
- III. Particulars of total assets left including amount of : .....
- (a) Family Pension : .....
- (b) D.C.R. Gratuity : .....
- (c) G.P.F. Balance : .....
- (d) Life Insurance Policies (Including Postal Life Insurance) : .....
- (e) Moveable and Immovable properties & annual income earned therefrom by the family : .....
- (f) C.G.E. Insurance amount : .....
- (g) Encashment of leave : .....
- (h) Any other assets : .....
- Total** : .....
- IV. Brief particular of liabilities, if any : .....



V. Particulars of all dependent family members of the University Employee (if some are employed, their income and whether they are living together or separately) :

Sr. No.	Name(s)	Relationship with Govt. servant	Age	Address	Employed or not if employed particulars of employment and emoluments

#### VI. Declaration/Undertaking

1. I hereby declare that the facts given by me above are, to the best of my knowledge, correct. If any of the facts herein mentioned are found to be incorrect or false at a future date, my services may be terminated.
2. I hereby also declare that I shall maintain properly the other family members who were dependent on the University Employee mentioned against 1(a) of Part-A of this form and in case it is proved at any time that the said family members are being neglected or not being properly maintained by me, my appointment may be terminated

Date:

Signature of the candidate

Name : .....

Address : .....

.....

Mobile : .....

Email ID : .....



**PART-B**

**(TO BE FILLED BY OFFICE IN WHICH EMPLOYMENT IS PROPOSED)**

- I. a. Name of the candidate for Appointment : .....
- b. His/Her relationship with the University Employee : .....
- c. Age (date of birth), education qualification and experience, if any : .....
- d. Post (Group C) which employment is Proposed : .....
- e. Whether there is vacancy in that post within the ceiling of 5% prescribed under the scheme of compassionate appointment : .....
- f. Whether the post to be filled is included in the Central Secretariat Clerical Service or not : .....
- g. Whether the relevant Recruitment Rules provide for direct recruitment : .....
- h. Whether the candidate fulfils the requirements of the Recruitment Rules for the post : .....
- i. Apart from waiver of observance of the Recruitment Procedure what other relaxation are to be given : .....
- II. Whether the facts mentioned in Part-A have been verified by the Office and if so, indicate the records : .....
- III. If the University Employee died/retired on medical grounds more than 5 years back, why the case was not sponsored earlier : .....
- IV. Personal recommendation of the Head of the Department (With his signature and office Stamp/seal) : .....