



CENTRAL UNIVERSITY OF HARYANA

Minutes of 32nd Meeting of the Executive Council

Date: 18th August, 2017 at 11:00 A.M.

The 32nd meeting of the Executive Council of Central University of Haryana was held on Friday, 18th August, 2017 at 11:00 AM in the City Office, Central University of Haryana, Gurugram, Haryana.

The following members were present:

- 1 Prof. R.C. Kuhad, Vice Chancellor (Chairman)
- 2 Prof. M. Anandkrishnan
- 3 Prof. D.P.S. Verma
- 4 Prof. Sushma Yadav
- 5 Prof. V.K. Jain
- 6 Dr. V.K. Gupta
- 7 Prof. A.J. Varma
- 8 Prof. Satish Kumar
- 9 Sh. Ram Dutt, Registrar (Secretary)
- 10 Dr. Vipul Yadav (COE)- Special Invitee
- 11 Dr. Anand Sharma (Hostel Warden)- Special Invitee

The following members regretted their inability to attend the meeting:

- 1 Dr. P.K. Khurana
- 2 Prof. Payal Mago
- 3 Dr. Avdhesh Kumar Pandey
- 4 Prof. Yogesh Singh

The Vice Chancellor greeted the members on the occasion of the Independence Day and Janmashtami and welcomed all the members of the Executive Council. The Vice Chancellor briefly apprised the Council about the academic and other achievements made by the University in recent past which included admission of the students for the Academic Session 2017-18 through CUCET; admission in the girls' & boys' Hostels with increased capacity; celebrations of International Yoga Day; 75th year of Quit India Movement and Pledge Ceremony, Handloom Day; Plantation drive during World Environment Day; start of construction of the new Administrative Block, the status of other infrastructure developments like Sewage Treatment Plant, Water Treatment Plant, Bus Services etc.

Resolution No.	Resolutions Passed						
1.	The Minutes of the 31 st meeting of the Executive Council held on 16 th May, 2017 were confirmed with addition of "Examiner" at the end of Clause 12 of Annexure-XIII of Resolution No.C-8.						
REPORTING ITEMS							
2.	The action taken report on the resolutions of the 31 st meeting of the Executive Council held on 16.05.2017, were recorded, reported and confirmed. <p style="text-align: right;">(Annexure I, Page No.12 to 14)</p>						
3.	The Balance Sheet for the Financial Year 2016-17 approved by the Finance Committee in its 21 st meeting held on 16.06.2017, was reported and recorded. <p style="text-align: right;">(Annexure II, Page No.15)</p>						
4.	The action taken by the Vice-Chancellor in appointing Sh. Arjun Prasad Singh as Consultant (Horticulture) for a period of six months w.e.f. 01.05.2017 or till further orders on the following terms and conditions, was reported, recorded and confirmed: <ol style="list-style-type: none"> 1. He has to make 2-3 days continuous stay in the University in a week to minimise conveyance charges. 2. He shall be paid Rs. 3000/- honorarium per day plus admissible conveyance charges. 3. He shall be provided free accommodation during his stay in the University. 4. He shall be paid honorarium for a maximum of 10 days in a month. 						
5.	The action taken by the Vice-Chancellor in approving the recommendations of the selection committee for renewal of tenure of Prof. V.S. Parmar as an Adjunct Faculty for a period of 2 years or till he attains the age of 70 years whichever is earlier, was reported, recorded and confirmed.						
6.	The action taken by the Vice-Chancellor in granting deputation to Mr. Mahesh, Junior Engineer (Electrical) for a period of one year w.e.f. 25.07.2017(AN) to work as an Assistant Engineer at Delhi Urban Shelter Improvement Board (DUSIB), Delhi, on usual deputation terms, was reported, recorded and confirmed.						
7.	The action taken by the Vice-Chancellor on 25.06.2017 in approving the provision of fee of Rs.600/- per subject, subject to a maximum of Rs.2000/- per student per semester for reappearing in the examination w.e.f. December, 2017, was reported, recorded and confirmed.						
ITEMS FOR CONSIDERATION							
8.	Resolved that the amendments to the following Ordinances of the University in pursuance of the advice of the UGC received through MHRD vide letter No. F. No. 58-2/2015-CU.III dated 19 th May, 2017, be approved: <p style="text-align: right;">(Annexure III, Page No.16 to 19)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Ordinance XXI: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.</td> </tr> <tr> <td style="text-align: center;">Existing clause of Ordinance :</td> <td style="text-align: center;">Proposed</td> </tr> <tr> <td>Ordinance XXI: Clause 3 (ix) To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice-Chancellor.</td> <td>To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice Chancellor as per provisions in Acts, Statutes / norms of the University.</td> </tr> </table>	Ordinance XXI: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.		Existing clause of Ordinance :	Proposed	Ordinance XXI: Clause 3 (ix) To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice-Chancellor.	To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice Chancellor as per provisions in Acts, Statutes / norms of the University.
Ordinance XXI: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.							
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<p>Ordinance XXI: Clause 5 (i)</p> <p>The Vice-Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council.</p>	<p>The Vice Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council in consonance with the Government of India Rules.</p>
<p>Ordinance XXI: Clause 6 (iii)</p> <p>The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence (for all 24 hours of the day).</p>	<p>The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence.</p>
<p>Ordinance XXII: Qualifications, Appointment, Emoluments, terms and Conditions of Service of the Finance Officer.</p>	
<p>Existing clause of Ordinance :</p>	<p>Proposed</p>
<p>Ordinance XXII: Clause 1</p> <p>The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council</p>	<p>The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.</p>
<p>Ordinance XXIII: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Controller of Examinations.</p>	
<p>Existing clause of Ordinance :</p>	<p>Proposed</p>
<p>Ordinance XXIII: Clause 1</p> <p>The qualifications for the post of Controller of Examinations shall be as specified in the Cadre Recruitment Rules framed by the Executive Council</p>	<p>The qualifications for the post of Controller of Examination shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.</p>
<p>Ordinance XXIV: Qualifications, Appointment, Emoluments and other terms and conditions of the Service of the Librarian.</p>	
<p>Existing clause of Ordinance :</p>	<p>Proposed</p>
<p>Ordinance XXIV: Clause 1</p> <p>The qualifications for the post of Librarian shall be as specified in the Cadre Recruitment Rules framed by the Executive Council.</p>	<p>The qualifications for the post of Librarian shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.</p>

		Ordinance XXV: Appointment, Honorarium, Powers and Functions of Proctor.	
		Existing clause of Ordinance :	Proposed
		Ordinance XXV: Clause 4(ii) To suspend or gate a student up to a maximum period of thirty days	To suspend or gate a student up to a maximum period of two weeks.
		Ordinance XXV: Clause 4(iv) To record adverse entry in the Character Certificate to be issued to the student at the time of leaving the Department/ University in regard to misbehaviour, misconduct, indiscipline, etc. committed by him/her.	To record adverse entry in the Character Certificate to be issued to the student with the approval of Vice-Chancellor at the time of leaving the Department/University in regard to misbehaviour, misconduct, indiscipline, etc. committed by him/her.
		Ordinance XXVIII : Appointments, Honorarium and other Terms and Conditions for Visiting Fellow	
		Existing clause of Ordinance :	Proposed
		Ordinance XXVIII: Clause 3 The Visiting Fellow may be paid daily allowance not exceeding Rs. 3,000/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor.	The Visiting Fellow may be paid daily allowance not exceeding Rs. 600/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor.
9.	Resolved that the Budget estimates for the Financial Year 2017-18 as recommended by the Finance Committee in its 21 st meeting held on 16.06.2017, be approved. <p style="text-align: right;">(Annexure IV, Page No.20)</p>		
10.	The Executive Council considered the recommendations made by the Finance Committee vide Resolution No.12 in its 21 st meeting held on 16.06.2017, and resolved to approve the following delegation of powers for according Administrative/ Financial sanctions for purchase/execution of works, by way of amendment to the existing rules, approved by the Executive Council in its 32 nd meeting held on 18.08.2017:		
	Delegation of Powers for according Administrative/Financial sanctions for purchase of goods, services and execution of works:-		
	Sr. No.	Authority for according Administrative/Financial Sanction	Power to be delegated (in Rs.)
			Power to sanction Advance
	1	Vice-Chancellor	Above 50,000/-
	2	Registrar	Upto 50,000/-
			Yes
			Yes

	3	Finance Officer, Controller of Examinations and Librarian (for procurement of goods and services for their departments).	Upto 25,000/-	No				
	4	Dean/DSW/Proctor/HODs (only for procurement of consumable goods and services for their respective School/Department/Office)	Upto 25,000/-	No				
	5	Provost/Warden of Hostels	Upto 10,000/-	No				
	6	Principal Investigator (PI) of Projects	Upto 20,000/-	No				
Note: - Financial Powers/limits mentioned above shall be equally applicable in cases of DGS&D rate contract/Government e-Marketplace (GEM) purchases.								
11.	Resolved that the tenure of appointment of Prof. Nawal Kishore as Consultant (Academic) in the Department of Physics for a period of three months i.e. from 18.07.2017 to 17.10.2017 on a consolidated salary of Rs.75,000/- per month, be approved, as a special case and that it be reviewed by the Vice Chancellor in accordance with the provisions of the new Ordinance XXXI.							
12.	Resolved that the report dated 31.05.2017 of the Fact Finding Committee, consisting of Prof. Umed Singh and Prof. Amar Singh, constituted by the Vice-Chancellor vide Notification dated 13.12.2016, in the case of Dr. Arvind Singh Tejawat, be accepted (Annexed). It was further resolved that: (a) Disciplinary action be initiated against Dr. Arvind Singh Tejawat on the ground of misconduct in terms of clause 8 of the Annexure to Ordinance V (Form of Agreement of Service for University Teachers). (b) The Vice-Chancellor be authorised to constitute an Enquiry Committee on receipt of reply of Dr. Arvind Singh Tejawat to the allegations, if necessary, to enquire into the allegations. (c) The report of the Enquiry Committee be put up before the Executive Council for consideration. (Annexure V, Page No.21 to 28)							
13.	Resolved that the Hostel Manual be approved. (Annexure VI, Page No.29 to 50)							
Recommendations of the 23rd meeting of the Academic Council held on 16.08.2017								
14.	Resolved that the following amendments to the Ordinance XXIX of the Ordinances of the University, in accordance with AICTE Regulations as recommended vide Resolution No.14 of the above meeting of the Academic Council, be approved: Ordinance XXIX: Programmes leading to the Award of Bachelor of Technology (B.Tech.) Degree. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Existing clause of Ordinance :</th> <th style="width: 50%; text-align: center;">Recommendations made by the Academic Council</th> </tr> </thead> <tbody> <tr> <td>Clause 2.2: New admission to second year/ third semester Bachelor of Degree in Technology (lateral entry) shall be open to the following categories of students: a) Diploma (Polytechnic) Holders Must have passed the Diploma (Polytechnic) or equivalent and secured not less than fifty (50) percentage of marks on aggregate in the appropriate branch of engineering. In case of SC/ST, and OBC (non-creamy layer)/</td> <td>Clause 2.2: New admission to second year/ third semester of Bachelor of Technology (lateral entry) shall be open to the following categories of students: a) Diploma (Polytechnic) Holders Direct admissions to the 2nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.</td> </tr> </tbody> </table>				Existing clause of Ordinance :	Recommendations made by the Academic Council	Clause 2.2: New admission to second year/ third semester Bachelor of Degree in Technology (lateral entry) shall be open to the following categories of students: a) Diploma (Polytechnic) Holders Must have passed the Diploma (Polytechnic) or equivalent and secured not less than fifty (50) percentage of marks on aggregate in the appropriate branch of engineering. In case of SC/ST, and OBC (non-creamy layer)/	Clause 2.2: New admission to second year/ third semester of Bachelor of Technology (lateral entry) shall be open to the following categories of students: a) Diploma (Polytechnic) Holders Direct admissions to the 2 nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.
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	<p>differently candidates, the minimum marks for eligibility shall be forty-five (45) percent.</p> <p>b) B.Sc. Degree Holders</p> <p>Must have passed the B.Sc. degree from a recognised University as defined by the UGC or equivalent qualification and secured not less than fifty (50) percent marks in aggregate. In case of the SC/ST and OBC (non-creamy layer)/differently candidate, the minimum marks for eligibility shall be forty-five (45) percent. Moreover, they should have studied Mathematics as a subject.</p>	<p>b) B.Sc. Degree Holders</p> <p>Direct admissions to the 2nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.</p>							
15.	<p>Resolved that the following amendment to the Ordinances XXX of the Ordinances of the University as recommended vide Resolution No.15 of the above meeting of the Academic Council, be approved:</p> <table border="1" data-bbox="352 1181 1913 2041"> <thead> <tr> <th colspan="2" data-bbox="352 1181 1913 1279">Ordinance No XXX: Programmes leading to the award of the Certificate/Diploma/Advanced Diploma/Degree of Bachelor of Vocation (B. Voc.).</th> </tr> <tr> <th data-bbox="352 1279 1163 1368">Existing clause of Ordinance</th> <th data-bbox="1163 1279 1913 1368">Recommendations made by the Academic Council</th> </tr> </thead> <tbody> <tr> <td data-bbox="352 1368 1163 2041"> <p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.</p> </td> <td data-bbox="1163 1368 1913 2041"> <p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 75% in each Course with a provision of condonation upto 10% of the attendance on specific recommendation of the Director/Coordinator, where the student is studying, specifying reasonable cause, such as medical grounds, participation in Inter-University sports and cultural activities, seminars, workshops, paper presentation, etc.</p> </td> </tr> </tbody> </table>			Ordinance No XXX: Programmes leading to the award of the Certificate/Diploma/Advanced Diploma/Degree of Bachelor of Vocation (B. Voc.).		Existing clause of Ordinance	Recommendations made by the Academic Council	<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.</p>	<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 75% in each Course with a provision of condonation upto 10% of the attendance on specific recommendation of the Director/Coordinator, where the student is studying, specifying reasonable cause, such as medical grounds, participation in Inter-University sports and cultural activities, seminars, workshops, paper presentation, etc.</p>
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<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.</p>	<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 75% in each Course with a provision of condonation upto 10% of the attendance on specific recommendation of the Director/Coordinator, where the student is studying, specifying reasonable cause, such as medical grounds, participation in Inter-University sports and cultural activities, seminars, workshops, paper presentation, etc.</p>								
16.	<p>Resolved that the format of Bond/ Agreement to be executed by the teachers for availing study leave in terms of Ordinance XIV and the UGC guidelines, duly vetted by Advocate R.K. Mehta as recommended vide Resolution No.33 of the above meeting of the Academic Council, be approved. (Annexure –VII, Page No.51 to 56)</p>								
17.	<p>Resolved that the following mechanism for disposal of complaints with respect to fake SC/ST/OBC/PWD certificates, in pursuance of letter F. No. 2-28/2016 (SCT) dated 27.01.2017 of the UGC as recommended vide Resolution No.34 of the above meeting of the Academic Council, be approved:</p> <p>The University shall dispose of the complaints/initiate action in the following order:</p> <p>(1) For Recruitment:</p> <p>(i) On receipt of any such complaint by the concerned Section, the complaint shall be registered in the complaint register maintained by the Section and the same shall be</p>								

forwarded to the Registrar within one week from the date of the receipt of such complaint.

- (ii) The complainant shall be informed that an inquiry shall be made to verify the authenticity of the certificate.
- (iii) The complaint shall be forwarded by the Registrar to the issuing authority for verification of the genuineness of the certificate.
- (iv) On receipt of the verification status of the case, the following action shall be initiated:
 - (a) In case the certificate is reported to be fake/forged by the issuing authority, a show cause notice shall be served on the employee concerned asking him/her to show cause within 15 days as to why his/her appointment to the post should not be nullified and his/her services be not terminated. In case of non-submission of reply within the stipulated time, it will be presumed that the employee has nothing to defend his/her position in the matter.
 - (b) On receipt of the reply/non-receipt of reply by the stipulated time to the show cause notice from the employee, the case shall be duly examined and considered and the competent authority shall take decision on termination of his/her services without any further notice to him/her. The decision so taken shall be communicated to the employee concerned with a copy to the complainant.
 - (c) In case the competent authority finds merit in the reply of the employee concerned, substantiated by proper supporting documents, the competent authority shall take a decision to close the complaint under intimation to the employee and the complainant.
 - (d) In case the issuing authority confirms that the certificate is genuine i.e. the complaint is false, in such a case the competent authority shall close the case under intimation to the employee concerned. The University may initiate any other action against the complainant as it may deem fit.
 - (e) In case of anonymous/impersonified complaints no cognizance shall be taken.

(2) For Admission of Students:

- (i) On receipt of any such complaint by the concerned department, the complaint shall be registered in the complaint register maintained by the department and the same shall be forwarded to the Registrar within one week from the date of the receipt of such complaint.
- (ii) The complainant shall be informed that an inquiry will be made to verify the authenticity of the certificate.
- (iii) The complaint shall be forwarded by the Registrar to the issuing authority for verification of the genuineness of the certificate.
- (iv) On receipt of the verification status of the case, the following action shall be initiated:
 - (a) In case the certificate is reported to be fake/forged by the issuing authority, a show cause notice shall be served on the student concerned asking him/her to

	<p>show cause within 15 days as to why his/her admission to the programme of study should not be cancelled. In case of non-submission of reply within the stipulated time, it will be presumed that the student has nothing to defend his/her position in the matter.</p> <p>(b) On receipt of the reply/non-receipt of reply by the stipulated time to the show cause notice from the student, the case shall be duly examined and considered and the competent authority shall take a decision on cancellation of his/her admission from the programme of study without any further notice to him/her. The same shall be intimated to the Head of the Department concerned for implementation. The decision so taken shall be communicated to the student concerned with a copy to the complainant.</p> <p>(c) In case the competent authority finds merit in the reply of the student concerned, substantiated by proper supporting documents, the competent authority shall take a decision to close the complaint under intimation to the student and the complainant.</p> <p>(d) In case the issuing authority confirms that the certificate is genuine i.e. the complaint is false, in such a case the competent authority shall close the case under intimation to the student concerned. The University may initiate any other action against the complainant as it may deem fit.</p> <p>(e) In case of anonymous/impersonified complaints no cognizance shall be taken.</p>
18.	<p>Resolved that the proposal for making contractual appointments to the teaching posts for full semester instead of 89 days for the academic and administrative convenience and their re-appointment on the recommendation of the Head of the Department/Teacher-in-Charge for the next semester after giving seven days' break, subject to availability of vacant post(s) as recommended vide Resolution No.35 of the above meeting of the Academic Council, be approved.</p>
19.	<p>Resolved that the following amendment to the Ordinances of the University as recommended vide Resolution No.36 of the above meeting of the Academic Council, be approved:</p> <p>Add the following Ordinance after Ordinance XXX:-</p> <p>Ordinance XXXI: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Academic Consultant/Academic Advisor.</p> <p style="text-align: center;"><u>Ordinance-XXXI</u></p> <p style="text-align: center;">Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Academic Consultant/Academic Advisor</p> <p>1. The University may appoint Academic Consultant/Academic Advisor to attain the objectives of the University by way of utilizing their services in the development of academic, research and other academic activities of the University.</p> <p>2. Engagement Modalities:</p> <p>(i) Qualifications:</p> <p>The candidates should satisfy the following norms:-</p>

- **For Conventional Higher Education Courses:**

- Should have the minimum qualifications as prescribed in the regulations framed by the UGC / respective statutory bodies from time to time.

- **For Skill based Courses:**

- i) Should be an accomplished professional / expert in his chosen field of discipline and may not necessarily possess the qualifications prescribed under the UGC Regulations. **OR** ii) Should be a certified professional, for teaching and training on National Occupational Standards under NSQF, by the Sector Skills Council for teaching respective trade / job role.

They are also expected to have an understanding of industry requirements, National Occupational Standards (NOSs) and Assessment & Certification for skills.

In addition to the above, it is expected that the Academic Consultant/Academic Advisor in both the above mentioned streams should be an accomplished scholar in his area of specialization and his association would add value to the academic programmes with which he is associated.

(ii) **Selection Criteria:**

The Academic Consultant/Academic Advisor will be appointed by the Vice-Chancellor based on the recommendation of a duly constituted Selection Committee comprising the following:

- Vice Chancellor or his nominee (Chair).
- Head of the concerned Department.
- Dean (Academic / Research)
- At least One External Expert (Nominated by the Vice Chancellor).

OR

Representative of Sector Skill Council / Industry Associations (for skill based courses).

- Registrar (Convener).

(iii) The retired teachers of the level of a Professor below the age of 70 years shall be eligible to be considered for appointment as Academic Consultant/Academic Advisor.

(iv) The appointment of the Academic Consultant/Academic Advisor will be made against the vacant posts of Professor and Associate Professor and/or supernumerary posts created by the Executive Council in terms of the provisions of Statute 19 (I) of the Statutes of the University for a specified period not exceeding six months at a time on a consolidated salary of Rs. 80,000/- and 60,000/-per month respectively, on contractual basis.

(v) An Academic Consultant/Academic Advisor shall devote his full time in the University as prescribed for the other teaching staff of the University and will be required to do

teaching, research and any other work as may be assigned to him from time to time by the University.

- (vi) The Academic Consultant/Academic Advisor shall be entitled for casual leave on pro-rata basis as admissible to the contractual employees and duty leave subject to a maximum of five days during a tenure of six months at the discretion of the Vice-Chancellor.
- (vii) He/ She shall not be assigned any administrative position like Headship/Chairpersonship of the Department/Centre; Dean of School etc.
- (viii) He/ She shall not be entitled to be a member of any Statutory Body of the University, but may be invited at the meetings as a special invitee, if necessary.
- (ix) Residential accommodation may be provided to the Academic Consultant/Academic Advisor by the University subject to availability of accommodation.
- (x) The University may, if deems necessary, prescribe any other conditions of appointment and/or benefits to be given to such appointed teachers, not inconsistent with any provisions of the Act/Statute or Ordinances of the University.
- (xi) The services of the Academic Consultant/Academic Advisor can be discontinued at any time even before the completion of the term without any advance notice.

3. Roles and Responsibilities:

The Academic Consultant/Academic Advisor is expected to undertake the following assignments:

(i) Teaching:

- **Conventional Higher Education Courses:** Academic Consultant/Academic Advisor will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization. He may also contribute to the institution's activities like counselling of students, developing new course(s) and pedagogical improvements.
- **Skill based Vocational Courses:** The core courses pertaining to specialized skills / trades may be imparted by the Academic Consultant/Academic Advisor from industry, Sector Skill Councils approved trainers or other persons with appropriate skill proficiency. Such faculty, imparting education and training to learners in skill based courses, should have relevant NSQF qualifications, preferably certified by the relevant Sector Skill Council.
- **Research Courses:** Academic Consultant/Academic Advisor may also be involved in the M.Phil. / Ph.D. Coursework based on his professional and research proficiency adjudged by the concerned institution.

- (ii) **Training:** Academic Consultant/Academic Advisor will be expected to facilitate the setting of workshops and labs, providing hands on training in the relevant domain areas,

development of soft skills, and focus on ensuring competency based learning outcomes among students.

(iii) **Research:** Academic Consultant/Academic Advisor is expected to interact with the research students in the area of his specialization or professional proficiency. But He/ She will not be eligible to act as a supervisor of any Research Student. The Academic Consultant/Academic Advisor may not be expected to conduct independent research, instead, he/she may participate by advising faculty on their research projects, serving as a liaison between the institutions and industry or government entities to identify research and/or funding opportunities or by working with faculty to identify research projects that would benefit private industry and/or government entities.

(iv) **Services:** Academic Consultant/Academic Advisor is also expected to actively participate in service-related activities, such as departmental committees, serving as advisor to faculty and/or undergraduate and post graduate students, helping students' network, and active collaboration with the industry / employer providing internship and job opportunities.

4. Monitoring :

At the end of the assignment, every Academic Consultant/Academic Advisor will submit a 'performance report' to the University. The performance appraisal report, may be taken into account for his continuation / renewal of his/ her tenure of appointment, if necessary.

Under any other matter

20.


One of the members of the Executive Council referred to an e-mail dated 17.08.2017 of Shri Rakesh Meena, an Assistant Professor in the Department of Law (**Annexed**) addressed to all the members of the Executive Council making an appeal to the Executive Council u/s 35 of the Central Universities Act, 2009 against the decision of the competent authority not to sanction study leave to him for pursuing Ph.D.

The Council was informed that the matter was subjudice before the Hon'ble Punjab and Haryana High Court, in the CWP No. 14919 of 2017 in matter of Rakesh Meena v/s Central University of Haryana and ors. and that the Hon'ble Court had already passed an interim order in this case on 08.08.2017 . The Council resolved not to entertain the appeal since the matter was subjudice and the Hon'ble Court had already passed an interim order in this case (**Annexed**).

The Council took a serious note of the manner in which Shri Rakesh Meena has e-mailed his representation directly to the members of the Executive Council, particularly when the matter was subjudice and the Hon'ble Court had already passed an interim order in this case. The Council resolved that Shri Rakesh Meena be advised not to repeat such acts in future.

(Annexure VIII, Page No.57 to 60)

The meeting ended with a vote of thanks to the Chair.


Vice Chancellor
(Chairman)


Registrar
(Secretary)

Action Taken Report

Annexure-I

31st Executive Council Meeting held on 16.05.2017

Resolution No.	Resolution Passed	Action Taken				
C-1	<p>Resolved that the following amendments to Ordinance V (B) of the University in pursuance of the advice of the UGC received through MHRD vide letter No. F. No. 58-2/2015-CU.III dated 10th March, 2017, be approved:</p> <p><u>Ordinance V-B : Appointing and Disciplinary Authorities :-</u></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">Existing clause of Ordinance V-B:</th> <th style="width: 50%;">Proposed</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <p>Appointing Authority: Vice Chancellor:</p> <p>(i) Permanent appointment to all Group 'B' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,</p> <p>Registrar:</p> <p>(i) Permanent appointment to all Group 'C' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</p> </td> <td style="vertical-align: top;"> <p>Appointing Authority: Vice Chancellor:</p> <p>(i) Permanent appointment to all Group 'B' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,</p> <p>(iii) Permanent appointment to all Group 'C' posts.</p> <p>(iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</p> <p style="text-align: center; margin-top: 10px;">To be deleted.</p> </td> </tr> </tbody> </table> <p><i>Note:</i> A copy of the letter dated 24.03.2017 written to the MHRD in response to the letter of MHRD dated 10th March, 2017 is enclosed. No reply has been received by the University till date.</p>	Existing clause of Ordinance V-B:	Proposed	<p>Appointing Authority: Vice Chancellor:</p> <p>(i) Permanent appointment to all Group 'B' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,</p> <p>Registrar:</p> <p>(i) Permanent appointment to all Group 'C' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</p>	<p>Appointing Authority: Vice Chancellor:</p> <p>(i) Permanent appointment to all Group 'B' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,</p> <p>(iii) Permanent appointment to all Group 'C' posts.</p> <p>(iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</p> <p style="text-align: center; margin-top: 10px;">To be deleted.</p>	Implemented.
Existing clause of Ordinance V-B:	Proposed					
<p>Appointing Authority: Vice Chancellor:</p> <p>(i) Permanent appointment to all Group 'B' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,</p> <p>Registrar:</p> <p>(i) Permanent appointment to all Group 'C' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</p>	<p>Appointing Authority: Vice Chancellor:</p> <p>(i) Permanent appointment to all Group 'B' posts.</p> <p>(ii) Contractual/temporary appointment to all Group 'A' posts, including teaching posts,</p> <p>(iii) Permanent appointment to all Group 'C' posts.</p> <p>(iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</p> <p style="text-align: center; margin-top: 10px;">To be deleted.</p>					

C-2	<p>Resolved that the following amendments to Ordinance X of the University in pursuance of the advice of the UGC received through MHRD vide letter No. F. No. 58-2/2015-CU.III dated 10th March, 2017, be approved:</p> <table border="1" data-bbox="451 430 1297 1492"> <thead> <tr> <th data-bbox="451 430 903 519">Existing provisions of Ordinance X</th> <th data-bbox="903 430 1297 519">Proposed</th> </tr> </thead> <tbody> <tr> <td data-bbox="451 519 903 801"><i>Title:</i> Ordinance relating to the Empanelment of Adjunct Faculty and appointment of Consultants</td> <td data-bbox="903 519 1297 801"><i>Title:</i> Ordinance relating to the Empanelment of Adjunct Faculty</td> </tr> <tr> <td data-bbox="451 801 903 1492">Clause 2. Appointment of Consultants: Consultant will be appointed through the selection committee as per provision in clause 1(c)(i) & 1(c)(ii) of above guidelines. The honorarium and other terms and conditions of appointment will be as decided by the Executive Council.</td> <td data-bbox="903 801 1297 1492">To be deleted. <u>Transitory provision:</u> The incumbents already appointed prior to amendment of this Ordinance, be allowed to complete their respective tenure.</td> </tr> </tbody> </table>	Existing provisions of Ordinance X	Proposed	<i>Title:</i> Ordinance relating to the Empanelment of Adjunct Faculty and appointment of Consultants	<i>Title:</i> Ordinance relating to the Empanelment of Adjunct Faculty	Clause 2. Appointment of Consultants: Consultant will be appointed through the selection committee as per provision in clause 1(c)(i) & 1(c)(ii) of above guidelines. The honorarium and other terms and conditions of appointment will be as decided by the Executive Council.	To be deleted. <u>Transitory provision:</u> The incumbents already appointed prior to amendment of this Ordinance, be allowed to complete their respective tenure.	Implemented.
Existing provisions of Ordinance X	Proposed							
<i>Title:</i> Ordinance relating to the Empanelment of Adjunct Faculty and appointment of Consultants	<i>Title:</i> Ordinance relating to the Empanelment of Adjunct Faculty							
Clause 2. Appointment of Consultants: Consultant will be appointed through the selection committee as per provision in clause 1(c)(i) & 1(c)(ii) of above guidelines. The honorarium and other terms and conditions of appointment will be as decided by the Executive Council.	To be deleted. <u>Transitory provision:</u> The incumbents already appointed prior to amendment of this Ordinance, be allowed to complete their respective tenure.							
C-3	<p>Resolved that the following amendment to the Ordinances of the University duly recommended by the Academic Council in its 22nd meeting held on 12.05.2017 vide its Resolution No. C-6, be approved:- Add the following Ordinance after Ordinance XXVIII: Ordinance XXIX: Bachelor of Technology (B. Tech.) Degree Programmes</p>	Implemented. Amendment to the Clause 2.2 of Ordinance XXIX is listed on the Agenda for consideration.						
C-4	Resolved that the recommendations made by the sub-committee constituted by the Vice Chancellor to recommend the screening/short listing criteria and to suggest criteria for the weightage for the selection/recruitment to various teaching posts in accordance with the UGC Regulations 2010 duly recommended by the Academic Council in its 22 nd meeting held on 12.05.2017 vide its Resolution No. C-17, be approved.	Implemented.						
C-5	Resolved that the recommendations of the Committee constituted vide Letter No.CUH/2017/Finance/4224-31 dated 12 th April, 2017 by the Vice Chancellor for recommending rates of honorarium/remuneration for	Implemented.						

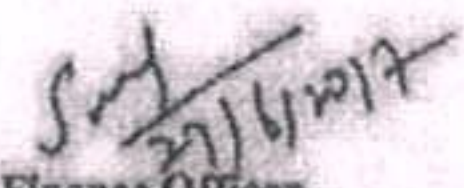
	Practical Exams/Workshops/ Viva-voce of B.Tech./B.Voc. and other UG programmes duly recommended by the Academic Council in its 22 nd meeting held on 12.05.2017 vide its Resolution No. C-18, be approved.	
C-6	Resolved that recommendation of the Academic Council made vide its Resolution No.C-19 dated 12.05.2017 for adoption and implementation of The Rights of Persons with Disabilities Act, 2016 notified by the Govt. of India, Ministry of Law and Justice, Legislative Department by Act no. 49 of 2016 dated 27 th December, 2016 in the Gazette of India Extraordinary Part-II – Section 1, be approved.	Implemented.
C-7	Resolved that the following amendment to the Ordinances of the University duly recommended by the Academic Council in its 22 nd meeting held on 12.05.2017 vide its Resolution No. C-21, be approved:- Add the following Ordinance after Ordinance XXIX:- Ordinance XXX: Certificate/Diploma/Advance Diploma/Degree of Bachelor of Vocation (B.Voc.) Programmes.	Implemented. Amendment to the Clause 10.1 of Ordinance XXX is listed on the Agenda for consideration.
C-8	Resolved that the procedure for conduct of evaluation of Ph.D thesis duly recommended by the Academic Council in its 22 nd meeting held on 12.05.2017 vide its Resolution No. C-24 dated 12.05.2017, be approved.	Implemented.

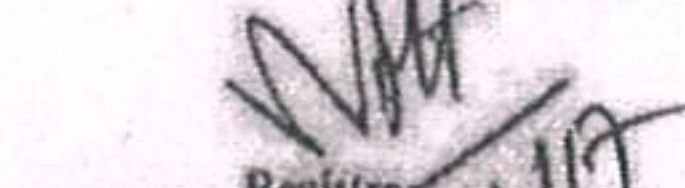
Central University of Haryana
Balance Sheet As at 31 March, 2017

Particulars	Schedule No.	As at 31 March, 2017	As at 31 March, 2016
		Rupees	Rupees
A SOURCES OF FUNDS			
1 Funds			
(a) Corpus Fund	1	623,256,022	484,401,842
(b) Designated/Earmarked/Endowment Funds	2	3,486,718	3,486,718
		626,742,740	487,888,560
2 Current liabilities & Provisions			
(a) Trade payables	3	62,901,415	4,485,481
(b) Other current liabilities	3	3,930,139,958	3,035,670,344
(c) Short-term provisions	3	1,855,429	5,519,381
		4,014,896,802	3,045,675,206
TOTAL		4,641,639,542	3,533,563,766
B APPLICATION OF FUNDS			
1 Fixed assets			
(a) Tangible assets	4	283,676,232	235,195,950
(b) Intangible assets	4	331,651	140,878
(c) Capital work in progress	4	-	-
		284,007,883	235,336,828
2 Investments from Earmarked/Endowment Funds			
(a) Long Term	5	-	-
(b) Short Term	5	-	-
3 Investments - Others	6	-	-
4 Current Assets			
(a) Inventories	7	-	-
(b) Trade receivables	7	-	-
(c) Cash and cash equivalents	7	1,162,825,884	1,045,810,934
		1,162,825,884	1,045,810,934
5 Loans & Advances			
(d) Short-term loans and advances	8	3,194,805,775	2,252,416,004
(e) Other current assets	7	-	-
		3,194,805,775	2,252,416,004
TOTAL		4,641,639,542	3,533,563,766
See accompanying notes forming part of the financial statements			
Significant Accounting Policies	23		
Contingent Liabilities & Notes to Accounts	24		

For and on behalf of Central University of Haryana

Place : Mahendargarh


 Finance Officer
 हरियाणा केंद्रीय विश्वविद्यालय
 जॉट-पाली, महेंद्रगढ़ (हरि.)
 पिन-123029


 Registrar
 हरियाणा केंद्रीय विश्वविद्यालय
 गाँव - जॉट पाली
 जिला - महेंद्रगढ़ - 123029

क्रमांक / Receipt No. 11198
दिनांक / Dated 25-5-17

Speed Post

F.No. 58-2/2015-CU.III
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhawan, New Delhi
19th May, 2017.

To

The Registrar,
Central University of Haryana,
Jant-Pali, Mahendergarh,
Haryana-123029.

Manoj
DR/Asst
20/5

Dr. Jit up.
26.5.17

Subject: Central University of Haryana: Amendment to Ordinances.

AB (Asst)

Sir,

Please refer to your letter No. CUH/2017/ACAD/10 dated 16.3.2017, on the above subject.

2. Comments furnished by UGC on the proposed amendments are **enclosed**. It is requested that the Ordinances may be re-frame as per the comments furnished by UGC.

Yours faithfully,



(C.P. Ratnakaran)
Under Secretary to the Govt. of India

Encl: As above



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604429



ज्ञान-विज्ञान विमुक्तये

Speed Post/ By Special Messenger

No.F.70-4/2012 (CU)

17th May, 2017

18 MAY 2017

✓ Shri C.P. Ratnakaran
Under Secretary to the Govt. of India
Ministry of Human Resource Development
Department of Higher Education
Shastri Bhawan
New Delhi - 110 001

Subject : Central University of Haryana - Amendment to Ordinances -
Regarding.

Sir,

With reference to your letter F.No.58-2/2015-CU-III dated 16th March, 2017 on the subject mentioned above, I am directed to enclose herewith the comments of the UGC on the proposed amendment to Ordinances of Central Univeristy of Haryana at annexure for further action in the matter.

Yours faithfully,

Sushma Rathore

(Sushma Rathore)
Under Secretary

ANNEUXRE TO THE UGC LETTER NO.F.70-4/2012(CU) DATED 17TH MAY, 2017

Sl. No	Existing Ordinance	Amendment approved by the Executive Council	Justification of Amendment	UGC Comments
1.	Did not exist	Add the following after Ordinance XX: (i) Ordinance-XXI: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.	New Ordinance Formulated for the post of Vice Chancellor, as required under the Central University Act 2009.	<p>Clause 3 (ix) should be as under : "To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost and Wardens, etc., except the Pro-Vice Chancellor as per provisions in Acts, Statutes / norms of the University."</p> <p>Clause 5 (i) should be as under: "The Vice Chancellor shall be entitled to travel allowance at such rates may be fixed by the Executive Council in consonance with the Government of India Rules."</p> <p>Words "(for all 24 hours of the day)" may be deleted in the clause 6 (iv).</p>
2.	Did not exist	Add the following after Ordinance XXI: (i) Ordinance-XXII: Qualification, Appointment, Emoluments, terms and Conditions of Service of the Finance Officer.	New ordinance formulated for the post of Finance Officer, as required under the Central University Act 2009.	Under clause 1, it should also be added that the qualifications for the post of Finance Officer should be in accordance with Govt. of India Rules / instructions issued from time to time.
3.	Did not exist	Add the following after Ordinance XXII: (i) Ordinance-XXIII: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Controller of Examinations.	New Ordinance formulated for the post of Controller of Examinations, as required under the Central University Act 2009.	Under clause 1, it should also be added that the qualifications for the post of Controller of Examinations should be in accordance with Govt. of India Rules / instructions issued from time to time.
4.	Did not exist	Add the following after Ordinance XXIII: (i) Ordinance-XXIV : Qualification, Appointment, Emoluments, Terms and Conditions of Service of the Librarian.	New Ordinance formulated for the post of Librarian, as required under the Central University Act 2009.	Under clause 1, it should also be added that the qualifications for the post of Librarian should be in accordance with Govt. of India Rules / instructions issued from time to time.
5.	Did not exist	Add the Following after Ordinance-XXIV: (i) Ordinance-XXV: Appointment, Honorarium, Powers and Functioning of Proctor.	New Ordinance Formulated for the post of Proctor, as required under the Central University Act 2009.	<p>Word "thirty days" may be replaced with "two weeks" in the clause 4 (iii)</p> <p>Clause (iv) may be amended to the extent that it should have the approval of Vice Chancellor.</p>
6.	Did not exist	Add the following after Ordinance XXV: (i) Ordinance-XXVI:	As per the direction of the UGC it is mandatory to have	We may have no objection on the proposed amendment

Sl. No	Existing Ordinance	Amendment approved by the Executive Council	Justification of Amendment	UGC Comments
		Machinery for Redressal of Grievances of Employees and Students.	a Grievance and Redressal Mechanism in the University.	
7.	Did not exist	Add the following after Ordinance-XXVI: (i) Ordinance-XXVII: Qualifications, appointment, Honorarium and other terms and Conditions of Services of Visiting Professors.	The Ordinance has been created in the pursuance of the UGC guidelines.	We may have no objection on the proposed amendment
8.	Did not exist	Add the following after Ordinance-XXVII: Visiting Fellow	The Ordinance has been created in the pursuance of the UGC guidelines.	Under clause 3, word should be Rs.600/- per day instead of Rs.3000/-
9.	Ordinance-XIX (i) The Central University of Haryana shall be committed to the elimination of all forms of discrimination against to women and shall take proactive steps towards gender sensitization and elimination of sexual harassment. (ii) The complaint against Sexual harassment at work place shall be dealt in compliance with the provisions of "THE Sexual Harassment of Woman at Work Place (Prevention, Prohibition and Redressal) Act, 2013."	No Change The complaints against sexual harassment at workplace would be dealt in compliance with the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulation, 2015 as amended from time to time.	Amended in pursuance of the Letter F.No.32-15/2016-CU.V dated 30.09.2016 of Dr. Surat Singh, Deputy Secretary to Govt. of India, Ministry of Human Resource Development, Department of Higher Education, Central University Division.	UGC has no objection

Lathor

Format-II

Financial Requirement for 2017-18

Name of the University: Central University of Haryana

General Development Grant Scheme including Merged & Fellowship Scheme

(Rs. In lakhs)

Sr. No.	Item	Financial requirement 2017-18 (Plan + Non-Plan)
1	2	3
I	Recurring (Grants in aid General) (31)	1214.95
II	Fellowship for Non-NET M.Phil/Ph.D. Scholars	50.00
	TOTAL	1264.95
III	Recurring (Grants in aid Salary) (36)	
	Staff Salary:	2001.40
	Teaching	741.02
	Non-Teaching	2742.42
	TOTAL	
IV	Non-recurring (Creation of Capital assets) (35)	24751.00
(i)	Building	338.50
(ii)	Books & Journals	1264.50
(iii)	Equipment (Excluding furniture, fixture & Computers)	
	Campus Development	
(iv)	(for construction of roads, providing electricity, water, laying/renovating sewerage lines, plantation and development of the land etc.)	2147.00
(v)	Other infrastructure which are not included (i) to (iv) (Please specify)	793.55
	TOTAL-IV	29294.55
	GRANT TOTAL (I+II+III+IV)	33301.92

Signature.....

Designation: Finance Officer

Date... Central University of Haryana

Jant-Pal, Mahendragarh (Hry.)

Seal of the University.....

Signature.....

Designation: Registrar

Date... हरियाणा केन्द्रीय विश्वविद्यालय

हरियाणा केन्द्रीय विश्वविद्यालय

Seal of the University.....

जिला - महेंद्रगढ़.....123029



हरियाणा केंद्रीय विश्वविद्यालय

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़

CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh

Item for consideration of the Executive Council

To consider the recommendations of the Fact Finding Committee, consisting of Prof. Umed Singh and Prof. Amar Singh, constituted by the Vice-Chancellor vide Notification dated 13.12.2016, that there is a prima facie case of initiation of disciplinary action against Dr. Arvind Singh Tejawat on the ground of the following allegations (A copy of the Report of the Committee is enclosed vide **Annexure-I**):

1. a) Dr. Arvind Singh Tejawat removed the covering letter containing the observations of Teacher In Charge on his application dated 06.11.2016 seeking permission to attend a refresher course at H.P. University from 21.11.2016 – 10.12.2016 and submitted his application to the Establishment Section without the said covering letter of the Teacher In Charge.
- b) When enquired by the Vice-Chancellor about it, Dr. Tejawat became very argumentative and rude against the Vice-Chancellor and made serious allegation against the Vice-Chancellor of exercising a biased approach with the teachers. He alleged that the Vice-Chancellor favours his favourites. Dr. Tejawat reiterated the allegation against the Vice-Chancellor vide his email dated 11.11.2016 addressed to the Vice-Chancellor.
- c) When the Finance Officer intervened to stop Dr. Tejawat from misbehaving with the Vice Chancellor, he lost his temper and also misbehaved with the Finance Officer by calling him "**Obsequious.**"
- d) When Dr. Tejawat approached the Office of the Vice-Chancellor in connection with his application for refresher course, told Mr. Amit Kumar (an LDC in the Office of the Vice Chancellor) "**you people, serving eatables to the Vice-Chancellor, should not talk to me.**"

Note:

- I) An explanation was sought from Dr. Arvind Singh Tejawat vide Memorandum No. CUH/2016/Reg./370 dated 16.11.2016 as to why disciplinary action for the allegations made against him should not be initiated (**Annexure-II**).
- II) Dr. Arvind Singh Tejawat submitted his reply to the Memorandum vide his letter dated 23.11.2016 (**Annexure-III**), denying the allegations.
- III) A Fact-Finding Committee consisting of Prof. Umed Singh and Prof. Amar Singh was constituted by the Vice-Chancellor vide Notification dated 13.12.2016 to examine the allegations made against Dr. Arvind Singh Tejawat,

an Assistant Professor in the Department of Hindi & Indian Languages vide Memorandum No. CUH/2016/Reg./370 dated 16.11.2016 and the reply dated 23.11.2016 of Dr. Arvind Singh Tejawat to the said Memorandum and to ascertain whether there is a prima-facie case of initiation of disciplinary action against Dr. Arvind Singh Tejawat on the ground of the above allegations. The Committee has submitted its Report on 31.05.2017.

IV) As per Clause-8 of the Annexure to Ordinance-V (Form of Agreement of Service for University Teachers):

- i) Notwithstanding anything hereinbefore contained, the Executive Council of the University shall be entitled to initiate disciplinary action against the teacher on the ground of misconduct in accordance with the provisions hereinafter set forth.
- ii) The Vice-Chancellor may, when he deems it necessary, suspend the teacher on the ground of misconduct or pending investigation of the charges against him/her. When he suspends the teacher, he shall report it to the next meeting of the Executive Council.
- iii) The Executive Council shall investigate all matters reported to it by the Vice-Chancellor about the misconduct of the teacher whether he has been suspended or not. The Executive Council may appoint a Committee for the purpose. The teacher shall be notified in writing of the charges against him and shall be given not less than three weeks' time to submit his explanation in writing.

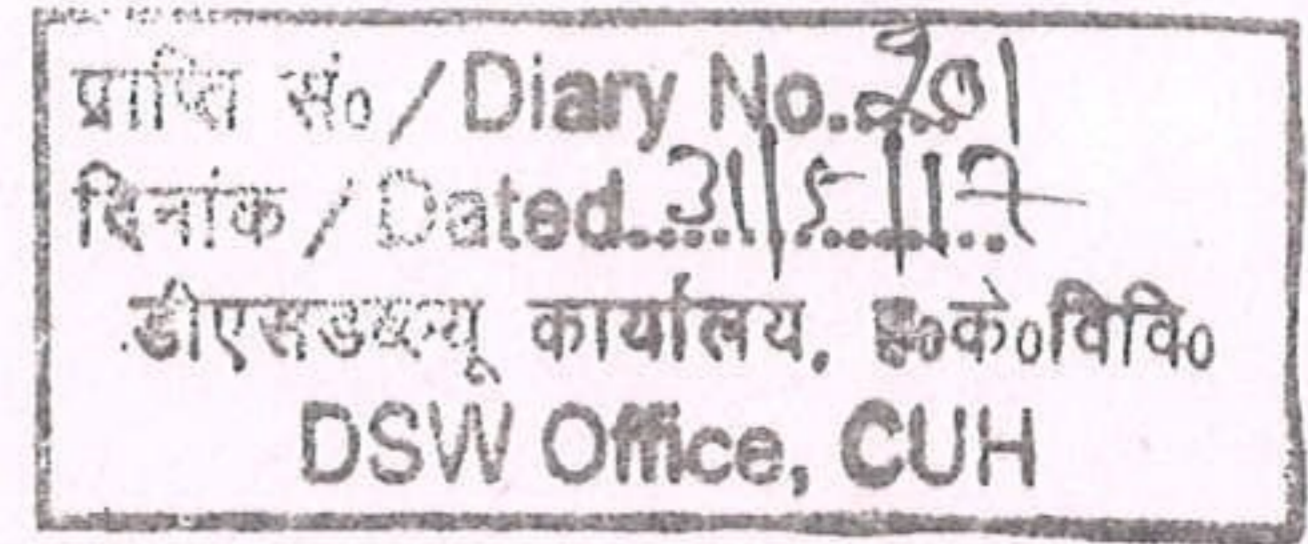
The Executive Council or the Committee may hear the teacher and take such evidence as it may consider necessary. The Executive Council may impose any of the following penalties on the teacher, where it deems that the misconduct of the teacher deserves to be dealt within that manner, after it has considered the explanation and the evidence, if any, and/or the report of the Committee, if one has been appointed:

- i) Censure
- ii) Withholding of increment with or without cumulative effect
- iii) Reduction to lower grade or post for a specific period
- iv) Compulsory retirement
- v) Termination/disengagement of service.

Under Cover

To

The Registrar
Central University of Haryana

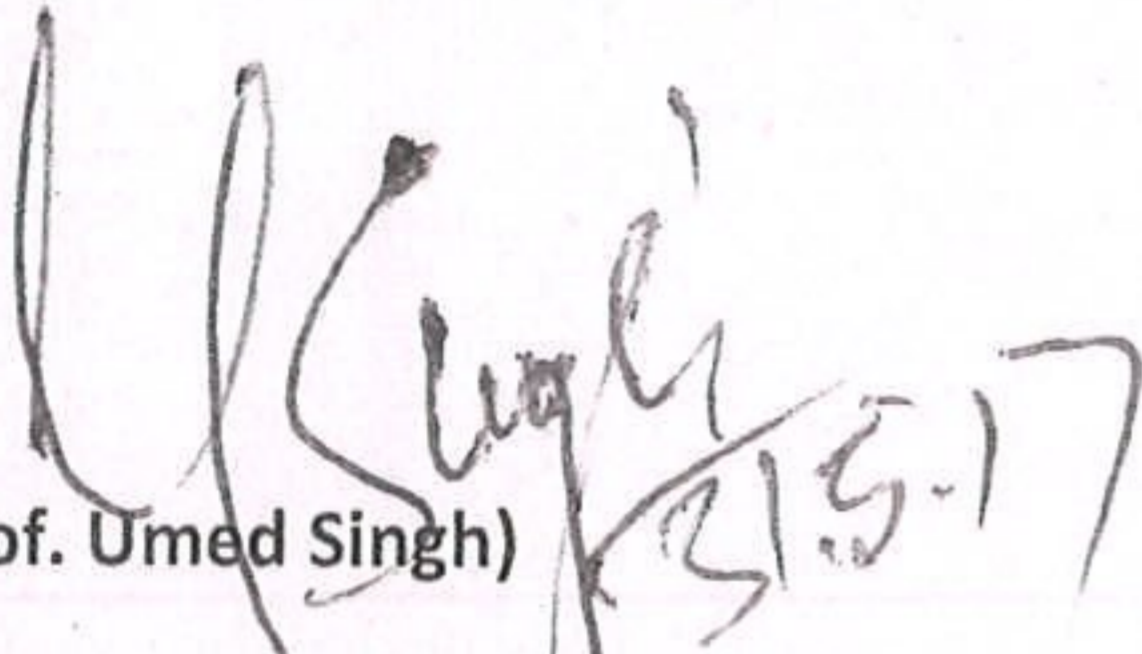


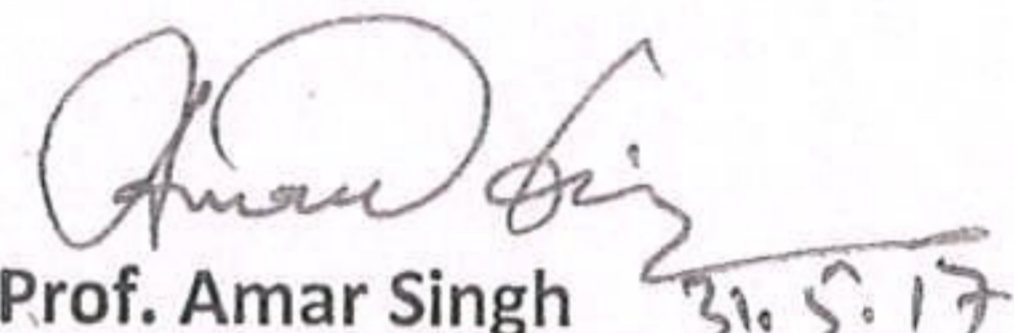
Subject: Misbehavior by Dr. A.S Tejawat, Assistant Professor, Department of Hindi, CUH.

Sir,

Please find here with the report of the fact finding committee constituted by Hon'ble Vic-Chancellor vide letter no. CUH/Reg./Notification/2016/386 regarding the above mentioned subject along with original file and attached documents.

Submitted for kind information and consideration please.


(Prof. Umed Singh)
Department of Psychology
Convener Fact Finding Committee


Prof. Amar Singh
Department of History
Fact Finding Committee

Subject : Report of Fact Finding Committee About the misbehavior by Dr. Arvind Singh Tejawat.

C.U.H constituted this fact finding committee Vide Notification No. CUH/Reg./Notification/2016/386 dated 13.12.2016 comprising of Prof. Umed Singh and Prof. Amar Singh to examine the allegations made against Dr. Arvind Singh Tejawat, Asst. Professor in the Deptt. Of Hindi and Indian Languages for misbehavior by him in V.C. Office vide Memorandum No. CUH/2016/Reg./370. Dated 16.11.2016; and also to ascertain whether there is a prima facie case for initiation of disciplinary action against Dr. Arvind Singh Tejawat on the ground of allegations contained in the memorandum.

First of all, the Committee perused the file and all relevant papers. The memorandum dated 16.11.2016 served on Dr. Arvind Singh Tejawat alleges as under –

1. That Dr. Arvind Singh Tejawat removed the covering letter containing the observations of Teacher-In-charge/HOD, Deptt. Of Hindi and Indian Languages on his application dated 06.11.2016 and submitted to the establishment section.
2. That Dr. Arvind Singh Tejawat became rude against Vice Chancellor and made serious allegations of biases and favoritism against Vice Chancellor personally as well as by E-mail dated 11.11.2016.
3. That Dr. Arvind Singh Tejawat misbehaved with the Vice Chancellor, Finance Officer, and used derogatory remarks.
4. That Dr. Arvind Singh Tejawat also used derogatory remarks for Mr. Amit Kumar (LDC in the Vice Chancellor office).

In reply to the Memorandum, Dr. Arvind Singh Tejawat has denied the allegations vide his letter dated 23.11.2016. The committee also sought his version in writing vide letter no. CUH/2017/DSW/198 of 21.3.2017 regarding the allegations. He replied vide letter dated 13.4.2017 wherein he has only expressed repentance if anything said by him has hurt anybody. Regarding allegations made by teacher in charge, he has denied them of be baseless. For the allegations of biases and favouritism levelled through e-mail of 11.11.2016, Dr. Arvind Singh Tejawat has not stated anything nor he has denied it.

The committee has also sought help from various officials/employees (V.C. Office) , and faculty members of the University who were present on the moment and place of occurrence of the event on 10.11.2016. The written statements of Prof. A.J. Verma, Dean Academic Affairs and Dean School of Chemical Sciences; Prof. Nawal Kishore, Deptt. Of Physics, Dr. Aditya Saxena, Deptt. of Physics; Sh. Ramdutt, Registrar, Sh. Ashok Gogia, Finance Officer; Dr. Rnjan Aneja, Deptt. of economics; Dr. S.S. Rai TIC Deptt. of Hindi and Indian Languages along with Dr. Arvind Singh Tejawat (all are attached with file) have been carefully examined by the committee in the light of Memorandum of allegations dated 16.11.2016. Findings of the committee are as under.

1. That Dr. Arvind Singh Tejawat removed the covering letter containing observations of TIC on his application dated 06.11.2016 seeking permission to attend a Refresher Course at HPU Shimla from 21.11.2016 to 10.12.2016 and submitted the application to the Establishment section without the said covering letter of TIC.

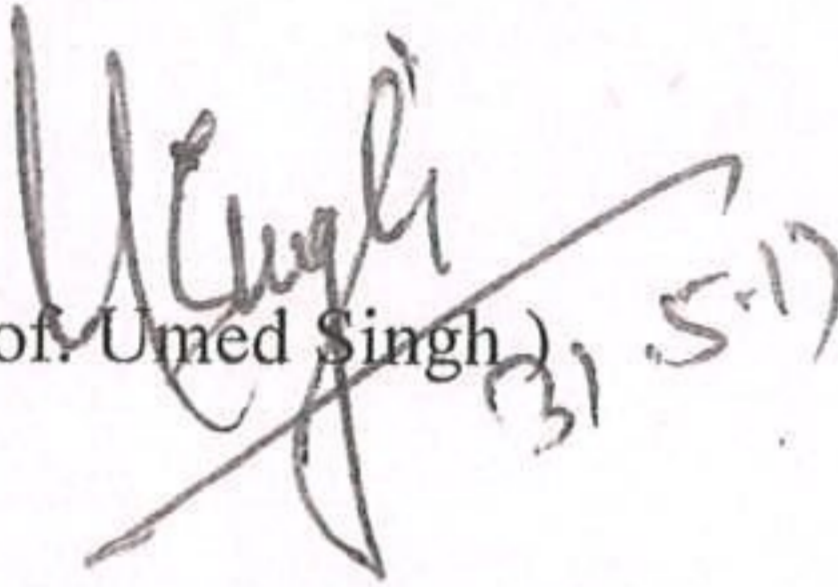
2. That Dr. Arvind Singh Tejawat became rude against the Vice Chancellor and made serious allegations of biases and favoritism against the Vice Chancellor on 10.11.2016 and also by Email on 11.11.2016. All this sufficiently amount to be considered misconduct and misbehavior on the part of Dr. Arvind Sing Tejawat.

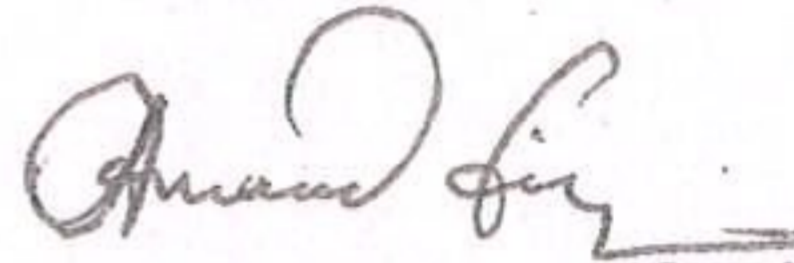
3. That Dr, Arvind Singh Tejawat misbehaved with Finance Officer Sh.Ashok Gogia as well on 10.11.2016. In the V.C. Office, that is also undesirable.

4. That Dr. Arvind Singh Tejawat misbehaved with Sh.Amit Kumar on 10.11.2016 that is also not appreciable.

The committee is of the considered view that there is prima facie case for initiation of disciplinary action against Dr. Arvind Singh Tejawat on the ground of above allegations.

Submitted for information and necessary action please.


(Prof. Umed Singh) 31.5.17


(Prof. Amar Singh) 31.5.17



MEMORANDUM

1. As reported by the Teacher In Charge, Department of Hindi and Indian Languages, Dr. Arvind Singh Tejawat removed the covering letter containing the observations of Teacher In Charge on his application dated 06.11.2016 seeking permission to attend a refresher course at H.P. University from 21.11.2016 – 10.12.2016 and submitted his application to the Establishment Section without the said covering letter of the Teacher In Charge.
2. When enquired by the Vice Chancellor about it, Dr. Tejawat became very argumentative and rude against the Vice Chancellor and made serious allegation against the Vice Chancellor of exercising a biased approach with the teachers. He alleged that the Vice Chancellor favours his favourites. Dr. Tejawat reiterated the allegation against the Vice Chancellor vide his email dated 11.11.2016 addressed to the Vice Chancellor.
3. When the Finance Officer intervened to stop Dr. Tejawat from misbehaving with the Vice Chancellor, he lost his temper and also misbehaved with the Finance Officer by calling him "Obsequious."
4. When Dr. Tejawat approached the Office of the Vice Chancellor in connection with his application for refresher course, told Mr. Amit Kumar (an LDC in the Office of the Vice Chancellor) "you people, serving eatables to the Vice Chancellor, should not talk to me."

Dr. Arvind Singh Tejawat is hereby asked to explain as to why disciplinary action, in terms of the various provisions of the Agreement of Service for the University Teachers (Annexure to Ordinance-V) for his above acts, should not be taken against him. His reply must reach the undersigned within 10 days from the date of this Memorandum. If no reply is received from him within the stipulated time or his reply is found to be unsatisfactory, further action will be taken against Dr. Arvind Singh Tejawat, as proposed.

Registrar

Dr. Arvind Singh Tejawat,
Assistant Professor,
Department of Hindi and Indian Languages,
Central University of Haryana.

CC: Teacher In Charge, Department of Hindi and Indian Languages, CUH.

Date: 23rd Nov. 2016

To,

The Registrar
Central University of Haryana
Mahendergarh-123031

Handwritten signature and date: 25/11/16

Subject: Explanation in response to the memorandum (No. CUH /2016/ Reg. /370, dated: 16 Nov. 2016) issued by the Office of the Registrar, CUH.

Dear Sir,

With reference to the memorandum issued by the Registrar, CUH, I humbly, hereby, submit the following:

1. In response to the first point of the memorandum, it is expressly denied that I ever "removed any kind of covering letter containing observations of the Teacher In-Charge" as mentioned in the memorandum. As a matter of fact I did not even see any such "covering letter". I completely fail to fathom why such allegation has been levelled against me. This allegation is absolutely malafied and malicious. Thus, the said allegation is expressly denied as utterly false, unfactual and baseless.
2. In response to the second point of the memorandum, it is expressly denied that I was either "argumentative" or "rude" in any manner as alleged in the memorandum. When the Hon'ble Vice-Chancellor called upon me through his staffer Mr. Amit Kumar (over mobile-phone) to discuss the issue pertaining to the above mentioned allegation made by the Teacher In-Charge, Department of Hindi and Indian Languages, in a state of shock after hearing the false allegation of such serious nature, I firmly put forth my position before the Hon'ble Vice-Chancellor by stating that I did not ever "remove any such covering letter" and in fact I did not even know about any such in the very first place. I understand, perhaps due to the firm denial I positioned during the course of the meeting, the officials present there in the meeting mistook my firm denial as my "argumentativeness" and "rudeness". Thus, clearly I was not "argumentative" or "rude" in any respect. Here I also wish to point out that the points and the manner in which I was discussing with the Hon'ble Vice-Chancellor was completely in tune with the spirit of university's democratic set-up and ethos wherein the university teachers being key stakeholders can freely and fearlessly discuss all academic issues with the head of the institutions and other administrative officials. This has always been the tradition and ethos existed in all public universities worldwide including India. The email which I wrote to the Vice Chancellor was also written in the same spirit and is completely in sync with the university's longstanding democratic academic ethos and tradition of open dialogue and was done only in good faith. Therefore, the said allegation is expressly denied as misconceived, unfactual and baseless.
3. In response to the third point of the memorandum I wish to submit that when I was trying to discuss the issue with the Hon'ble Vice-Chancellor, the Finance Officer who was also present there in the meeting asked me "why are you trying to do flattery?" In turn, I replied "Sir, I am not at all an obsequious...and in fact I don't like flattery at all." This conversation has been misunderstood by the officials present there. I reiterate that I did not at all call the Finance Officer "obsequious" in any which way (neither directly nor indirectly) as mentioned in the memorandum. Therefore the said allegation stands unfactual and is expressly denied as utterly baseless, false and misconceived.
4. In response to the fourth point of the memorandum, I wish to point out that on the said day, when I reached the VC office in order to inquire about the status of my application form in the wake of the

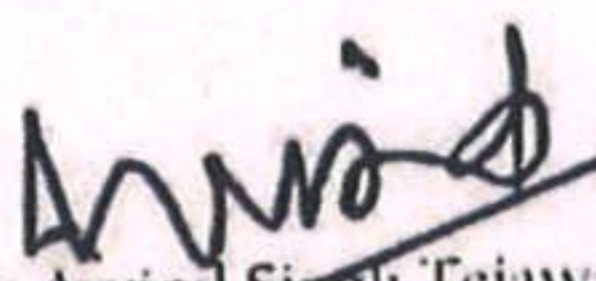
winter school course/etc. and only I had not been granted permission for attending the refresher course for reasons best known to the concerned authorities. I asked the Hon'ble Vice Chancellor's Staffer Mr. Amit Kumar "What is the status of my duly submitted application form (for the refresher course being held at HP University, Shimla)?" He replied "I have already sent your file to the VC. He is signing your application form; I will check and let you know." I patiently waited outside his office for more than two hours for his response. After two hours of long waiting and receiving no communication from him I again went up to him and inquired. Upon which he became rude and misinformed me by saying "Your application form has been signed and sent to the Establishment Section so please don't disturb me... Can't you see I am busy with the VC's snacks arrangements?...I said "I have no problem with the fact that you are busy...but please don't mistreat me like this...and at least don't miseducate me like this..." I understand, my conversation has been misconceived perhaps due to language gap as I was using English language which perhaps he couldn't fully and precisely grasp. I firmly state that by no means I said or even intended to say what has been alleged in the memorandum. Therefore the said allegation is expressly denied as false, baseless and misconceived.

I most humbly wish to state that I, all my life, have been a serious academic and my scholarship is widely recognized for academic rigor, commitment and honesty by the academic fraternity in many countries including India. Also, I have never been involved in any controversy of this kind. Hence, it is evidently clear that all the allegations levelled against me are completely misconceived, false and holds no water whatsoever.

It is further averred that I have not infringed any clause of the Agreement for Service of University Teachers or any other Guidelines/Rules/Regulations in any respect. Therefore in any which way I am not liable for any form of disciplinary action. In case of any further illegal arbitrary/unjust/unfair actions or proceedings against me, I shall be constrained to seek necessary remedies in law against the authorities/persons concerned.

Thanking you

Sincerely,


(Dr. Arvind Singh Tejawat) 23.11.16

Assistant Professor, Dept. of Hindi and Indian Languages
Central University of Haryana, Mahendergarh-123031
Mobile: 999147779

Hostel Manual

Central University of Haryana
(Jant-Pali, Mahendergarh)



1. About the University Hostels

Hostels of Central University of Haryana were established in the year 2013 to provide accommodation to the full-time students of the University.

2. Admission to the Hostel

2.1. Application for admission to the hostel should be made on the prescribed form that can be downloaded from the Central University of Haryana website www.cuh.ac.in. The application form duly filled in, along with prescribed enclosures, has to be submitted to the hostel office by the date notified on the Hostel notice board. The admissions shall be made as per the Rules of the hostel. These Rules shall be applicable to all the residents and shall be binding on them. Hostel admission shall be primarily based on the merit of the students admitted to a given programme. The seats shall be divided among various Departments and Programmes of Study as per the policy of the University. The Provost may issue necessary directions regarding Hostel admission rules from time to time and the same shall be displayed on the University website before admission.

The Provost shall be the final authority for admission to the hostel. In case the seats remain vacant, the Provost/Warden shall allot the seats following due procedure. The distribution of seats for admission to the Hostel shall be based on the availability of seats.

2.2 Eligibility for Admission:

The students satisfying the following eligibility criteria shall be considered for admission:

- a) Applicant should be a full-time bonafide student of the University.
- b) Students enrolled in Ph.D, M.Phil, Postgraduate, Degree and Diploma programmes of the Central University of Haryana shall be eligible for admission to hostel. However, seats may allotted in order of priority among various programmes of study.
- c) He/she has not been debarred from hostel on earlier occasions.
- d) He/she is not employed or has joined any course outside Central University of Haryana.
- e) His/her parents are not residing within 60 kilometers from the University campus.
- f) He/she doesn't have the permanent address within the same distance limit mentioned at point no. e above.

- g) Admission shall not be granted to a student in case there is any disciplinary action pending against him/her.
- h) No dues must be pending against the student for being eligible for admission to hostel.
- i) Admission shall not be granted to a student against whom disciplinary action was taken by a department/hostel of the Central University of Haryana.
- j) Suppression of information or giving wrong information pertaining to any of these eligibility criteria would make the student ineligible for admission in the hostel.
- k) Each student has to take fresh admission at the start of each academic session. The fee applicable for admission will be announced at the start of an academic calendar.
- l) Research students have to provide a certificate indicating the satisfactory progress of the research work from the supervisor duly forwarded by the Head of the Department.
- m) Hostel administration may ask the residents to vacate Hostel rooms at the end of the academic year or during the winter breaks for renovation/ electricity fittings or any other such purposes. In any situation hostel resident will not insist on retaining the same room in the next academic session.
- n) A student who has passed one course/programme from Central University of Haryana shall not be eligible for hostel on his/her admission in the Course/Programme of the same level.

2.3 Criteria for Allotment of Seats:

- a. Seats will be allotted Department-wise and programme-wise
- b. Merit in the Entrance Exam in case the admissions are offered through Entrance Test and Merit of previous year exam in case of second/third year students
- c. Distance to be determined based on Permanent Address/ residential address.
- d. Reservation of Seats: SC: 15%; ST: 7.5% and PwD: 3%.

2.4 Duration of Stay in Hostel

A student shall be eligible to stay in the hostel for the duration of his/her programme as per the University norms. No resident shall be allowed to stay beyond the prescribed duration of the Programme.

A resident shall vacate the hostel:

- Within a week of the end of the academic calendar.
- Within one month of his/her submission of dissertation/thesis in case of M.Phil/Ph.D programmes
- Within a week of his/her cancellation of admission.

2.5 Withdrawal of the Hostel Accommodation:

A student shall not be entitled to continue in the event of:

- a. Non-payment of hostel/mess dues for consecutive two months.
- b. Indulging in any anti-social activities in or, outside the hostel.
- c. Causing any damage to the hostel property.
- d. Ceasing to be a regular and full time student.
- e. Violation of norms of hostel/university rules or for not conforming to academic requirements as stipulated in the academic ordinances of the university or otherwise notified by the university.
- f. The eviction process will be initiated by the warden in consultation with the Provost.

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2.6 Accommodation of Students:

Due to the paucity of hostel rooms, hostel facility shall be available on sharing basis only. As far as possible: research scholars shall be provided with rooms on twin sharing basis; and a Masters/Degree/Diploma student shall share his/ her room with two more residents. However, keeping in view paucity of rooms Warden may allot one additional student to the hostel room.

3. Officers:

3.1 Provost

There may be one Provost (one each for boys and girls hostels) assisted by the Warden / Assistant Wardens. The Provost shall be the administration in-charge of the concerned hostels in matters related to the general administration, supervision and control of the

concerned hostels including all matters related to student welfare, maintenance of discipline, mess and security of the hostels.

3.1.1 Appointment

The Provost shall be appointed by the Vice-Chancellor from amongst the faculty members of the university preferably a professor.

3.1.2 Tenure

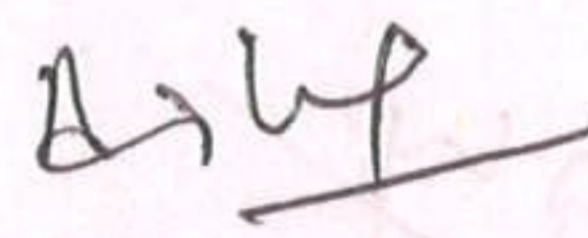
The Provost shall hold the office for a period of two years from the date of appointment. The Provost shall be eligible for re-appointment.

3.1.3 Honorarium

The Provost shall be entitled for honorarium at the rate fixed by the University from time to time.

3.1.4 Jurisdiction

The Provost shall look after the affairs of the hostel assigned to him/her and advise the Wardens on matters related to their function.



3.1.5 Powers and functions

(i) **The Provost shall:**

- a) Allot hostel rooms,
- b) Take measures to prevent incidence of Ragging.
- c) Maintain discipline and supervise the cultural activities of the students residing in the hostels.
- d) Grant permission, where it is expedient to do so, for stay of bonafide guest of hostel inmate up to seven days as per hostel norms.

Explanation: An expelled student or a student of this university against whom there is some disciplinary charge or police case shall not be considered a bonafide guest.

The Provost shall reserve the right to deny entry of any visitor or student guest who, in his opinion, is likely to disturb the peace of the hostel.

- e) Attend to the cases of misbehaviour and indiscipline of students residing in the Hostel.
- f) Attend to cases of illness of students residing in the Hostel.
- (ii) The Provost in consultation with Warden/s shall plan and supervise the extracurricular activities of the hostel including social service.
- (iii) The Provost shall nominate the Treasurer of the Hostel from amongst the Wardens who shall operate the funds and shall regulate hostel budget and handle temporary advances and its timely settlement. He/ She will be responsible for the custody as well as maintenance of impress account.
- (iv) The Provost may sanction payment or refund of all kinds of security deposit to Mess contractors/ suppliers/ students.
- (v) The Provost shall examine the bank reconciliation statement of all accounts pertaining to the concerned hostel/s.
- (vi) The Provost shall expeditiously decide the matter of grievance of students and subordinate staff within the limitations of his/her responsibility. He/ She may impose or waive fines (as mentioned in the list of punishments) and transfer a resident from one wing of the hostel to another.
- (vii) The Provost shall be Chief Executive Officer to implement the decision of the University Hostel Committees either personally or through Committee. He/ She shall be the overall in-charge of all the Establishments of the concerned hostel/s.
- (viii) The Provost shall write annual confidential report of hostel employee and submit the same to registrar/ VC office.
- (ix) The Provost shall properly pursue the complaint(s) concerning civil and electrical works, repairs/replacement or procurement of furniture, fittings etc.
- (x) The Provost shall take an undertaking from each hosteller to abide by the Act, Statutes, Ordinances, Rules and Orders of the university regarding payment of mess dues etc.

- (xi) Provost shall maintain hostel discipline and shall take measures to stop misuse of room, electricity, furniture, fittings, water and treatment with the hostel and mess employees.
- (xii) In absence of the Provost the duties of Provost shall be performed by the warden/person to whom she/he hands over the charge.

3.2 WARDEN

There may be one Warden appointed by the University for each hostel. Assistant wardens may be appointed for every additional 100 students.

3.2.1 Appointment

The appointment of the Warden shall be made by the Vice-Chancellor from amongst the members of the teaching staff.

3.2.2 Tenure

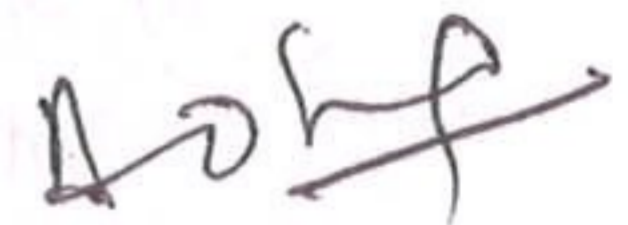
The warden shall ordinarily hold the office for a period of two years from the date of his joining the duties of appointment. The warden shall be eligible for reappointment.

3.2.3 Honorarium

The warden shall be entitled for honorarium as per rate fixed by the university.

3.2.4 Jurisdiction

The Warden shall look after all the affairs of hostel assigned to him/her



3.2.5 Powers and functions

- (1) The Warden shall :
 - a) Assist the Provost of the concerned hostel in matters related to general administration, supervision and control of the concerned hostel including all matters related to student welfare, discipline, mess and security of the hostel.

- b) Make himself/herself available in the hostel office everyday (or he/she will assign somebody else) at specified hours to be notified in hostel office to attend the office business and the problems of the residents.
- c) Assist the Provost in the allotment of rooms to students.
- d) Take measures to prevent incidents of ragging
- e) Keep contact with the residents and take care of students in case of illness in the hostel.
- f) Enforce the rules relating to the management of the mess, extra-curricular activities and all other rules and orders relating to with the resident students of the hostel.
- g) Report to the Provost/Proctor/Dean, students' welfare/ Proctor all the cases of misbehavior/ indiscipline of a student.
- h) Attend to all matters of health, sickness, diet, sanitation and the cleanliness of the premise of the concerned hostel.
- i) Shall be responsible for the safe custody and the maintenance of property of the concerned hostel and for its repair with the fund allotted for the purpose.
- j) Shall assist the Provost in all matters of administration and supervision which have been referred to him/her by the Provost.
- k) Shall authenticate attendance of the employees of his/her hostel by putting his/her initials and date.
- l) Shall maintain the common room and its discipline during the organisation of sports and cultural activities
- m) Shall permit the opening of common room beyond the prescribed hours on special occasions and shall take care of complaints relating to common room.
- n) Shall supervise the functioning of the mess and the engagement and the working of the mess manager, cook, helper under his/her charge with the assistance of the mess committee.
- o) Shall conduct regular inspection of the dining hall, kitchen room and the food preparation to monitor cleanliness, discipline and food quality.
- p) Shall draw temporary advance for mess related work if necessary and ensure its proper adjustment.
- q) Shall examine the income and expenditure statement of the mess. The Warden may stop meals to a resident due to default in payment for bill and recommend the appropriate action to Provost.

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- r) Shall examine cases of the mess security refund to the student
- s) Shall take appropriate measures for purchase /procurement of newspapers and magazines and also their sale proceed.

3.3 Assistant Warden/s:

Assistant warden/s will be appointed by Vice Chancellor from time to time as per the requirement of hostels. Assistant warden will function as per duties assigned to him/her from time to time by warden/ Provost. Assistant warden will be entitled to remuneration as decided by the university from time to time. In the absence of warden assistant warden will function as warden.

4. Committees of hostel and their function

There will be following major committees to be constituted by the Warden in consultation of Provost for smooth functioning of the hostel:

4.1 Mess committee

Every hostel will have mess committee to assist the warden. It will consist of

- a) The warden, as the ex-officio chairperson
- b) Three student representatives nominated by the Provost
- c) One nominee of Registrar;
- d) One nominee of Finance Officer
- e) Any other member nominated by the Provost

4.2 Function of Mess Committee

The Mess Committee shall;

- a) Supervise the working of the mess.
- b) Ensure execution of mess rules.
- c) Ensure the safety and security of kitchen and dining areas including safe installation and service of equipment.
- d) Prepare the mess menu to be adopted for each month/ week in tune with the agreement between university and the mess contractor, or otherwise.

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- e) Supervise/monitor the quality and shall suggest improvement of food and services in the mess.
- f) Devise ways and means of achieving maximum economy, avoiding abnormal expenditure on special dinner, etc.
- g) Determine the cost of meal per diet from time to time in case of cooperative mess system.
- h) Arrange special dinner or other desired function in the mess and fix the financial limit of expenditure to be incurred on such occasions.
- i) The mess committee will ensure proper arrangement for mess facilities - Dining table, water container, crockery, safety, security, cleanliness and mess finances.

4.3 Mess Secretary

The Mess Secretary shall be nominated by the Provost from amongst one of the members of the mess committee by rotation;

The Mess Secretary shall:

- a) Convene meeting of the mess committee in consultation with the warden and shall maintain minutes for such meetings duly signed by the member
- b) Put up complaints of the residents , if any, before the mess committee for redressal;
- c) Assist the mess committee in purchase of mess related materials;
- d) Ensure the expenditure of the mess bill within normal limit except that of special dinner etc;
- e) Scrutinize and countersign monthly mess bill and ;
- f) Shall prepare the list of students making default in payment of mess bill and report the matter to the Chairperson of mess committee.
- g) Discharge all such other duties as assigned to him/her by the mess committee in connection with the mess matter.

4.4 Infrastructure Maintenance Committee:

This committee will ensure proper maintenance of hostel infrastructure such as building, adjoining park, water facility, electricity, hostel entrance, safety and security system, common room, guest room, furniture etc.

The committee will consist of the following:

- i. Warden: Ex-officio Chairperson
- ii. Three Students nominated by the Warden
- iii. One nominee of each FO and Registrar

4.5 Cultural and Literary Committee:

The objective of this committee is to develop an academic ambience in hostel life of the students. This committee will organize various events such as talks, collage, developing art galleries, hostel night, farewell party, etc.

The committee will consist of the following:

- i. Warden: Ex-officio Chairperson
- ii. Three Students nominated by the Warden
- iii. One nominee of each FO and Registrar

5. Rules of Residence

- I. No resident shall be allowed to shift from one room to another without the prior permission of the Warden/Provost. No furniture should be shifted from one room to another.
- II. The Hostel Mess may or may not function during the summer/winter vacation for those who are otherwise permitted (in writing) to stay in the hostel during this period. If the Mess functions, the charges shall be as per arrangements made.
- III. The resident shall hand over the complete charge of their room before vacating the hostel, and obtain a clearance certificate from the hostel office. A copy/ photocopy of clearance certificate is to be handed over to the Security Guard on duty before leaving the hostel premises.
- IV. The resident, who takes up a job, discontinues his/her studies or research, or who has completed his/her Ph.D./ M.Phil program in the middle of the session, shall inform the hostel office in writing and leave the hostel within one month after clearing all dues.

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- V. The resident who does not inform the Provost/Warden of his/her taking up a job and does not obtain special permission to stay, shall be charged penal rent as decided by the hostel authorities.
- VI. The resident shall not engage any person for personal service in the hostel.
- VII. The residents are expected to come to the Dining Hall, Common Room and Visitor's Room properly dressed.
- VIII. Every resident shall inform the Hostel administration in writing about his absence from the hostel. He should also give his contact address (including email and telephone) during his absence from the hostel.
- IX. The resident is required to use their locks and not to leave the room unlocked when he/she is not in his/her room, in order to safeguard their personal belongings against theft.
- X. The resident is required to keep his/her vehicle locked in earmarked place for parking.
- XI. The resident is allowed to entertain his/her guest/guests only in Visitor's Room/ reception area from 9AM to 8PM.
- XII. The possession or consumption of any tobacco products, alcoholic drinks, narcotics and drugs is strictly prohibited in the hostel. Any resident or his/her guest violating any of the above rules shall invite disciplinary action against the resident.
- XIII. Possession of any weapon, iron rods, lathi, etc. are strictly prohibited in the hostel premises.
- XIV. Any of the hostel authorities has the right to inspect the room of any resident at any time, if considered necessary or expedient.
- XV. In order to maintain peaceful academic ambience in the hostel, loud music, shouting or hooting is not permitted.
- XVI. Any kind of political, communal or partisan activity in the hostel shall invite disciplinary action.
- XVII. Holding of any meeting, assembly or organizing any celebration in the hostel premises without the permission of hostel authorities may lead to disciplinary action.

- XVIII. The residents are required to obtain 'No Dues Certificate' from the hostel office at the time of taking admit cards for their University examinations and for submission of M.Phil/ Ph.D. thesis.
- XIX. In case of any contagious disease, the resident may be asked to vacate the hostel and the parents may be intimated accordingly.
- XX. If a research student gets scholarship/fellowship under which resident is entitled to house rent allowance, he/she shall pay HRA as per entitlement to the University hostel.
- XXI. Hostel administration believes in managing the hostel with the active participation of residents. Warden/Provost may assign appropriate responsibility to any of the residents for the smooth functioning of Hostel.

Note: In case of disciplinary action or violation of the rules of the hostel, matter may be reported to the parents/ guardians of the residents.

6. Rules pertaining to Mess:

- i. Every Hostel resident shall have to join the Hostel Mess except in case of medical grounds.
- ii. Every resident shall pay the diet charges for at least 15 days.
- iii. In case a student has to go out on long duration for research project, field work or on health grounds, in his/her case mess charges may be waived off for the said period.
- iv. In case of any leave, he/she has to inform Hostel Mess in writing at least one day before leaving.
- v. **Mess Payment Scheme:**
 - a. Display of Bill: 3rd of every month.
 - b. Last date of Payment of Bill: 10th of every month.
 - c. After 10th of every month, a fine of Rs. 10/- per day shall be imposed till the day of clearance.

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d. Name of defaulters shall be submitted to the Hostel Administration on 12th of the month.

vi. Suitable action shall be taken by the Mess Committee and administration against the defaulter.

vii. The residents shall have to take Hostel and Mess Dues Clearance Certificate without which they shall not be allowed to take University examinations.

viii. Day scholars may be allowed to eat in the mess on payment of guest charges after prior permission of the warden.

ix. Every resident shall give an undertaking that he/she will shoulder the responsibilities as assigned to him/her and observe the rules of mess.

x. No meals will be served in the rooms. Meals should be taken only in Dining Hall.

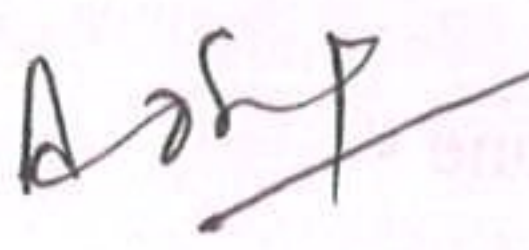
xi. The mess will be run according to the rules framed for the purpose by the Hostel authorities.

xii. No rebate of any kind shall be given to the member for breakfast, lunch or dinner missed by him.

xiii. Residents shall have their meals in the Dining Hall as per the schedule notified from time to time.

xiv. In case of illness, a resident may be served food in his/her room with the permission of the warden.

xv. Residents are not allowed to cook food inside their rooms.

 **7. Rules for Guests of Hostel Residents:**

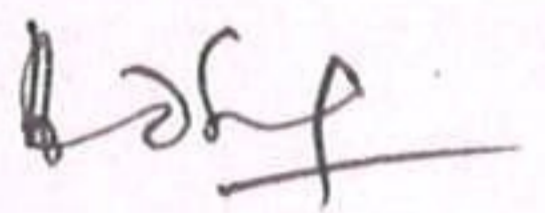
i. A resident shall inform the warden well in advance (at least one day) about the arrival of his/her guest. Female guest shall not be allowed to stay in boy's hostel and vice-versa. Female guests are not permitted to enter the rooms of boys and similarly male guests are not allowed to enter the rooms of female residents. All requests for permission for the guest to stay should be addressed to the Warden who has the right to cancel the permission for the stay of the guest at any time.

- ii. The resident shall be directly responsible for the conduct of his guest. The guest should also produce the photo identification card while availing the guest facility in the hostel.
- iii. No guest shall be allowed to stay in the Guest Room for more than three days. In case an extension of stay is required permission has to be obtained from the Provost. A visitor can not become guest of a resident too often.
- iv. A resident shall not entertain a person as a guest who has been expelled from the hostel or university, or against whom disciplinary action is pending.
- v. Guest shall be charged at the rate decided by the Warden in consultation with the Provost from time to time. Guest has to stay in the guest room only. No guest shall be allowed to stay with the residents during the night. All guest charges should be paid in advance. Guest room will be booked on a first come-first serve basis with at least one day advance booking.

8. Declaration of vehicle details to be kept in the hostel

Hostel residents shall not keep four wheelers (Car, Jeep, SUVs/ MUVs etc. and other four wheelers) in the university hostels. However the residents may be allowed to have two wheelers with prior permission of the Provost/ warden concerned. The residents who intend to keep a two wheeler have to submit following information at the time of admission:

- a. Type of vehicle
- b. Copy of vehicle registration certificate
- c. Copy of driving license.
- d. If vehicle is not owned by the resident, he/she must have to submit the details/identity proof and consent of the owner.
- e. Consent of the parents/ guardians.



9. Internet Facility

Hostel is equipped with the Wi-Fi facility, intended to provide Internet facility to the residents. Every resident shall submit a written undertaking to the hostel authorities that he/she shall abide by the wi-fi access policy of the University. Non-compliance with the Internet usage rules shall invite disciplinary action.

Electricity:

Residents shall not tamper with the electrical appliances in the room or in the hostel premises. They are not allowed to use electric heater, air conditioner, refrigerator, induction heater, immersion rod or any such equipment. However, they are allowed to use personal computers, Iron and air coolers with due permission on the payment of specified charges.

10. Hostel Fees

Fees structure shall be notified at the beginning of the academic year.

11. Discipline

11.1 General Discipline

- a. Every resident should get an identity card from the Hostel office and keep it in his personal possession for verification on demand.
- b. Every resident will strictly follow hostel timings as notified by university authorities from time to time w. r.t. entry from main gate, hostel building and mess timings.
- c. Visitors/Guests shall be received only in the Visitors' Room/area of the Hostel. They shall not be entertained in the living room of the residents.
- d. Every resident shall follow the Entry/Exit policy of the hostel.
- e. No student shall be allowed to leave the hostel beyond permissible hours and in case of special circumstances, the resident shall have to submit the permission/consent of the parent/guardian to the Hostel Warden.
- f. At the time of admission, every student shall be required to sign a declaration that he submits himself to the disciplinary jurisdiction of the Vice-Chancellor, the Proctor, the Provost and other authorities of the Hostel.
- g. In case any furniture/fixture issued/allotted to the student is found missing or damaged, the cost of the article or damages to articles as may be fixed/worked out by the warden, will be recovered from the student taking into account the original price of the article.
- h. The hostel authorities shall have the right to enter a resident's room to make an inquiry or search, whenever required. The residents are expected to co-operate in this regard.

- i. Residents are expected to give due respect to the hostel staff. In case of any complaint the resident shall report the matter to the Warden.
- j. No resident shall indulge in any activity other than academic and co-curricular.
- k. No notice can be put upon the notice boards of the hostel without endorsement from the Hostel administration. Sticking of any bill, poster or notice on any of the public spaces within the Hostel premises is prohibited.
- l. Notwithstanding any provision in the aforesaid rules, the Provost/ Warden shall be the final authority in the matters of discipline, admission and over all functioning of the hostel. In special circumstances, the competent authority may relax any of the conditions except prescribed fees.
- m. Any kind of provocative meeting or assembly by a group of students shall amount to an act of indiscipline.
- n. For organizing any group event of cultural or religious significance, resident/residents concerned shall take prior permission of the Hostel authorities.

11.2 Procedure for Taking Disciplinary Action

The Provost (through Hostel Warden) can for any default on the part of the resident, shall take action for any act of indiscipline including suppression of information in the application for admission, violation of any of the rules, indulgence in indecent or violent behaviour, or for any other reason deemed sufficient for taking a disciplinary action. The Provost or Warden may issue any warning, intimate the parent/guardian, Head of Department/Supervisor, if any, impose fine, double lock the room, cancel the allotment of room/expel or evict a resident at the risk and cost of the resident or take any disciplinary action, including banning the entry to the hostel depending upon the gravity of the act of indiscipline on the part of a resident.

The following procedure shall be followed:

- a. In the case of any severe breach of discipline the Provost/Warden may require the defaulting resident to vacate the hostel within 24 hours of reporting the incident.
- b. On receipt of representation from the concerned resident, the Provost may get the entire matter enquired into by any appropriate person/committee and take the necessary action.
- c. If no reply is received from the defaulting resident within the stipulated time, the Provost may take appropriate disciplinary action.

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- d. The disciplinary action taken by the Provost shall be final which may be communicated to the Head of the Department or Research Supervisor concerned, if any, and the parent/guardian.
- e. In the absence of the Provost, the cases of indiscipline shall be reported to the Warden.
- f. The eviction shall be undertaken by an Eviction Committee to be constituted by the Provost and, if necessary, with the inclusion of University Security.
- g. If the resident does not comply with the eviction notice within the specified time the lock of the room will be broken open in the presence of three senior officers/hostel authorities.

11.3 General Regulations:

- i. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
- ii. The Vice-Chancellor may delegate all or such powers as he deems proper to the Provost and to such other persons as he may specify in this behalf.
- iii. Without prejudice to the generality of power to enforce discipline, the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force against any member of the teaching or non-teaching staff of any Institution/Department or against any student within the University.
 - b. Carrying of/use of/ or threat to use any weapons;
 - c. Violation of the status, dignity and honour of students belonging to the Scheduled Castes and Scheduled Tribes, Minorities, Women or Persons with Disabilities;
 - d. Any attempt at bribing or corruption in any manner;
 - e. Destruction of institutional property;
 - f. Creating ill-will or intolerance on religious or communal grounds;
 - g. Causing disruption in any manner of the academic functioning of the University system; and

h. Ragging

iv. Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as considered appropriate, the Vice-Chancellor, on the recommendations of Provost, may in the exercise of his powers aforesaid, order or direct that any student or students:

- (a) Be expelled; or
- (b) Be rusticated for a specified period; or
- (c) Be not for a stated period, admitted to a course or courses of study in the University; or
- (d) Be fined with specified sum of rupees; or
- (e) Be debarred from taking any University Examination for one or more years; or
- (f) Be disqualified from the Examination(s) in which he/she has appeared.

11.4 Prohibition of and Punishment for Ragging

i. Ragging in any form is strictly prohibited, within the premises of hostel/Department and any part of Central university of Haryana system as well as on Public transport.

ii. Any individual or collective act or practice of ragging constitutes gross indiscipline and the guilty resident would be immediately evicted from hostel without serving show cause notice on him/her and he/she would be further liable to punishment according to law.

iii. Ragging, ordinarily means any act, conduct or practice by which dominant power or status of senior student is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which—

- a) Has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.



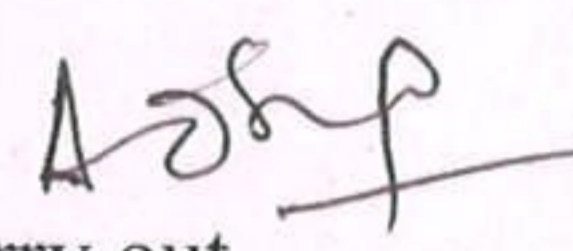
- c) Has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploits the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Involves physical assault or threat to use of physical force.
- g) Violates the status, dignity and honour of women students;
- h) Violates the status, dignity and honour of students belonging to the Scheduled Castes and Scheduled Tribes;
- i) Exposes students to ridicule and contempt and affect their self-esteem;
- j) Entails verbal abuse and aggression, indecent gestures and obscene behaviour.

Following will also be covered under the act of ragging:

- a) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- b) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- c) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- d) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher.

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- iv. The Provost/Proctor or Warden shall take immediate action on any information of the occurrence of ragging.
- v. Notwithstanding anything in Clause (iv) above, the Provost/Proctor may also *suo motto* enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
- vi. The Provost/Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
- vii. If the Provost/Proctor or Warden is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
- viii. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
- ix. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a programme, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
- x. Abetment to ragging, whether by way of any act, practice or incitement of ragging, will also amount to ragging.
- xi. All the Hostels within the Central University of Haryana shall be obligated to carry out instructions/directions issued under this Manual, and to give aid and assistance to the Vice-Chancellor to achieve the effective implementation of the same.



For any clarification regarding curbing the menace of ragging, the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, may be referred at UGC/University website. Besides, students are advised to consult dedicated anti-ragging website <http://www.antiragging.in>.

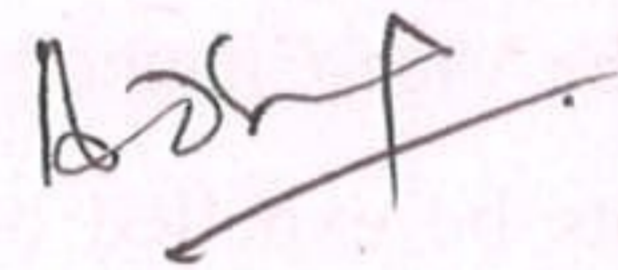
12. PROHIBITION OF AND PUNISHMENT FOR SEXUAL HARASSMENT

Cases of sexual harassment shall be governed by the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 and Central University of Haryana Ordinance No. 19 which is available at the University Website www.cuh.ac.in.

13. GENERAL INSTRUCTIONS

- i. Residents are required to abide by all instructions from the Hostel authorities, which are displayed on the Notice Board from time to time or conveyed otherwise.
- ii. Residents are expected to actively participate in the Hostel activities including managing of dining hall and the maintenance of gardens, etc.
- iii. Residents shall not plead ignorance of the Rules and Regulations contained in this Manual and/or any notified modification made from time to time.

The Provost shall be the appropriate Authority in all matters relating to Hostel administration. In case of any ambiguity or lack of clarity pertaining to the Rules contained in this Manual, the Provost shall be the competent authority to clarify the same. Any appeal against the orders of the Provost may lie with the Vice Chancellor.



BOND / AGREEMENT FOR STUDY LEAVE

(To be executed on a Stamp Paper of Rs.100/-)

THIS AGREEMENT made on the day of Two Thousand between THE CENTRAL UNIVERSITY OF HARYANA, established under Act No. 25, 2009 of the Parliament as amended from time to time (hereinafter called "**The University**") of the First Part through its Registrar and Dr./Mr./Mrs./Ms.....S/o/D/o..... R/o..... at present employed on regular basis as an Assistant Professor/Assistant Librarian/ Assistant Director of Physical Education in the Department of..... of Central University of Haryana (hereinafter called "**The Teacher**" for the purpose of execution of this bond for grant of Study Leave) of the second part and (i)R/o....., Department of Central University of Haryana, (ii)R/o....., Department of Central University of Haryana, (persons mentioned at (i) and (ii) hereinafter collectively called "**the Sureties**" which expression shall include their heirs, executors and administrators) of the third part.

WHEREAS the teacher is in the employment of the University and has made an application for grant of Study Leave to him/her.

AND WHEREAS on the terms and conditions contained in Ordinance XIV (Leave Rules for Teaching Staff referred to as "**The Rules**", the University has agreed to grant the teacher Study Leave with full pay for the period from to.....prefixing EL from..... to..... and with half pay from To

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO as follows:-

1. The scheme of Study Leave provides an opportunity to avail of scholarships / fellowships awarded to the faculty who wish to acquire new knowledge and to improve analytical skills in the related subject of his appointment in the University. When a teacher is awarded a scholarship or stipend (by whatever nomenclature used) for pursuing further studies leading to Ph. D/ Postdoctoral qualification or for undertaking research project in a higher education institution abroad, the amount of the scholarship/fellowships shall not be linked to the recipient's pay / salary paid to him / her by his / her parent institution. The awardee shall be paid salary for the entire duration of fellowship/scholarship, provided of /he does not take up any other remunerative jobs like teaching in the host country.
2. The teacher on Study Leave shall not take up, during the period of that leave, any gainful employment of any kind under an organization in India or abroad. S/he may however be allowed to accept a fellowship or a research scholarship or an ad hoc teaching and research assignment with honorarium or any other form of assistance, other than regular employment in an institution either in India or abroad, provided that the Vice-Chancellor of his / her parent institution may, if it so desires, sanction study leave on reduced pay and allowances to the extent of any receipt in this regard, in lieu of teaching etc., which may be determined by his/ her employer.
3. The teacher has been sanctioned Study Leave with full Pay.
4. TheYears.....Months.....Days Study Leave has been granted by the Vice-Chancellor of the University on the recommendation of the Head of the Department in terms of the Study Leave Rules laid down under Ordinance XIV of the University.
5. The Study leave may be granted not more than twice during one's career. However, when the Study Leave is taken in combination of Earned Leave/ Extra-Ordinary-Leave/ Half-Pay-Leave, under no circumstances, shall the maximum period during the entire service exceed five years.
6. The teacher shall not be permitted to alter substantially the course of study or the programme of research without the permission of the Vice-Chancellor. In the event of the Study Leave duration falls short of study leave sanctioned, the teacher shall resume duty on the conclusion of the course of study unless the previous approval of the Vice-Chancellor to treat the period of short-fall Study Leave / EL/ as Extra-Ordinary leave, as the case may be, has been obtained.
7. Study leave shall not be granted to a teacher who is due to retire within five years of the date of which he/she is expected to return to duty after the expiry of study leave.
8. The Vice Chancellor shall have right to change the terms and condition of this bond/agreement in case there is any change in the guidelines on the subject issued by UGC with prior notice to the teacher concerned.

9. The teacher availing the study leave in India or abroad is to maintain peace and be of good behaviour and not to indulge in any criminal activities or any-national activities/movements otherwise the Vice-Chancellor shall have right to cancel the study leave and to forfeit the bond and bond amount as well as the amount spent by the University up-till that time alongwith interest at the prevalent marked rate shall be recoverable from him.
10. The teacher who is granted sanction for study leave is required to furnish the requisite surety of immovable property duly certified and valued by the Sub Registrar concerned alongwith indemnity bond thereof or the bank guarantee of the requisite amount from any nationalized bank.
11. Subject to fulfilment of the stipulated conditions of grant of study leave laid down under the Study Leave Rules (Ordinance XIV), the period of study leave shall count as service for the purposes of retirement benefits (New Pension Scheme), provided that the teacher rejoins the University on the expiry of his/her study leave, and serves for equal the period study leave sanctioned to him.
12. The Study leave granted to the teacher shall be deemed to be cancelled in case it is not availed of within 12 months of its sanction, provided that where study leave granted has been so cancelled, the teacher may apply again for such leave.
13. The teacher hereby undertakes that he/she shall serve the University for a continuous period of at least equal the period of the study leave granted to him, to be calculated from the date of his/her resuming duty on expiry of the study leave.
14. If the teacher -
 - a) is unable to complete his/ her studies within the period of study leave granted to him / her, or
 - b) fails to rejoin the service of the University on the expiry of his/ her study leave, or
 - c) re-joins the service of the University but leaves the service without completing the prescribed period of service after re-joining the service, or
 - d) within the said period is dismissed or removed from the service by the University; shall be liable to refund to the University, the amount of leave salary and allowances and other expenses, incurred on the teacher or paid to him/her or on his/her behalf in connection with the course of study,
15. The teacher on study leave for pursue research etc., shall submit to the Registrar of the University six-monthly reports of progress in his/her studies from his / her supervisor or the Head of the institution. This report shall reach the Registrar within one month of the expiry of every six months of the study leave. If the report does not reach the Registrar within the specified time, the payment of leave salary may be deferred till the receipt of such report.

16. The teacher shall submit a comprehensive report on completion of the study leave period. A copy of the research document/monograph/academic paper produced during the period of study leave shall be put in the public domain, preferably on the website of the University.

EXPLANATION:

- a. If a teacher asks for extension of study leave and is not granted the extension but does not rejoin duty on the expiry of the leave originally sanctioned s/he shall be deemed to have failed to rejoin the service on the expiry of her/his leave for the purpose of recovery of dues under these guidelines.
- b. Notwithstanding the above, the Vice-Chancellor may order that nothing in these guidelines shall apply to a teacher who, within three years of return to duty from study leave is permitted to retire from service on medical grounds, provided further that the Vice-Chancellor may in any other exceptional case, waive or reduce, for reasons to recorded, the amount refundable by a teacher under these guidelines.
17. Subject to the Rules, the whole of the period of Study Leave shall be treated as approved service and counted for all and any of the following purposes, namely New Pension Scheme (NPS), annual increment (The annual increment/s if due during the period of study leave, shall be granted notionally on the due date. However, the actual cash benefit on account of such increment/s shall be payable only from the date of resuming duty), retiring gratuity benefits, superannuation benefits, and for determining the length of service for any other purpose.
18. The Sureties, jointly and severally, hereby guarantee the due performance by the Teacher of all his obligations, the sureties hereby agree and undertake jointly and severally, to pay to the University on demand and without demur all such sums as shall be payable to the University in terms of this Agreement together with all costs and expenses incurred in connection therewith.
19. The guarantee hereby given is a continuing guarantee and shall not be revoked by the Sureties or any one of them without the consent of the University.
20. In order to give effect, to this guarantee, the University shall be entitled to act as if each of the Sureties was a principal debtor and each of them waives all his rights as surety and other rights which may be inconsistent with the provisions of this Agreement. The liability of teacher and sureties shall be joint as well several.
21. The Sureties or any of them shall not be discharged or released from their obligations hereunder by reason of the University showing to the Teacher any indulgence or forbearance, whether with or without the knowledge or consent of the Sureties, and whether as to payment, time or performance or any other matter which would but for this provisions have the effect of releasing the sureties from their obligations hereunder and further that it shall not be necessary for the University to sue or take any steps or any proceedings against the Sureties.
22. When the Study Leave, either with or without pay, is extended beyond the period mentioned in this agreement, the provisions of this Agreement shall apply mutatis-mutandis to that extended period.

23. The Teacher shall be bound by all the other conditions of study leave mentioned in the Rules (Ordinance XIV).
24. The right of the University to recover from the Sureties or from any of them any amounts due in terms of this agreement shall not be effected or suspended by reason of the fact that any dispute or disputes have been raised by the Teacher with regard to his liability or that any proceedings are pending before any tribunal, court any other body with regard thereto or in connection therewith.
25. IN WITNESS WHEREOF THE parties hereto have hereunder set their hands the day and year first above written.

Signed and delivered by the Registrar
on behalf of Central University of Haryana

Signed and delivered by
the within named teacher

Dr./Mr./Ms.....

Signed and delivered by
The within named surety

(i)
.....R/o.....
....., Department of
....., Central University of
Haryana,

(ii)
.....R/o.....
....., Department of
....., Central
University of Haryana

In the presence of the following witnesses:-

1. Name.....
- Designation.....
- Department.....
- Address.....

.....

2. Name.....
Designation.....
Department.....
Address.....
.....



Annexure - VIII

Academic Section <osdacademic@cuh.ac.in>

Fwd: Appeal to the Executive Council U/A 35 of CUA 2009 against the refusal of grant of study leave for pursuing Ph.D and request for consideration in the EC meeting scheduled on 17.08.2017

Registrar CUH <registrar@cuh.ac.in>

Mon, Aug 21, 2017 at 5:39 PM

To: "Academic Section, CUH" <osdacademic@cuh.ac.in>

----- Forwarded message -----

From: "Rakesh Meena" <rakeshmeena.law@gmail.com>

Date: 17-Aug-2017 8:17 am

Subject: Appeal to the Executive Council U/A 35 of CUA 2009 against the refusal of grant of study leave for pursuing Ph.D and request for consideration in the EC meeting scheduled on 17.08.2017

To: <vc@cuh.ac.in>, "Registrar CUH" <registrar@cuh.ac.in>

Cc: "Muni Anandakrishnan" <ananda1928@gmail.com>, <sushma.iipa@gmail.com>, <deanacademic@cuh.ac.in>, <principal@rajguru.du.ac.in>, <khuranaparmod@yahoo.co.in>, <dpsverma@hotmail.com>, <Virendrakumar.gupta@ril.com>, "Vinod Kumar Jain" <doonvc@gmail.com>, <anjanikumar@cuh.ac.in>, "Vice Chancellor GNDU" <vcgndu@gmail.com>, "Om Vikas" <dr.omvikas@gmail.com>

Respected Madam/Sir

Please ignore my last email. there were some errors in my last email, therefore I am sending this email. I express regret for you inconvenience.

This email is in reference to the office letter No.CUH/2017/Estt.Sec/1247 dated 27.07.2017 issued by the Dy. Registrar whereby my study leave request was refused.

Hereby this email I wish to submit my appeal against the refusal of grant of study leave for me under the Article/paragraph no. 35 of the Central Universities Act 2009 and the Statute no.12.

The above referred Article 35 provides "Every employee or student of the University....shall not withstanding anything contained in this Act, have a right to appeal to the Executive Council against the decision of the any officer or any authority of the University... and thereupon the Executive Council may confirm, modify or reverse the decision appeal against."

My letter with the title 'Appeal to EC' is attached with this email along with other documents referred in the appeal.for ready reference for this body.

I also wish to bring in your kind notice that though I am a teacher in the university but I was continuously humiliated and discriminated, so I was forced to take recourse to the High Court of Punjab & Chandigarh to redressal of my grievances.

I applied for NOC to appear in interview for Ph.D. and also for study leave repeatedly, but, the concerned authorities showed no sign of grant of NOC and study leave, when I came for interview, I was prevented from interview and was made to rush from the HOD/In-charge, Department of Law to Registrar to Vice-Chancellor Office for making written submissions. Only then I was interviewed and selected but again, I was not allowed to deposit my admission fee on the pretext of the non-submission of the NOC, though the university's own information bulletin provided that the students can be admitted on the undertaking that they will submit the required documents by August 30, 2017. This practice was followed in all departments including the Department of Law. Then I approached to all the authorities of the Universities- Registrar, Vice-Chancellor, Chancellor but except from the Chancellor sir, I did not get any response. The failure to submit admission, meant, forfeiture of the right to admission, and the second counselling was already scheduled as per the Information Bulletin.

These were the circumstances which left me with no choice except to approach the High-Court. The High Court by its interim order dated 24.07.2017 instructed the University to grant me study leave and also expressed its faith in the University that it will grant study leave in the interest of the University, but the University has refused the same adamantly and the matter is still pending for final disposal.

-57-

Against my writ petition, the university's raised one preliminary objection that I haven't approached the Executive Council, hence hereby I appeal against the refusal of grant of study leave by the concerned authority of the University. I have already requested the concerned competent authority to reconsider my leave application but as has been the practice, I haven't get any communication from their side, even the acknowledgement of receiving my application.

The Court procedure is separate and distinct from the internal appeal mechanism of the university, during the pendency of the case, the university can reconsider and take appropriate action to resolve the grievances.

It's my humble request to this Body to consider my appeal in its meeting which scheduled tomorrow on 18/08/2017, if it's possible as it is an urgent issue pertaining to my interest in equal opportunity of study and upward mobility and also the university's interest in the faculty development which is primary condition of standard of teaching and research in the university.

With Regards

Rakesh Meena

Assistant Professor

Department of Law

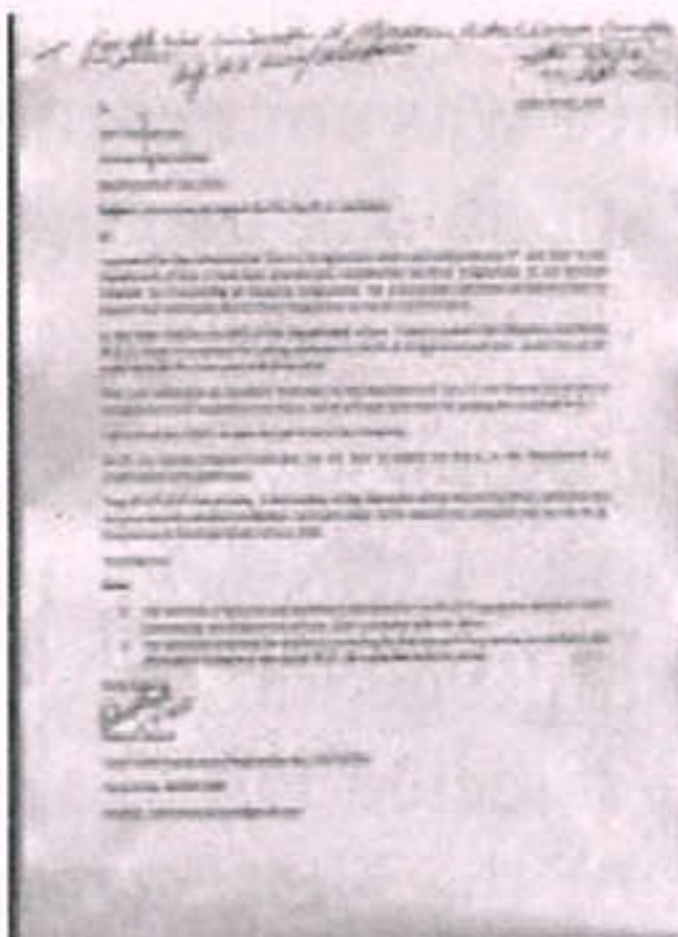
Central University of Haryana, Jant-Pali

Mobile no.9416298147

18 attachments



High Court Order dated 08.08.2017.jpg
114K



letter admission Committee 7th July 17.jpg
4850K

Appeal to EC.pdf
609K






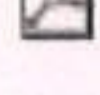
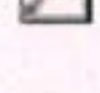
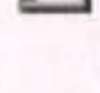



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201 CWP-14919-2017

RAKESH MEENA VS CENTRAL UNIVERSITY OF HARYANA AND
ORS

Present: Mr.Sumit Sangwan,Advocate
for the petitioner.

Mr.Sajjan Singh Malik, Advocate
for the respondents.

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Written statement filed on behalf of respondent Nos.1 to 5 is taken on record. Copy given to the counsel for the petitioner.

Pursuant to the order dated 24.07.2017, the respondent-University has passed an order dated 27.07.2017, regretting to accede petitioner's request for grant of 'Study Leave'. However, it is assured in the letter that recruitment process for the posts of one Professor and two Associate Professors in the Department of Law has been initiated on 06.07.2017 and the recruitment is likely to be made at the earliest and as soon as the new teachers are appointed, petitioner's request for grant of 'Study Leave' will be reconsidered.

[2] It appears to us that in the absence of any impediment, the recruitment process can be concluded within a period of 3-4 months. We direct the respondent-University to do so. Meanwhile, the petitioner may seek leave without pay which shall be granted to him. The respondent-University shall be at liberty to make appointment on contract basis in place of the petitioner so that study of the students is not hampered. As soon as the regular recruitments are made, the University will reconsider the petitioner's request and grant him 'Study Leave' as per the Rules. Since the entire process is likely to take four months' time, we adjourn the case for 06.12.2017.