

CUH

CENTRAL UNIVERSITY OF HARYANA



MINUTES

33rd Meeting of Executive Council

November 30, 2017

Venue: 3113, DLF Phase-III,
Gurugram-122010

www.cuh.ac.in





CENTRAL UNIVERSITY OF HARYANA

MAHENDERGARH

Minutes of the 33rd Meeting of the Executive Council

Date: 30th November, 2017 at 11:00 A.M.

The 33rd meeting of the Executive Council of Central University of Haryana was held on Thursday, the 30th November, 2017 at 11:00 AM in the Gurugram Office, Central University of Haryana, Gurugram, Haryana.

The following members were present:

- 1 Prof. R.C. Kuhad, Vice Chancellor (Chairman)
- 2 Prof. M. Anandkrishnan
- 3 Prof. D.P.S. Verma
- 4 Prof. Sushma Yadav
- 5 Dr. Payal Mago
- 6 Dr. P.K. Khurana
- 7 Dr. Avdhesh Kumar Pandey
- 8 Dr. V.K. Gupta
- 9 Prof. A.J. Varma
- 10 Prof. Satish Kumar
- 11 Sh. Ram Dutt, Registrar (Secretary)
- 12 Dr. Sanjiv Kumar, Finance Officer (Special Invitee)
- 13 Sh. Manoj Rana, Deputy Registrar (Special Invitee)

The following members had expressed their inability to attend the meeting:

- 1 Prof. V.K. Jain
- 2 Prof. Yogesh Singh

The Vice-Chancellor welcomed all the members of the Executive Council and apprised the Council about the academic and other achievements made by the University in recent past which included organization of Vice-Chancellor's Colloquium on "*Sharing resources for Quality Higher Education and Research*"; National Conference on "*Climate Change and Sustainable Clean Environment*"; Two day training programme on "*Android application Development*"; National Seminar on "*Inclusive and Qualitative Expansion of Higher Education in Haryana*"; National Conference on "*Biotechnology: Exploring through Innovation (BETI 2017)*"; Blood Donation Camp; celebration of World Tourism Day and Vigilance Awareness Week; Status of Infrastructure Developments like Administrative Block, Boys & Girls Hostel, Health Centre, etc.

The Vice-Chancellor informed the Council that the University was going to organize four day training programme for Vice-Chancellors/Directors/Pro-Vice-Chancellors/Deans/Chairpersons/ Head of the Departments, under the MHRD scheme of Pandit Madan Mohan Malviya National Mission on Teacher and Training from December 05 to 08, 2017.

The Vice-Chancellor also informed that Dr Pooja Yadav, Dr Vikash Yadav and Dr. Rishikesh Shukla were conferred '*Young Scientist Award*' in different categories by Society of Biological Chemists and the Vice-chancellor himself was also conferred the AMI-Prof. G.S. Rangaswamy Memorial Award by the Association of Microbiologists of India for the year 2017. The Council congratulated Prof. Kuhad and the other faculty members for these achievements.

Item No.	Description
1 (a)	The Minutes of the 32 nd meeting of the Executive Council held on 18 th August, 2017 were confirmed.
1 (b)	Arising out of the confirmation of the minutes (Resolution No-19), it was suggested that the University should appoint Academic Consultants/ Academic Advisors on need basis. However, efforts should be made to expedite recruitment of regular faculty.
REPORTING ITEMS	
2.	The action taken report on the resolutions of the 32 nd meeting of the Executive Council held on 18 th August, 2017 was reported and recorded. (Annexure-I, Page 08 to 18)
3.	The action taken by the Vice-Chancellor in further extending the tenure of appointment of Sh. Arjun Parsad Singh as Consultant (Horticulture) for a period of six months w.e.f. 02.11.2017 was reported, recorded and confirmed with the following amendments in terms and conditions: For: He has to make 2-3 days continuous stay in the University in a week to minimize conveyance charges. Read: He has to make 2-4 days continuous stay in the University in a week to minimize conveyance charges.
4.	The action taken by the Vice-Chancellor in approving the recommendation of the committee for appointment of Dr. Ranvir Singh as Chair Professor of Swami Dayanand Saraswati Chair for a period of 05 years on a consolidated salary of Rs. 1,00,000/- p.m. was reported, recorded and confirmed. Dr. Ranvir Singh has joined the Chair w.e.f. 07.09.2017 (A.N.)
5.	The action taken by the Vice-Chancellor on 10.11.2017 in approving the continuation of existing MoU between Technology Applications Service (TAS), New Delhi and Central University of Haryana was reported and recorded. (Annexure-II, Page 19 to 24)
6.	The action taken by the Vice-Chancellor on 24.08.2017 in extending the term of appointment of Sh. A.K. Gogia as Consultant (Finance) beyond date 28.08.2017 to 23.11.2017 was reported, recorded and confirmed.
7.	The action taken by the Vice-Chancellor on 30.10.2017 in accepting the resignation of Dr. Anil Kumar Gaur, Assistant Professor, Department of Statistics w.e.f. 04.01.2018, was reported and recorded.
8.	The action taken by the Vice-Chancellor on 26.09.2017 in constituting one member committee with Prof. S.N. Singh, Former Professor and Dean, Faculty of Law, University of Delhi as its sole member and in approving a fixed Honorarium of Rs. 40,000/- excluding actual transportation charges as per Govt. of India Rules and Mr. Sunil Kumar, Deputy Registrar (Estt.) as Presenting Officer with a fixed Honorarium of Rs. 10,000/-, was reported, recorded and confirmed. It was reported that the disciplinary proceedings had been stayed by the Hon'ble Punjab & Haryana High Court, Chandigarh vide order dated 03.11.2017 in the case titled Dr. Arvind Singh Tejawat vs. Central University of Haryana & others, CWP No. 24993 of 2017.
9.	The action taken by the Vice-Chancellor on date 24.08.2017 in extending the term of deputation of Dr. Aditya Saxena to continue to work as an Associate Professor, Department of Physics from 18.09.2017 to 08.01.2018, was reported and recorded.
10.	The action taken by the Vice-Chancellor on 26.09.2017 in appointing Dr. Bir Singh Yadav, Associate Professor, Department of English & Foreign Languages as Head of the Department in place of Dr. Sanjiv Kumar w.e.f. 27.09.2017 till further orders, was reported and recorded.



11.	The action taken by the Vice-Chancellor on 07.08.2017 in appointing Dr. Bir Singh Yadav, Associate Professor, Department of English & Foreign Languages as Dean Students Welfare w.e.f. 08.09.2017 till further orders, was reported and recorded																				
12.	The action taken by the Vice-Chancellor in approving the Annual Report of the University for the year 2016-2017 and forwarding copies thereof to MHRD for laying before both the Houses of Parliament, was reported, recorded and confirmed.																				
13.	The action taken by the Vice-Chancellor in approving the recommendation of the Selection Committee for appointment of the following as Academic Consultants / Academic Advisors in the Department of Chemistry, Physics and History & Archaeology on contract basis for a period of six months on terms and conditions laid down under Ordinance XXXI of the University on consolidated salary of Rs 80,000/- (Rupees Eighty Thousand only) per month, was reported, recorded and confirmed:																				
	<table border="1"> <thead> <tr> <th>S. No.</th> <th>Name</th> <th>Designation</th> <th>Department</th> <th>Date of Joining</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Prof. A.J. Varma</td> <td>Academic Consultant / Academic Advisor</td> <td>Chemistry</td> <td>Yet to join</td> </tr> <tr> <td>B</td> <td>Prof. Nawal Kishore</td> <td>Academic Consultant / Academic Advisor</td> <td>Physics</td> <td>28.11.2017</td> </tr> <tr> <td>C</td> <td>Prof. Amar Singh</td> <td>Academic Consultant / Academic Advisor</td> <td>History & Archaeology</td> <td>28.11.2017</td> </tr> </tbody> </table>	S. No.	Name	Designation	Department	Date of Joining	A	Prof. A.J. Varma	Academic Consultant / Academic Advisor	Chemistry	Yet to join	B	Prof. Nawal Kishore	Academic Consultant / Academic Advisor	Physics	28.11.2017	C	Prof. Amar Singh	Academic Consultant / Academic Advisor	History & Archaeology	28.11.2017
S. No.	Name	Designation	Department	Date of Joining																	
A	Prof. A.J. Varma	Academic Consultant / Academic Advisor	Chemistry	Yet to join																	
B	Prof. Nawal Kishore	Academic Consultant / Academic Advisor	Physics	28.11.2017																	
C	Prof. Amar Singh	Academic Consultant / Academic Advisor	History & Archaeology	28.11.2017																	

ITEMS FOR CONSIDERATION

14.	Resolved that the amendments to the following Ordinances of the University in pursuance of the advice of the MHRD received vide letter No. F. No. 58-1/2017-CU.III dated 05 September, 2017 be approved: <p style="text-align: right;">(Annexure-III, Page 25)</p>						
	<table border="1"> <thead> <tr> <th colspan="2">Ordinance V-B : Appointing and Disciplinary Authorities :-</th> </tr> <tr> <th>Existing clause of Ordinance V-B:</th> <th>Approved</th> </tr> </thead> <tbody> <tr> <td>Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/ temporary appointment to all Group 'A' posts, including teaching posts. (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.</td> <td>Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment against vacant sanctioned posts to all Group 'A' posts, including teaching posts. (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment against vacant sanctioned posts to all Group 'B' and Group 'C' posts.</td> </tr> </tbody> </table>	Ordinance V-B : Appointing and Disciplinary Authorities :-		Existing clause of Ordinance V-B:	Approved	Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/ temporary appointment to all Group 'A' posts, including teaching posts. (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.	Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment against vacant sanctioned posts to all Group 'A' posts, including teaching posts. (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment against vacant sanctioned posts to all Group 'B' and Group 'C' posts.
Ordinance V-B : Appointing and Disciplinary Authorities :-							
Existing clause of Ordinance V-B:	Approved						
Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/ temporary appointment to all Group 'A' posts, including teaching posts. (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment to all Group 'B' and Group 'C' posts.	Appointing Authority: Vice Chancellor: (i) Permanent appointment to all Group 'B' posts. (ii) Contractual/temporary appointment against vacant sanctioned posts to all Group 'A' posts, including teaching posts. (iii) Permanent appointment to all Group 'C' posts. (iv) Contractual/temporary appointment against vacant sanctioned posts to all Group 'B' and Group 'C' posts.						
15.	Resolved that the recommendations of the following committee, constituted by the Vice-Chancellor to consider the terms & conditions of appointment of the advocates, format of application form, letter for empanelment of advocate held on 06.09.2017, be accepted: <ol style="list-style-type: none"> 1) Prof. K. P. S. Mahalwar, Chair Professor, National Law University, Delhi 2) Dr. Aditya Saxena, Associate Professor, Dept. of Physics 3) Dr. Samiksha Godara, Assistant Professor, Dept. of Management Studies 4) Mr. Sunil Kumar, Deputy Registrar (Establishment & Academic) <p style="text-align: right;">(Annexure-IV, Page 26 to 34)</p>						

16.	<p>The Council resolved that a panel of following three persons from amongst persons of eminence in the academic or public life of the country for submission to the Visitor for appointment of the Chancellor of the University w.e.f. 20.12.2017 for a period of five years as per the provisions of Statute 1(I), be approved:</p> <ol style="list-style-type: none"> Prof. (Dr.) Hari Gautam, Chancellor, Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth, New Delhi; Former Chairman, University Grants Commission Prof. Goverdhan Mehta, University Distinguished Professor & Dr. Kallam Anji Reddy Chair at the University of Hyderabad, Hyderabad. Dr. P.L. Chaturvedi, Former Vice-Chancellor, Maharishi Dayanand Saraswati University, Ajmer, Rajasthan 																																																																										
17.	<p>Resolved that the proposal for enhancement of age of superannuation of Medical Officer from 60 to 65 years as per the directions of the GOI, MH&FW vide office memorandum No.A.12034/1/2017-CHS-V dated 30.09.2017, be approved.</p> <p style="text-align: right;">(Annexure V, Page 35 to 39)</p>																																																																										
18.	<p>Resolved that the delegation of power to sanction different kinds of leave to the Non-Teaching Employees in following manner, be approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">Kind of Leave</th> <th colspan="2">Approved</th> </tr> <tr> <th>Sanctioning Authority</th> <th>Extent of Power</th> </tr> </thead> <tbody> <tr> <td>I</td> <td>Casual / Special Casual Leave to</td> <td></td> <td></td> </tr> <tr> <td>A</td> <td>Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar and equivalent posts</td> <td>Vice-Chancellor</td> <td>Full</td> </tr> <tr> <td>B</td> <td>Assistant Registrar, Assistant Librarian and equivalent posts</td> <td>Registrar</td> <td>Full</td> </tr> <tr> <td>C</td> <td>All Group B and C Posts</td> <td>Branch Officer</td> <td>Full</td> </tr> <tr> <td>II</td> <td>Earned Leave / Half Pay Leave / Commuted Leave / Maternity Leave / Paternity Leave / Adoption Leave / Child Care Leave to</td> <td></td> <td></td> </tr> <tr> <td>A</td> <td>Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar & equivalent posts</td> <td>Vice-Chancellor</td> <td>Full</td> </tr> <tr> <td rowspan="2">B</td> <td rowspan="2">Assistant Registrar, Assistant Librarian & equivalent posts</td> <td>Registrar</td> <td>Upto 90 days</td> </tr> <tr> <td>Vice-Chancellor</td> <td>Beyond 90 days</td> </tr> <tr> <td rowspan="2">C</td> <td rowspan="2">All Group B and C Posts</td> <td>Registrar</td> <td>Upto 90 days</td> </tr> <tr> <td>Vice-Chancellor</td> <td>Beyond 90 days</td> </tr> <tr> <td>III</td> <td>Study Leave</td> <td>Vice-Chancellor</td> <td>Full</td> </tr> <tr> <td>IV</td> <td>Quarantine Leave</td> <td>Vice-Chancellor</td> <td>Full</td> </tr> <tr> <td>V</td> <td>Deputation/ Extraordinary Leave with Lien</td> <td>Vice-Chancellor</td> <td>Full</td> </tr> <tr> <td>VI</td> <td>Extraordinary Leave (Other than V above)</td> <td></td> <td></td> </tr> <tr> <td rowspan="2">A</td> <td rowspan="2">Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar & equivalent posts</td> <td>Vice-Chancellor</td> <td>Upto 90 days</td> </tr> <tr> <td>Executive Council.</td> <td>Beyond 90 days</td> </tr> <tr> <td rowspan="3">B</td> <td rowspan="3">Assistant Registrar, Assistant Librarian & equivalent posts</td> <td>Registrar</td> <td>Upto 30 days</td> </tr> <tr> <td>Vice-Chancellor</td> <td>Upto 90 days</td> </tr> <tr> <td>Executive Council</td> <td>Beyond 90 days</td> </tr> </tbody> </table>				Kind of Leave	Approved		Sanctioning Authority	Extent of Power	I	Casual / Special Casual Leave to			A	Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar and equivalent posts	Vice-Chancellor	Full	B	Assistant Registrar, Assistant Librarian and equivalent posts	Registrar	Full	C	All Group B and C Posts	Branch Officer	Full	II	Earned Leave / Half Pay Leave / Commuted Leave / Maternity Leave / Paternity Leave / Adoption Leave / Child Care Leave to			A	Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar & equivalent posts	Vice-Chancellor	Full	B	Assistant Registrar, Assistant Librarian & equivalent posts	Registrar	Upto 90 days	Vice-Chancellor	Beyond 90 days	C	All Group B and C Posts	Registrar	Upto 90 days	Vice-Chancellor	Beyond 90 days	III	Study Leave	Vice-Chancellor	Full	IV	Quarantine Leave	Vice-Chancellor	Full	V	Deputation/ Extraordinary Leave with Lien	Vice-Chancellor	Full	VI	Extraordinary Leave (Other than V above)			A	Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar & equivalent posts	Vice-Chancellor	Upto 90 days	Executive Council.	Beyond 90 days	B	Assistant Registrar, Assistant Librarian & equivalent posts	Registrar	Upto 30 days	Vice-Chancellor	Upto 90 days	Executive Council	Beyond 90 days
	Kind of Leave	Approved																																																																									
		Sanctioning Authority	Extent of Power																																																																								
I	Casual / Special Casual Leave to																																																																										
A	Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar and equivalent posts	Vice-Chancellor	Full																																																																								
B	Assistant Registrar, Assistant Librarian and equivalent posts	Registrar	Full																																																																								
C	All Group B and C Posts	Branch Officer	Full																																																																								
II	Earned Leave / Half Pay Leave / Commuted Leave / Maternity Leave / Paternity Leave / Adoption Leave / Child Care Leave to																																																																										
A	Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar & equivalent posts	Vice-Chancellor	Full																																																																								
B	Assistant Registrar, Assistant Librarian & equivalent posts	Registrar	Upto 90 days																																																																								
		Vice-Chancellor	Beyond 90 days																																																																								
C	All Group B and C Posts	Registrar	Upto 90 days																																																																								
		Vice-Chancellor	Beyond 90 days																																																																								
III	Study Leave	Vice-Chancellor	Full																																																																								
IV	Quarantine Leave	Vice-Chancellor	Full																																																																								
V	Deputation/ Extraordinary Leave with Lien	Vice-Chancellor	Full																																																																								
VI	Extraordinary Leave (Other than V above)																																																																										
A	Registrar, Controller of Examinations, Finance Officer, Librarian and Deputy Registrar & equivalent posts	Vice-Chancellor	Upto 90 days																																																																								
		Executive Council.	Beyond 90 days																																																																								
B	Assistant Registrar, Assistant Librarian & equivalent posts	Registrar	Upto 30 days																																																																								
		Vice-Chancellor	Upto 90 days																																																																								
		Executive Council	Beyond 90 days																																																																								

C	All Group B and C Posts	Registrar	Upto 90 days
		Vice-Chancellor	Beyond 90 days
VII	Leave Not Due For all	Vice-Chancellor	Full

Note: Leave records for Casual / Special Casual Leave shall be maintained at the level of Branch Officers.

For all other leave, records shall be maintained centrally by the Establishment Branch.

19. Resolved that the tenure of appointment of Dr. Nawal Kishore as Consultant (Academic) in the Department of Physics for a period from 17.10.2017 to 27.11.2017 on a consolidated salary of Rs. 75,000/- p.m., as a special case, be approved.

20. Resolved that the following amendments to the "Rules for allotment of Residences in Central University of Haryana", be approved:

Clause (4):- Existing

4. Classification of Residences:

Save as otherwise provided by these rules, an employee will be eligible for allotment of a residence of the type shown in the table below:

Type of residence	Grade/Salary Slab for Eligibility
Type I	Grade Pay of Less than Rs. 2400/-
Type II	Grade Pay of Rs. 2400 & < 5400/-
Type III	G.P. of Rs. 5400 & < 8700 /-
Type IV	G.P. of Rs. 8700 & < 10000/-
Type V	G.P. of Rs. 10000 & above

Note: Till accommodation of all five type houses is available on the campus, the accommodation may also be allotted even upto two steps higher/lower than the entitlement of the University Employee. Such employee, shall however be allotted accommodation of his/her entitlement as soon as the accommodation of his/her entitlement is available for allotment.

Semi-Permanent Staff-Quarters:

Quarter Nos.	Eligibility
A1-A20	Employees on Deputation or Contract in category of Essential Services on the posts equivalent to the Grade Pay of 5400 and less than 6000/- and Post-Doctoral Fellows, faculty under INSPIRE and consultants.
B1-B10	Employees on Deputation or Contract in category of Essential Services/Visiting Professors/Academic Consultants

Note: For equivalence and status of the Essential services, the decision of the Vice Chancellor shall be final. Employees on deputation shall be given Priority over the contractual Staff.

Clause (4):- Approved**4. Classification of Residences and Eligibility for Allotment:**

Save as otherwise provided by these rules, an employee will be eligible for allotment of a residence of the type shown in the table below:

Type of residence	Grade Pay/ Salary Slab for Eligibility
Type I	Grade Pay of Less than Rs. 2400/-
Type II	Grade Pay of Rs. 2400 & below 5400/-
Type III	Grade Pay of Rs. 5400 & below 7600 /-
Type IV	Grade Pay of Rs. 7600 & below 10000/-
Type V	Grade Pay of Rs. 10000 & above

Note: Eligibility as defined above according to Sixth Pay Commission "Grade Pay" shall automatically stand amended in terms of corresponding Seventh Central Pay Commission "Levels" upon implementation of Seventh Central Pay Commission.

Semi-Permanent Staff-Quarters:

Quarter Nos.	Eligibility
A1-A20	The Vice Chancellor may, at his discretion, allot these residences to Employees on Deputation or on Contract on the posts of Visiting Professors/ Academic Consultants, Visiting Scientists, Guest Scientists, Guest Faculty or in category of Essential Services.
B1-B10	The Vice Chancellor may, at his discretion, allot these residences to Employees on Deputation or on Contract on the post of Post-Doctoral Fellows, Faculty under INSPIRE and Consultants or in category of Essential Services.

Note: For deciding status of Essential Services, the decision of the Vice Chancellor shall be final. Employees on Deputation shall be given Priority over the Contractual Staff.

Clause (8.3):- Existing**Clause (8):- Out of turn allotment**

8.3:- The Vice-Chancellor may, at his discretion, allot residences upto 10% of the total residences in each type to the eligible employees, both teaching and non-teaching whose services/ duties are deemed to be essential for administration. House allotted under discretion of the Vice-Chancellor, on failing vacant, shall be allotted by the Vice-Chancellor under his discretion. Fraction of houses upto 0.05 shall be ignored and fraction more than 0.05 shall be rounded off to one for the purpose of calculation of houses under 10% discretionary quota of the Vice-Chancellor.

Clause (8.3):- Approved**Clause (8):- Out of turn allotment**

8.3:- The Vice-Chancellor may, at his discretion, allot residences upto 10% of the total residences in each type (except Semi-Permanent Staff Quarters) to the eligible employees, both teaching and non-teaching whose services/ duties are deemed to be essential for administration. House allotted under discretion of the Vice-Chancellor, on failing vacant, shall be allotted by the Vice-Chancellor under his discretion. Fraction of houses upto 0.5 shall be ignored and fraction more than 0.5 shall be rounded off to one for the purpose of calculation of houses under 10% discretionary quota of the Vice-Chancellor.

Interpretation of Rules:- Existing	
<p>If any question regarding the interpretation of these Rules arises, it will be decided by the Vice-Chancellor keeping in view the recommendations of the House Allotment Committee, if any.</p> <p>Provided further that wherever rules for allotment of residences of the University are silent on any subject, the Vice-Chancellor shall finally decide on the matter, after taking into account all relevant factors. The Vice-Chancellor may also bring any matter in this regard to the Executive Council if he considers it necessary.</p>	
Interpretation of Rules:- Approved	
<p>If any question regarding the interpretation of these Rules arises, it will be decided by the Vice-Chancellor keeping in view the recommendations of the House Allotment Committee, if any.</p> <p>Provided further that wherever rules for allotment of residences of the University are silent on any subject, the relevant rules of Govt. of India may be followed, the Vice-Chancellor shall finally decide on the matter, after taking into account all relevant factors. The Vice-Chancellor may also bring any matter in this regard to the Executive Council if he considers it necessary.</p>	
Recommendations of the 22nd meeting of the Finance Committee held on 29.11.2017	
21.	<p>Resolved that the following recommendations made by Finance Committee in its 22nd meeting held on 29.11.2017, be approved:</p> <p>“The Committee considered the recommendations of the Committee constituted by the Vice Chancellor regarding revision of fee structure of the advocates to be empanelled by the University. After detailed discussions and in the light of the letter of MHRD vide F.No. 58-3/2017-CU.III, dated Nov. 28, 2017, the Committee resolved to recommend that the fee structure prescribed by the Ministry of Law and Justice, Government of India for hiring of Counsels/Advocates notified vide OM No. 26(1)/2014/judl., dated October 1, 2015, and as amended from time to time, be adopted”.</p> <p style="text-align: right;">(Annexure VI, Page 40 to 46)</p> <p>The Committee also resolved to approve the clause that “The Vice-Chancellor may engage any advocate outside the approved panel, wherever deemed necessary and approve fee at a higher rate, wherever necessary”</p>

The meeting ended with a vote of thanks to the Chair.


 (Vice-Chancellor)
 Chairman


 (Registrar)
 Secretary

ACTION TAKEN REPORT

32nd Executive Council Meeting held on 18.08.2017

Resolution No.	Resolution Passed	Action Taken																
1 to 7	Reporting Items	No action was needed.																
8	<p>Resolved that the amendments to the following Ordinances of the University in pursuance of the advice of the UGC received through MHRD vide letter No. F. No. 58-2/2015-CU.III dated 19th May, 2017, be approved:</p> <p style="text-align: center;">(Annexure III, Page No.16 to 19)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;"><u>Ordinance XXI</u>: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.</th> </tr> <tr> <th style="text-align: center;">Existing clause of Ordinance :</th> <th style="text-align: center;">Amendment approved</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> Ordinance XXI: Clause 3 (ix) To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice-Chancellor. </td> <td style="vertical-align: top;"> To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice Chancellor as per provisions in Acts, Statutes / norms of the University. </td> </tr> <tr> <td style="vertical-align: top;"> Ordinance XXI: Clause 5 (i) The Vice-Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council. </td> <td style="vertical-align: top;"> The Vice Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council in consonance with the Government of India Rules. </td> </tr> <tr> <td style="vertical-align: top;"> Ordinance XXI: Clause 6 (iii) The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence (for all 24 hours of the day). </td> <td style="vertical-align: top;"> The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence. </td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;"><u>Ordinance XXII</u>: Qualifications, Appointment, Emoluments, terms and Conditions of Service of the Finance Officer.</th> </tr> <tr> <th style="text-align: center;">Existing clause of Ordinance :</th> <th style="text-align: center;">Amendment approved</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> Ordinance XXII: Clause 1 The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council </td> <td style="vertical-align: top;"> The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time. </td> </tr> </tbody> </table>	<u>Ordinance XXI</u>: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.		Existing clause of Ordinance :	Amendment approved	Ordinance XXI: Clause 3 (ix) To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice-Chancellor.	To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice Chancellor as per provisions in Acts, Statutes / norms of the University.	Ordinance XXI: Clause 5 (i) The Vice-Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council.	The Vice Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council in consonance with the Government of India Rules.	Ordinance XXI: Clause 6 (iii) The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence (for all 24 hours of the day).	The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence.	<u>Ordinance XXII</u>: Qualifications, Appointment, Emoluments, terms and Conditions of Service of the Finance Officer.		Existing clause of Ordinance :	Amendment approved	Ordinance XXII: Clause 1 The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council	The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.	<p>The amendments to the Ordinances have been forwarded to MHRD for submission to the Visitor</p>
<u>Ordinance XXI</u>: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Vice Chancellor.																		
Existing clause of Ordinance :	Amendment approved																	
Ordinance XXI: Clause 3 (ix) To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice-Chancellor.	To appoint Deans, Heads, Proctor, Dean of Students' Welfare, Provost, and Wardens, etc., except the Pro-Vice Chancellor as per provisions in Acts, Statutes / norms of the University.																	
Ordinance XXI: Clause 5 (i) The Vice-Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council.	The Vice Chancellor shall be entitled to travel allowance at such rates as may be fixed by the Executive Council in consonance with the Government of India Rules.																	
Ordinance XXI: Clause 6 (iii) The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence (for all 24 hours of the day).	The Vice-Chancellor shall be entitled to one cook and two attendants at his/her residence.																	
<u>Ordinance XXII</u>: Qualifications, Appointment, Emoluments, terms and Conditions of Service of the Finance Officer.																		
Existing clause of Ordinance :	Amendment approved																	
Ordinance XXII: Clause 1 The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council	The qualifications for the post of Finance Officer shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.																	

Ordinance XXIII: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Controller of Examinations.

Existing clause of Ordinance :	Amendment Approved
<p>Ordinance XXIII: Clause 1</p> <p>The qualifications for the post of Controller of Examinations shall be as specified in the Cadre Recruitment Rules framed by the Executive Council</p>	<p>The qualifications for the post of Controller of Examination shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.</p>

Ordinance XXIV: Qualifications, Appointment, Emoluments and other terms and conditions of the Service of the Librarian.

Existing clause of Ordinance :	Amendment approved
<p>Ordinance XXIV: Clause 1</p> <p>The qualifications for the post of Librarian shall be as specified in the Cadre Recruitment Rules framed by the Executive Council.</p>	<p>The qualifications for the post of Librarian shall be as specified in the Cadre Recruitment Rules, framed by the Executive Council in accordance with Government of India Rules/Instructions issued from time to time.</p>

Ordinance XXV: Appointment, Honorarium, Powers and Functions of Proctor.

Existing clause of Ordinance :	Amendment approved
<p>Ordinance XXV: Clause 4(ii)</p> <p>To suspend or gate a student up to a maximum period of thirty days</p>	<p>To suspend or gate a student up to a maximum period of two weeks.</p>
<p>Ordinance XXV: Clause 4(iv)</p> <p>To record adverse entry in the Character Certificate to be issued to the student at the time of leaving the Department/ University in regard to misbehaviour, misconduct, indiscipline, etc. committed by him/her.</p>	<p>To record adverse entry in the Character Certificate to be issued to the student with the approval of Vice-Chancellor at the time of leaving the Department/University in regard to misbehaviour, misconduct, indiscipline, etc. committed by him/her.</p>

	<table border="1"> <tr> <td colspan="2" data-bbox="312 181 1150 253">Ordinance XXVIII : Appointments, Honorarium and other Terms and Conditions for Visiting Fellow</td> </tr> <tr> <td data-bbox="312 253 724 293">Existing clause of Ordinance :</td> <td data-bbox="724 253 1150 293">Amendment approved</td> </tr> <tr> <td data-bbox="312 293 724 723"> Ordinance XXVIII: Clause 3 The Visiting Fellow may be paid daily allowance not exceeding Rs. 3,000/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor. </td> <td data-bbox="724 293 1150 723"> The Visiting Fellow may be paid daily allowance not exceeding Rs. 600/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor. </td> </tr> </table>	Ordinance XXVIII : Appointments, Honorarium and other Terms and Conditions for Visiting Fellow		Existing clause of Ordinance :	Amendment approved	Ordinance XXVIII: Clause 3 The Visiting Fellow may be paid daily allowance not exceeding Rs. 3,000/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor.	The Visiting Fellow may be paid daily allowance not exceeding Rs. 600/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor.																															
Ordinance XXVIII : Appointments, Honorarium and other Terms and Conditions for Visiting Fellow																																						
Existing clause of Ordinance :	Amendment approved																																					
Ordinance XXVIII: Clause 3 The Visiting Fellow may be paid daily allowance not exceeding Rs. 3,000/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor.	The Visiting Fellow may be paid daily allowance not exceeding Rs. 600/- per day for visits up to one month or as amended by the Executive Council from time to time. For visits beyond one month, the rate may be as in the case of Visiting Professor.																																					
9	Resolved that the Budget estimates for the Financial Year 2017-18 as recommended by the Finance Committee in its 21 st meeting held on 16.06.2017, be approved.	Copy of resolution has been sent to the concerned office for necessary action.																																				
10	<p>The Executive Council considered the recommendations made by the Finance Committee vide Resolution No.12 in its 21st meeting held on 16.06.2017, and resolved to approve the following delegation of powers for according Administrative/ Financial sanctions for purchase/execution of works, by way of amendment to the existing rules, approved by the Executive Council in its 32nd meeting held on 18.08.2017:</p> <table border="1"> <tr> <th colspan="4" data-bbox="312 1115 1150 1187">Delegation of Powers for according Administrative/Financial sanctions for purchase of goods, services and execution of works:-</th> </tr> <tr> <th data-bbox="312 1187 389 1330">Sr. No.</th> <th data-bbox="389 1187 855 1330">Authority for according Administrative/Financial Sanction</th> <th data-bbox="855 1187 1011 1330">Power to be delegated (in Rs.)</th> <th data-bbox="1011 1187 1150 1330">Power to sanction Advance</th> </tr> <tr> <td data-bbox="312 1330 389 1402">1</td> <td data-bbox="389 1330 855 1402">Vice-Chancellor</td> <td data-bbox="855 1330 1011 1402">Above 50,000/-</td> <td data-bbox="1011 1330 1150 1402">Yes</td> </tr> <tr> <td data-bbox="312 1402 389 1473">2</td> <td data-bbox="389 1402 855 1473">Registrar</td> <td data-bbox="855 1402 1011 1473">Upto 50,000/-</td> <td data-bbox="1011 1402 1150 1473">Yes</td> </tr> <tr> <td data-bbox="312 1473 389 1617">3</td> <td data-bbox="389 1473 855 1617">Finance Officer, Controller of Examinations and Librarian (for procurement of goods and services for their departments).</td> <td data-bbox="855 1473 1011 1617">Upto 25,000/-</td> <td data-bbox="1011 1473 1150 1617">No</td> </tr> <tr> <td data-bbox="312 1617 389 1760">4</td> <td data-bbox="389 1617 855 1760">Dean/DSW/Proctor/HODs (only for procurement of consumable goods and services for their respective School/Department/Office)</td> <td data-bbox="855 1617 1011 1760">Upto 25,000/-</td> <td data-bbox="1011 1617 1150 1760">No</td> </tr> <tr> <td data-bbox="312 1760 389 1832">5</td> <td data-bbox="389 1760 855 1832">Provost/Warden of Hostels</td> <td data-bbox="855 1760 1011 1832">Upto 10,000/-</td> <td data-bbox="1011 1760 1150 1832">No</td> </tr> <tr> <td data-bbox="312 1832 389 1904">6</td> <td data-bbox="389 1832 855 1904">Principal Investigator (PI) of Projects</td> <td data-bbox="855 1832 1011 1904">Upto 20,000/-</td> <td data-bbox="1011 1832 1150 1904">No</td> </tr> <tr> <td colspan="4" data-bbox="312 1904 1150 2020">Note: - Financial Powers/limits mentioned above shall be equally applicable in cases of DGS&D rate contract/Government e-Marketplace (GEM) purchases.</td> </tr> </table>	Delegation of Powers for according Administrative/Financial sanctions for purchase of goods, services and execution of works:-				Sr. No.	Authority for according Administrative/Financial Sanction	Power to be delegated (in Rs.)	Power to sanction Advance	1	Vice-Chancellor	Above 50,000/-	Yes	2	Registrar	Upto 50,000/-	Yes	3	Finance Officer, Controller of Examinations and Librarian (for procurement of goods and services for their departments).	Upto 25,000/-	No	4	Dean/DSW/Proctor/HODs (only for procurement of consumable goods and services for their respective School/Department/Office)	Upto 25,000/-	No	5	Provost/Warden of Hostels	Upto 10,000/-	No	6	Principal Investigator (PI) of Projects	Upto 20,000/-	No	Note: - Financial Powers/limits mentioned above shall be equally applicable in cases of DGS&D rate contract/Government e-Marketplace (GEM) purchases.				Implemented
Delegation of Powers for according Administrative/Financial sanctions for purchase of goods, services and execution of works:-																																						
Sr. No.	Authority for according Administrative/Financial Sanction	Power to be delegated (in Rs.)	Power to sanction Advance																																			
1	Vice-Chancellor	Above 50,000/-	Yes																																			
2	Registrar	Upto 50,000/-	Yes																																			
3	Finance Officer, Controller of Examinations and Librarian (for procurement of goods and services for their departments).	Upto 25,000/-	No																																			
4	Dean/DSW/Proctor/HODs (only for procurement of consumable goods and services for their respective School/Department/Office)	Upto 25,000/-	No																																			
5	Provost/Warden of Hostels	Upto 10,000/-	No																																			
6	Principal Investigator (PI) of Projects	Upto 20,000/-	No																																			
Note: - Financial Powers/limits mentioned above shall be equally applicable in cases of DGS&D rate contract/Government e-Marketplace (GEM) purchases.																																						

11	Resolved that the tenure of appointment of Prof. Nawal Kishore as Consultant (Academic) in the Department of Physics for a period of three months i.e. from 18.07.2017 to 17.10.2017 on a consolidated salary of Rs.75,000/- per month, be approved, as a special case and that it be reviewed by the Vice Chancellor in accordance with the provisions of the new Ordinance XXXI.	Implemented									
12	<p>Resolved that the report dated 31.05.2017 of the Fact Finding Committee, consisting of Prof. Umed Singh and Prof. Amar Singh, constituted by the Vice-Chancellor vide Notification dated 13.12.2016, in the case of Dr. Arvind Singh Tejawat, be accepted (Annexed). It was further resolved that:</p> <p>(a) Disciplinary action be initiated against Dr. Arvind Singh Tejawat on the ground of misconduct in terms of clause 8 of the Annexure to Ordinance V (Form of Agreement of Service for University Teachers).</p> <p>(b) The Vice-Chancellor be authorised to constitute an Enquiry Committee on receipt of reply of Dr. Arvind Singh Tejawat to the allegations, if necessary, to enquire into the allegations.</p> <p>(c) The report of the Enquiry Committee be put up before the Executive Council for consideration.</p>	One-member Enquiry Committee with Prof. S. N. Singh, Former Professor and Dean, Faculty of Law, University of Delhi has been constituted by Vice-Chancellor vide Notification No.CUH/Reg./Notification/2015/518 dated 27/09 2017									
13	Resolved that the Hostel Manual be approved.	Implemented									
14	<p>Resolved that the following amendments to the Ordinance XXIX of the Ordinances of the University, in accordance with AICTE Regulations as recommended vide Resolution No.14 of the above meeting of the Academic Council, be approved:</p> <table border="1" data-bbox="300 1167 1155 2056"> <thead> <tr> <th data-bbox="300 1167 735 1240">Ordinance XXIX: Programmes leading to the Award of Bachelor of Technology (B.Tech.) Degree.</th> <th colspan="2" data-bbox="735 1167 1155 1240"></th> </tr> <tr> <th data-bbox="300 1240 735 1314">Existing clause of Ordinance :</th> <th colspan="2" data-bbox="735 1240 1155 1314">Recommendations of the Academic Council approved</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1314 735 2056"> <p>Clause 2.2: New admission to second year/ third semester Bachelor of Degree in Technology (lateral entry) shall be open to the following categories of students:</p> <p>a) Diploma (Polytechnic) Holders Must have passed the Diploma (Polytechnic) or equivalent and secured not less than fifty (50) percentage of marks on aggregate in the appropriate branch of engineering. In case of SC/ST, and OBC (non-creamy layer)/ differently candidates, the minimum marks for eligibility shall be forty-five (45) percent.</p> </td> <td data-bbox="735 1314 1155 2056"> <p>Clause 2.2: New admission to second year/ third semester of Bachelor of Technology (lateral entry) shall be open to the following categories of students:</p> <p>a) Diploma (Polytechnic) Holders Direct admissions to the 2nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.</p> </td> <td data-bbox="735 1314 1155 2056"></td> </tr> </tbody> </table>	Ordinance XXIX: Programmes leading to the Award of Bachelor of Technology (B.Tech.) Degree.			Existing clause of Ordinance :	Recommendations of the Academic Council approved		<p>Clause 2.2: New admission to second year/ third semester Bachelor of Degree in Technology (lateral entry) shall be open to the following categories of students:</p> <p>a) Diploma (Polytechnic) Holders Must have passed the Diploma (Polytechnic) or equivalent and secured not less than fifty (50) percentage of marks on aggregate in the appropriate branch of engineering. In case of SC/ST, and OBC (non-creamy layer)/ differently candidates, the minimum marks for eligibility shall be forty-five (45) percent.</p>	<p>Clause 2.2: New admission to second year/ third semester of Bachelor of Technology (lateral entry) shall be open to the following categories of students:</p> <p>a) Diploma (Polytechnic) Holders Direct admissions to the 2nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.</p>		Copy of resolution has been sent to the concerned office and forwarded to MHRD for submission to the Visitor.
Ordinance XXIX: Programmes leading to the Award of Bachelor of Technology (B.Tech.) Degree.											
Existing clause of Ordinance :	Recommendations of the Academic Council approved										
<p>Clause 2.2: New admission to second year/ third semester Bachelor of Degree in Technology (lateral entry) shall be open to the following categories of students:</p> <p>a) Diploma (Polytechnic) Holders Must have passed the Diploma (Polytechnic) or equivalent and secured not less than fifty (50) percentage of marks on aggregate in the appropriate branch of engineering. In case of SC/ST, and OBC (non-creamy layer)/ differently candidates, the minimum marks for eligibility shall be forty-five (45) percent.</p>	<p>Clause 2.2: New admission to second year/ third semester of Bachelor of Technology (lateral entry) shall be open to the following categories of students:</p> <p>a) Diploma (Polytechnic) Holders Direct admissions to the 2nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.</p>										

	<p>b) B.Sc. Degree Holders</p> <p>Must have passed the B.Sc. degree from a recognised University as defined by the UGC or equivalent qualification and secured not less than fifty (50) percent marks in aggregate. In case of the SC/ST and OBC (non-creamy layer)/differently candidate, the minimum marks for eligibility shall be forty-five (45) percent. Moreover, they should have studied Mathematics as a subject.</p>	<p>b) B.Sc. Degree Holders</p> <p>Direct admissions to the 2nd Year under Lateral Entry in B.Tech programmes may be allowed in accordance with the relevant regulations of AICTE as amended from time to time, for various categories.</p>							
15	<p>Resolved that the following amendment to the Ordinances XXX of the Ordinances of the University as recommended vide Resolution No.15 of the above meeting of the Academic Council, be approved:</p> <table border="1"> <thead> <tr> <th colspan="2">Ordinance No XXX: Programmes leading to the award of the Certificate/Diploma/Advanced Diploma/Degree of Bachelor of Vocation (B. Voc.).</th> </tr> <tr> <th>Existing clause of Ordinance</th> <th>Recommendations of the Academic Council approved</th> </tr> </thead> <tbody> <tr> <td> <p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.</p> </td> <td> <p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 75% in each Course with a provision of condonation upto 10% of the attendance on specific recommendation of the Director/Coordinator, where the student is studying, specifying reasonable cause, such as medical grounds, participation in Inter-University sports and cultural activities, seminars, workshops, paper presentation, etc.</p> </td> </tr> </tbody> </table>		Ordinance No XXX: Programmes leading to the award of the Certificate/Diploma/Advanced Diploma/Degree of Bachelor of Vocation (B. Voc.).		Existing clause of Ordinance	Recommendations of the Academic Council approved	<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.</p>	<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 75% in each Course with a provision of condonation upto 10% of the attendance on specific recommendation of the Director/Coordinator, where the student is studying, specifying reasonable cause, such as medical grounds, participation in Inter-University sports and cultural activities, seminars, workshops, paper presentation, etc.</p>	<p>Copy of resolution has been sent to the concerned office and forwarded to MHRD for submission to the Visitor.</p>
Ordinance No XXX: Programmes leading to the award of the Certificate/Diploma/Advanced Diploma/Degree of Bachelor of Vocation (B. Voc.).									
Existing clause of Ordinance	Recommendations of the Academic Council approved								
<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 60% in each Course with a provision of condonation of 10% of the attendance by specific recommendation of the Director/Coordinator, where the student is studying, showing reasonable cause such as medical grounds, participation in University level sports, cultural activities, seminars, workshops, paper presentation, etc.</p>	<p>10.1 Each semester shall be considered as a unit and the student has to put in a minimum attendance of 75% in each Course with a provision of condonation upto 10% of the attendance on specific recommendation of the Director/Coordinator, where the student is studying, specifying reasonable cause, such as medical grounds, participation in Inter-University sports and cultural activities, seminars, workshops, paper presentation, etc.</p>								
16	<p>Resolved that the format of Bond/ Agreement to be executed by the teachers for availing study leave in terms of Ordinance XIV and the UGC guidelines, duly vetted by Advocate R.K. Mehta as recommended vide Resolution No.33 of the above meeting of the Academic Council, be approved.</p>		<p>Implemented</p>						

<p>17</p>	<p>Resolved that the following mechanism for disposal of complaints with respect to fake SC/ST/OBC/PWD certificates, in pursuance of letter F. No. 2-28/2016 (SCT) dated 27.01.2017 of the UGC as recommended vide Resolution No.34 of the above meeting of the Academic Council, be approved:</p> <p>The University shall dispose of the complaints/initiate action in the following order:</p> <p>(1) For Recruitment:</p> <ul style="list-style-type: none"> (i) On receipt of any such complaint by the concerned Section, the complaint shall be registered in the complaint register maintained by the Section and the same shall be forwarded to the Registrar within one week from the date of the receipt of such complaint. (ii) The complainant shall be informed that an inquiry shall be made to verify the authenticity of the certificate. (iii) The complaint shall be forwarded by the Registrar to the issuing authority for verification of the genuineness of the certificate. (iv) On receipt of the verification status of the case, the following action shall be initiated: <ul style="list-style-type: none"> (a) In case the certificate is reported to be fake/forged by the issuing authority, a show cause notice shall be served on the employee concerned asking him/her to show cause within 15 days as to why his/her appointment to the post should not be nullified and his/her services be not terminated. In case of non-submission of reply within the stipulated time, it will be presumed that the employee has nothing to defend his/her position in the matter. (b) On receipt of the reply/non-receipt of reply by the stipulated time to the show cause notice from the employee, the case shall be duly examined and considered and the competent authority shall take decision on termination of his/her services without any further notice to him/her. The decision so taken shall be communicated to the employee concerned with a copy to the complainant. (c) In case the competent authority finds merit in the reply of the employee concerned, substantiated by proper supporting documents, the competent authority shall take a decision to close the complaint under intimation to the employee and the complainant. (d) In case the issuing authority confirms that the certificate is genuine i.e. the complaint is false, in such a case the competent authority shall close the case under intimation to the employee concerned. The University 	<p>Implemented</p>
------------------	---	--------------------

may initiate any other action against the complainant as it may deem fit.

(e) In case of anonymous/impersonified complaints no cognizance shall be taken.

(2) For Admission of Students:

- (i) On receipt of any such complaint by the concerned department, the complaint shall be registered in the complaint register maintained by the department and the same shall be forwarded to the Registrar within one week from the date of the receipt of such complaint.
- (ii) The complainant shall be informed that an inquiry will be made to verify the authenticity of the certificate.
- (iii) The complaint shall be forwarded by the Registrar to the issuing authority for verification of the genuineness of the certificate.
- (iv) On receipt of the verification status of the case, the following action shall be initiated:
 - (a) In case the certificate is reported to be fake/forged by the issuing authority, a show cause notice shall be served on the student concerned asking him/her to show cause within 15 days as to why his/her admission to the programme of study should not be cancelled. In case of non-submission of reply within the stipulated time, it will be presumed that the student has nothing to defend his/her position in the matter.
 - (b) On receipt of the reply/non-receipt of reply by the stipulated time to the show cause notice from the student, the case shall be duly examined and considered and the competent authority shall take a decision on cancellation of his/her admission from the programme of study without any further notice to him/her. The same shall be intimated to the Head of the Department concerned for implementation. The decision so taken shall be communicated to the student concerned with a copy to the complainant.
 - (c) In case the competent authority finds merit in the reply of the student concerned, substantiated by proper supporting documents, the competent authority shall take a decision to close the complaint under intimation to the student and the complainant.
 - (d) In case the issuing authority confirms that the certificate is genuine i.e. the complaint is false, in such a case the competent authority shall close the case under intimation to the student concerned. The University may initiate any other action against the complainant as it may deem fit.

	(e) In case of anonymous/impersonified complaints no cognizance shall be taken.	
18	Resolved that the proposal for making contractual appointments to the teaching posts for full semester instead of 89 days for the academic and administrative convenience and their re-appointment on the recommendation of the Head of the Department/Teacher-in-Charge for the next semester after giving seven days' break, subject to availability of vacant post(s) as recommended vide Resolution No.35 of the above meeting of the Academic Council, be approved.	Implemented
19	<p>Resolved that the following amendment to the Ordinances of the University as recommended vide Resolution No.36 of the above meeting of the Academic Council, be approved:</p> <p>Add the following Ordinance after Ordinance XXX:-</p> <p>Ordinance XXXI: Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Academic Consultant/Academic Advisor.</p> <p style="text-align: center;"><u>Ordinance-XXXI</u></p> <p style="text-align: center;">Qualifications, Appointment, Emoluments, Terms and Conditions of Service of the Academic Consultant/Academic Advisor</p> <p>1. The University may appoint Academic Consultant/Academic Advisor to attain the objectives of the University by way of utilizing their services in the development of academic, research and other academic activities of the University.</p> <p>2. Engagement Modalities:</p> <p>(i) Qualifications:</p> <p>The candidates should satisfy the following norms:-</p> <ul style="list-style-type: none"> ● For Conventional Higher Education Courses: <ul style="list-style-type: none"> -- Should have the minimum qualifications as prescribed in the regulations framed by the UGC / respective statutory bodies from time to time. ● For Skill based Courses: <ul style="list-style-type: none"> i) Should be an accomplished professional / expert in his chosen field of discipline and may not necessarily possess the qualifications prescribed under the UGC Regulations. OR ii) Should be a certified professional, for teaching and training on National Occupational Standards under NSQF, by the Sector Skills Council for teaching respective trade / job role. <p>They are also expected to have an understanding of industry requirements, National Occupational Standards (NOSs) and Assessment & Certification for skills.</p> <p>In addition to the above, it is expected that the Academic Consultant/Academic Advisor in both the above mentioned</p>	Copy of resolution has been sent to the concerned office and forwarded to MHRD for submission to the Visitor.

streams should be an accomplished scholar in his area of specialization and his association would add value to the academic programmes with which he is associated.

(ii) **Selection Criteria:**

The Academic Consultant/Academic Advisor will be appointed by the Vice-Chancellor based on the recommendation of a duly constituted Selection Committee comprising the following:

- Vice Chancellor or his nominee (Chair).
- Head of the concerned Department.
- Dean (Academic / Research)
- At least One External Expert (Nominated by the Vice Chancellor).

OR

Representative of Sector Skill Council / Industry Associations (for skill based courses).

- Registrar (Convener).

(iii) The retired teachers of the level of a Professor below the age of 70 years shall be eligible to be considered for appointment as Academic Consultant/Academic Advisor.

(iv) The appointment of the Academic Consultant/Academic Advisor will be made against the vacant posts of Professor and Associate Professor and/or supernumerary posts created by the Executive Council in terms of the provisions of Statute 19 (I) of the Statutes of the University for a specified period not exceeding six months at a time on a consolidated salary of Rs. 80,000/- and 60,000/-per month respectively, on contractual basis.

(v) An Academic Consultant/Academic Advisor shall devote his full time in the University as prescribed for the other teaching staff of the University and will be required to do teaching, research and any other work as may be assigned to him from time to time by the University.

(vi) The Academic Consultant/Academic Advisor shall be entitled for casual leave on pro-rata basis as admissible to the contractual employees and to duty leave subject to a maximum of five days during a tenure of six months at the discretion of the Vice-Chancellor.

(vii) He/ She shall not be assigned any administrative position like Headship/Chairpersonship of the Department/Centre; Dean of School etc.

(viii) He/ She shall not be entitled to be a member of any Statutory Body of the University, but may be invited at the meetings as a special invitee, if necessary.

- (ix) Residential accommodation may be provided to the Academic Consultant/Academic Advisor by the University subject to availability of accommodation.
- (x) The University may, if deems necessary, prescribe any other conditions of appointment and/or benefits to be given to such appointed teachers, not inconsistent with any provisions of the Act/Statute or Ordinances of the University.
- (xi) The services of the Academic Consultant/Academic Advisor can be discontinued at any time even before the completion of the term without any advance notice.

3. Roles and Responsibilities:

The Academic Consultant/Academic Advisor is expected to undertake the following assignments:

(i) Teaching:

- **Conventional Higher Education Courses:** Academic Consultant/Academic Advisor will be expected to teach courses directly related to his specific expertise and professional experience or the areas of his specialization. He may also contribute to the institution's activities like counselling of students, developing new course(s) and pedagogical improvements.
- **Skill based Vocational Courses:** The core courses pertaining to specialized skills / trades may be imparted by the Academic Consultant/Academic Advisor from industry, Sector Skill Councils approved trainers or other persons with appropriate skill proficiency. Such faculty, imparting education and training to learners in skill based courses, should have relevant NSQF qualifications, preferably certified by the relevant Sector Skill Council.
- **Research Courses:** Academic Consultant/Academic Advisor may also be involved in the M.Phil. / Ph.D. Coursework based on his professional and research proficiency adjudged by the concerned institution.

(ii) **Training:** Academic Consultant/Academic Advisor will be expected to facilitate the setting of workshops and labs, providing hands on training in the relevant domain areas, development of soft skills, and focus on ensuring competency based learning outcomes among students.

(iii) **Research:** Academic Consultant/Academic Advisor is expected to interact with the research students in the area

	<p>of his specialization or professional proficiency. But He/ She will not be eligible to act as a supervisor of any Research Student. The Academic Consultant/Academic Advisor may not be expected to conduct independent research, instead, he/she may participate by advising faculty on their research projects, serving as a liaison between the institutions and industry or government entities to identify research and/or funding opportunities or by working with faculty to identify research projects that would benefit private industry and/or government entities.</p> <p>(iv) Services: Academic Consultant/Academic Advisor is also expected to actively participate in service-related activities, such as departmental committees, serving as advisor to faculty and/or undergraduate and post graduate students, helping students' network, and active collaboration with the industry / employer providing internship and job opportunities.</p> <p>4. Monitoring :</p> <p>At the end of the assignment, every Academic Consultant/Academic Advisor will submit a 'performance report' to the University. The performance appraisal report, may be taken into account for his continuation / renewal of his/ her tenure of appointment, if necessary.</p>	
20	<p>One of the members of the Executive Council referred to an e-mail dated 17.08.2017 of Shri Rakesh Meena, an Assistant Professor in the Department of Law (Annexed) addressed to all the members of the Executive Council making an appeal to the Executive Council u/s 35 of the Central Universities Act, 2009 against the decision of the competent authority not to sanction study leave to him for pursuing Ph.D.</p> <p>The Council was informed that the matter was <i>sub-judice</i> before the Hon'ble Punjab and Haryana High Court, in the CWP No. 14919 of 2017 in matter of Rakesh Meena v/s Central University of Haryana and ors. and that the Hon'ble Court had already passed an interim order in this case on 08.08.2017 . The Council resolved not to entertain the appeal since the matter was subjudice and the Hon'ble Court had already passed an interim order in this case (Annexed).</p> <p>The Council took a serious note of the manner in which Shri Rakesh Meena has e-mailed his representation directly to the members of the Executive Council, particularly when the matter was <i>sub-judice</i> and the Hon'ble Court had already passed an interim order in this case. The Council resolved that Shri Rakesh Meena be advised not to repeat such acts in future.</p>	An advisory has been issued to Shri Rakesh Meena

**Memorandum of
Understanding (MoU)**

Between

**Technology Applications Service
(TAS), New Delhi**

And

**Central University of Haryana
(CUH), Mahendergarh, Haryana**

Dated: 10th November, 2017

Place: Central University of Haryana
(CUH), Mahendergarh, Haryana

RK Garg

1

SM 10/11

This Memorandum Of Understanding is signed between Technology Applications Service, New Delhi (Herein after called TAS) and Central University of Haryana, Mahendergarh, Haryana (Herein after called as CUH) on 10.11.2017 at the University Campus in Jant-Pali, Mahendergarh, Haryana. This MoU is in pursuance to the provisions contained in point number 1 of the general points of the earlier MoU dated 24.09.2015.

That the Technology Applications Service is a Delhi based propriety firm working in the fields of (a) Instrumentation Development, (b) Software Development and (c) Training Programmes. TAS is devoted to develop new applications of proven technologies and generates self-employment opportunities. TAS is headed by Dr. R. K. Garg, formerly Scientist, in Council of Scientific and Industrial Research (CSIR) laboratories- Central Electronics Engineering Research Institute (CSIR-CEERI), Pilani and Central Scientific Instruments Organization (CSIR-CSIO), Chandigarh and formerly Associate Professor, University of Reims, France, group leader at CEMES/LOE, Toulouse, France and guest scientist at FHI der MPG, Berlin Germany.

That CUH, is a, NAAC Grade “A” accredited, Central University established by an act of Parliament in 2009 to provide learning environment for the growth and development of students and faculty through innovative programmes by pursuing cutting-edge research, scholarly inquiry, and creative endeavors. Currently CUH is offering various degree and diploma courses to students under recognition from University Grants Commission.

Wheres both parties hereby agree to create synergies between the Department of Physics, Central University of Haryana and Technology Applications Service. The purpose of this MoU is to hone the talent of the Post Graduate (PG) students and Research Scholars and provide them with the skills and hands-on exposure in the field of Electron Optics and thin films.

RK Garg

2

10/11/17

Objectives of MoU:

- 1) This undertaking will particularly benefit the final year Post Graduate students equipping them with the technical know-how to design, develop and fabricate filaments-less small and broad beam Ion and Electron sources, specific purpose AC and DC power supplies and Magnetron Sputter Guns for DC/RF systems.
- 2) The MoU will also aim to train the students as part of their PG program in the relevant areas as per their curriculum requirement.
- 3) The MoU will also endeavor to provide guidance for the project work of the M.Sc. Final year students as part of their course work requirement towards fulfillment of their PG degree program.
- 4) The MoU will also explore future possibilities to jointly design, develop and fabricate instruments in the fields of Electron Optics and Electron Spectroscopy.
- 5) The MoU will facilitate collaboration between CUH and TAS to develop a full-fledged Thin Film fabrication and characterization laboratory along with Electron Optics laboratory.

RK Garg

3

Shri 10/11

Technology Applications Service (TAS) Obligations:

- 1) TAS shall provide Training of Trainers (ToT) to faculty members of Central University of Haryana, Mahendergarh, Haryana.
- 2) TAS shall provide their laboratory for conducting at least two workshops of minimum two days duration during one academic year.
- 3) TAS shall provide project work guidance and facilities in their laboratory to the M.Sc. Final year students (five) in the fields of Electron Optics towards part fulfillment of the M.Sc. Degree requirement at the cost of the University/students.
- 4) TAS will conduct training programmes for five students of Central University of Haryana, Mahendergarh, Haryana, at the cost of the University/students.
- 5) TAS shall identify areas for joint collaboration with Department of Physics, Central University of Haryana, Mahendergarh, Haryana to design, develop and fabricate innovative new products based on Electron Optics.
- 6) TAS in collaboration with Department of Physics, Central University of Haryana, Mahendergarh, Haryana will also explore the possibilities of fabricating low cost instrumentation for Thin Film fabrication laboratory and Electron Optics laboratory.
- 7) TAS shall explore the possibilities to provide the blueprint for facilitating and providing academic and technical support to run skill based courses for designing, developing fabricating filament-less small and broad beam Ion and Electron sources, specific purpose AC and DC power supplies and Magnetron Sputter Guns for DC/RF systems, Electron Optics and Software programming and development.
- 8) TAS shall also facilitate student educational trips to reputed laboratories in the field of Electron Optics at the cost of the university/students.

RK Gang

10/11

Central University of Haryana (CUH), Mahendergarh, Haryana Obligations:

- 1) CUH shall provide the infrastructure and financial support (travel expenditure (AC-III tier by train/bus/taxi), honorarium (Rs. 1000/- per session of 60 minutes) and hospitality in their guest house that includes boarding and lodging of the faculties/trainers of TAS as per rules of the University) for Training of Trainers (ToT) program to the faculty members.
- 2) CUH shall provide the infrastructure and financial support (travel expenditure (AC-III tier by train/bus/taxi) and accommodation in guest house) to TAS personal for conduction of workshop.
- 3) CUH will provide laboratory facilities as available with it for carrying out M.SC. Students project work.
- 4) CUH will provide travel expenditure (AC-III tier by train/bus/taxi), honorarium (Rs. 1000/- per session of 60 minutes) and hospitality in their guest house that includes boarding and lodging of the faculties/trainers of TAS as per rules of the university for the conduct of the students training programme.
- 5) CUH shall provide infrastructure and space for creating laboratories to design, develop and fabricate instrumentation as mentioned in clause (5) and (6) of TAS obligation.
- 6) CUH will form a committee of course in consultation with TAS to design and develop skill-based courses including course curriculum, learning objective and outcomes and mechanism for evaluation and successful completion of the said courses. CUH will also jointly issue certificates to students who successfully complete the course. The financial implications for such skill based courses shall be jointly worked out between CUH and TAS including revenue sharing formula.

R.K. Garg

J.M. 10/11

General Points:

- 1) The MoU is initially for a period of two years and may be extended beyond two years by mutual consent of both the parties.
- 2) This MoU may be terminated by either party after giving 90 days written notice of its intention to so terminate the MoU. However, notwithstanding the termination of the MoU, both the parties shall continue to remain responsible for the respective obligations in respect of all the activities which might have already been undertaken prior to the termination or then going-on.
- 3) Any dispute arising in the course of the MoU shall be settled amicably and as per the provision of Arbitration Laws in which Director/Proprietor TAS, New Delhi and Vice-Chancellor, CUH, Mahendergarh, Haryana will be the joint arbitrators. The dispute for all such cases shall be in the jurisdiction of Mahendergarh, Haryana.

RK Garg

Signed on behalf of TAS ,

New Delhi

(Dr. R. K. Garg)

Director/Proprietor TAS

Manna 10/11/17

Signed on behalf of the CUH

Mahendergarh, Haryana

(Registrar, CUH)

Mahendergarh, Haryana

रजिस्ट्रार
हरियाणा केन्द्रीय विश्वविद्यालय
महेंदरगढ़ - जॉइंट कॉम्प्लेक्स
महेंदरगढ़ - 123029

F.No. 58-1/2017-CU.III
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhawan, New Delhi
5th September, 2017.

To

The Registrar,
Central University of Haryana,
Jant-Pali, Mahendergarh,
Haryana-123029.

Subject: Central University of Haryana: Addition/Amendments to Ordinances.
.....

Sir,

Please refer to your letter No. CUH/2017/90/Acad. dated 9.6.2017, on the above subject.


2. It is requested that the ordinance V-B may please be amended to read as under and resubmitted:-

Appointing Authority:

Vice Chancellor:

- I. Permanent appointment to all Group 'B' posts.
- II. Contractual/temporary appointment **against vacant sanctioned** to all Group 'A' posts, including teaching post.
- III. Permanent appointment to all Group 'C' posts.
- IV. Contractual/temporary appointment **against vacant sanctioned** to all Group 'B' and Group 'C' posts.

Yours faithfully,



(C.P. Ratnakaran)

Under Secretary to the Govt. of India



हरियाणा केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित) (Established vide Act No. 25 (2009) of Parliament)
महेन्द्रगढ़ (हरियाणा) . 123031 Mahendergarh (Haryana)-123031

No: CUH/2017/1. Legal/299


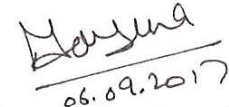


Dated: 06.09.2017
12/09/2017

MINUTES OF THE MEETING

A meeting of the committee constituted by the Vice Chancellor to consider the terms & conditions of appointment of panel of advocates, format of application form, fee structure of the advocates to be empaneled and draft letter for the empaneled advocate was held on 6th September 2017 at 2.30pm at Central University of Haryana, Mahendergarh. The following were present:-

1. Prof. K.P.S. Mahalwar, Chair Professor, National Law University, Delhi – *In chair*
2. Dr. Aditya Saxena, Associate Professor, Dept of Physics, CUH
3. Dr. Samiksha Godara, Asstt. Professor, Dept of Law, CUH
4. Mr. Sunil Kumar, DR(Acad), CUH

The committee deliberated and submitted the finalized document for consideration by the competent authority which are enclosed herewith alongwith the annexures mentioned therein.


 (KPS Mahalwar) 6.9.17

 (Aditya Saxena) 06.09.2017

 (Samiksha Godara)

 (Sunil Kumar) 6.9.17

Encl.: As above

Terms and Conditions for empanelment:

1. Eligibility of Empanelment:

(i) The Advocates/Firms should be familiar with various branches of law especially those concerning laws of matters related to land disputes, constitutional/service law, contract law, property laws and taxation, etc.

(ii) For empanelment with Central University of Haryana hereinafter referred to as CUH as Legal Counsel(s) an individual Advocate must have at least Five (5) years of experience as practicing Advocate and in case of firms the Senior most Advocate/Partner/Associate of the firm must have at least ten (10) years of experience as practicing Advocate.

(iii) There would be a court specific empanelment i.e. for the Supreme Court of India, Punjab & Haryana High Court, Chandigarh, District & Sessions Court, Mahendergarh at Narnaul, Subordinate Courts, Mahendergarh Division.

(iv) For designation of an Advocate to handle the cases before all other courts/Tribunals/Forums/Commissions not mentioned above:- At least 5 years experience in case of individual advocate and 10 years of experience of Sr. Partner in the case of firms.

2. Tenure of Empanelment:

The initial empanelment will be for two years or until further orders whichever is earlier. Performance of empaneled advocates shall be reviewed on annual basis. However, on completion of the term and satisfactory performance of the advocate, the empanelment may be renewed for a period of another two (2) years by the CUH as per the terms & conditions in effect at the time of renewal. The CUH reserves the right to terminate the empanelment of any advocate at any time without assigning any reason thereof.

3. Duties of the Counsel:

The counsel shall perform the following duties:

(i) Represent CUH before the Supreme Court of India, Punjab & Haryana High Court, Chandigarh, District & Sessions Court, Mahendergarh at Narnaul, Subordinate Courts, Mahendergarh Division, other judicial bodies, Tribunals, Forums and Commissions;

(ii) Provide legal advice to CUH on civil, criminal, service and such other matters arising in due course of administration of the University as are referred to him/her including:

(a) Examination and drafting of legal documents;

(b) Drafting of applications, petitions etc., to be filed in various courts of law;

(c) Prompt removal/curing of defects in appeals/petitions files; as may be pointed out by the registry;

5/9/17

KR Mahalaxari
6/9/17

6/9/17

6/9/17

- (iii) Apply for the copy of judgment from the court in cases attended by him/her and supply the copy of judicial pronouncements at the earliest but not later than 10 days from the date of order (excluding the time taken by the court in preparation of the copy);
- (iv) If required, render all assistance to Special or Senior Counsel engaged in a particular case before the Supreme Court/ Punjab & Haryana High Court/ Tribunals/ Forums/ Commissions;
- (v) Keep CUH informed and updated on all important developments in the designated cases, dates of hearing, order of the court on the date of its pronouncement, supplying copy of judgment etc;
- (vi) Furnish monthly statement about the cases represented by him/her before Supreme Court, Punjab & Haryana High Court/ different judicial bodies/ Tribunals/ Forums/ Commissions or any other court/authority and their outcomes;
- (vii) Perform such other duties of legal nature which may be assigned to him/her by CUH;
- (viii) When any case assigned to him/her is decided against the University, give considered opinion regarding the advisability of filing an appeal from such a decision not later than 5 working days of the order.

4. General Instructions:

- a. The size of the panel and number of Advocates in Panel shall be determined by the Competent Authority based on the requirement and quantum of work. The volume of work shall be assessed on the basis of the pending cases in the preceding year and the fresh cases likely to be added in the succeeding years.
- b. Cases involving similar issues/points of law or otherwise interlinked or clubbed may be entrusted to the same Advocate as far as possible, while care shall be taken to avoid concentration of cases in the hands of one Advocate/a few advocates/law firm.
- c. Refusal by any advocate to accept any work without any reasonable cause (e.g. on grounds of conflict of interest) may entail removal of such advocate from the panel.
- d. The advocates shall accept the terms and conditions of the empanelment as determined by the CUH from time to time.
- e. In case of empanelment of Law Firms, all the terms and conditions for empanelment of the individual Advocates shall apply mutatis mutandis to them.
- f. The Advocate/firm shall not advise any party or accept any case against the CUH in which he/she has appeared or is likely to be called upon to appear for or advise which is likely to affect or lead to litigation against the CUH;
- g. If the Advocate happens to be a partner of a firm of lawyers or solicitors, it shall be incumbent upon the firm not to take up any case against the CUH in any Court of

321

K.P. Malhotra
6-9-17

Haryana
5.9.17

Samir
6/9/17

Law/Tribunal/Commission/Forum or any case arising out of those cases e.g. appeals and revisions;

h. In cases where on the request of Deputy Commissioner of District Mahendergarh at Narnaul or any other competent authority of the State/Government of India, interests of UOI/Government of Haryana have also to be protected, no extra fees shall be paid to the advocate to watch and safeguard the interests of UOI/Government of Haryana.

5. Payment of Fee and Other Conditions:

(i) The fee payable to the Advocates shall be governed by the Schedule of fee as annexed as **Annexure-C** with these guidelines as amended from time to time.

(ii) The Competent Authority shall have the right in exceptional cases to approve the payment of a higher fee than the fee mentioned in the annexed schedule keeping in view the importance of the matter and the labour and efforts put in by the advocate in a particular case. It shall also have the power to fix the fee for eventualities which have not been mentioned in the schedule till appropriate amendment is made in this regard in the Fee Schedule by the CUH.

(iii) No retainer fee shall be paid to any panel Advocate/law firm merely because such advocate/firm has been empaneled.

6. Procedure for Empanelment:

The Competent Authority will consider the applications for empanelment in terms of these guidelines only on merits after due notice in this regard is published on the website of the CUH as well as in National newspaper.

7. Communication of Empanelment:

After a decision to empanel the advocate is taken, a communication in writing to this effect shall be sent to the shortlisted Advocate/Firms as per **Annexure-B** with acknowledgment and acceptance due. The process of empanelment shall be complete when CUH receives an acceptance letter from the advocate.

8. Right to Private Practice:

The Counsel will have the right of private practice, which should not however, interfere with the efficient discharge of work of CUH but he/she shall not advise, hold briefs or appear against CUH before any authority, tribunal or court of law;

If the counsel happens to be a partner in a firm of lawyers or solicitors, it will be incumbent on the firm, not to take up any case against CUH in any court of law or;

Any other case arising in other courts out of cases pertaining to CUH e.g. appeals and revision in the High Court/ Supreme Court/ Commissions/Forum/ Tribunals.

3
KSMalhotra
6.9.17
Mazhar
6.9.17
Vandana
6/9/17

9. Termination of appointment/resignation:

CUH reserves the right to terminate the appointment/empanelment of a Counsel with one month's notice in writing without assigning any reason. The counsel may also resign from the University Panel by serving one month's notice.

CUH is free to engage any advocate of its own choice and an empaneled Advocate shall make no claim that he/she alone should be entrusted with CUH's legal matter(s).

10. Disablements:

Disablement on the part of the Advocate shall mean and include any of the following:

- (i) Giving false information in the application for empanelment;
- (ii) Handing over the brief or matter to another advocate without prior written permission of the CUH;
- (iii) Failing to attend the hearing of the case without any sufficient reason and/or prior information;
- (iv) Not acting as per CUH's instructions or going against specific instructions;
- (v) Not returning the brief when demanded or not allowing or evading to allow its inspection on demand;
- (vi) Misappropriation of the CUH's funds or earmarkings, using the same towards his fee without CUH's permission;
- (vii) Threatening, intimidating or abusing any of the CUH's employees, officers, or representatives;
- (viii) Making any of his associates or juniors to appear on behalf of any of the opposite parties in cases/appeal related to CUH;
- (ix) Committing an act that tantamounts to contempt of court or professional misconduct;
- (x) Conviction of the Advocate in any offence resulting into arrest or detention or disbarment by the Bar Council;
- (xi) Passing on information relating to CUH's case on to the opposite parties or their advocates or any third party which is likely to cause any damage to the CUH's interests;
- (xii) Giving false or misleading information to the CUH relating to the proceedings of the case; and
- (xiii) Seeking frequent adjournments and/or not objecting the adjournment moved by other party without sufficient reason.

Empanelment shall be liable to be cancelled due to occurring of any of the above disablements on the part of the Advocate.

gtr

KPS Mahalingam
6.9.17

Harsha
6.9.17

Sambit
6/9/17

11. Doubt/Ambiguity:

If there arises any doubt/ambiguity with respect to the implementation/interpretation of any clause of these guidelines, the same shall be placed before Vice-Chancellor, CUH and his decision in this regard shall be final and binding.

12. Other Powers

The University reserves the right to take away a case assigned to a particular advocate/firm and may assign it to some other advocate/firm from the panel or even outside the panel if it deems fit that the case is not properly represented or in case the Advocate/Firm expresses their inability to fight the case.

The University can even hire the services of any other advocate(s) apart from the panel of Legal Counsel(s) on any amount of payment as per the severity of the case, it deems fit in order to protect the rights of the University in any case. The panel should give due respect to the decision of the University and they ought to provide their legal advice and support to that advocate in case the University asks them to assist that Advocate.

The University may also appoint any of the Advocate from the panel or even outside the panel to receive the Petitions/Summons/Notices/Orders from a court on behalf of the University and take appropriate steps on the same in consultation with the University.

In every case, the decision of the University is final and binding upon each advocate/firm.

[Handwritten initials]

K. Malhotra
6.9.17

Harsh
6.9.17
Banishka
6/9/17

ANNEXURE 'A'

FORMAT OF APPLICATION FOR ADVOCATES

- 1) Name
- 2) Date of Birth
- 3) Educational Qualifications
- 4) Category for which applying: Supreme Court/Punjab & Haryana High Court/District & Sessions Court, Mahendergarh at Narnaul/ Subordinate Court, Mahendergarh/Tribunals/Forums/Commissions
- 5) Date of Enrolment, Enrollment Number, Name of Bar Council
(Copy of enrolment certificate must be attached)
- 6) Period of practice
- 7) Details of Experience/practice
- 8) Area of practice
- 9) Specialization, if any (service matters/constitution/etc.)
- 10) Whether Central Govt. counsel/pleader (indicate period)
- 11) Brief list of clients e.g. Govt./Organizations/Commissions/PSUs
- 12) The courts where the Advocate is regularly practicing
(Enclose Bar Association Membership Certificate)
- 13) PAN Number

Verification

- i) I declare that I have never been penalized/convicted by any bar council/court of law.
- ii) I also undertake to maintain absolute secrecy about the cases of the CUH as required under the Act, Rules and Regulations thereunder.
- iii) I agree with the Fee Schedule notified by CUH.

Signature of Advocate

Address (office & residence/chamber)

Date:

Tel. No./ Mobile No.

Place:

Fax No./Email ID


 KPS Malhotra
 6.9.17

Hasena
 6.9.17

Samelika
 6/9/17

ANNEXURE 'B'

To,

Mr./Ms. _____, Advocate

Dear Sir/Madam,

Subject: Empanelment as CUH's Advocate

This is with reference to your application dated _____ wherein you have evinced interest for empanelment as an advocate with the CUH. We are pleased to inform that your request has been considered favourably and you are advised to give your assent for empanelment on following terms and conditions (A copy of guidelines enclosed):

1. You will abide by CUH's terms and conditions as enumerated in the Guidelines for such empanelment.
2. Your fees would be strictly governed by the CUH fee schedule for Panel Advocates as amended from time to time and you will not claim any retainer fee or employment in CUH's service.
3. You will not accept any case against the CUH as detailed in the terms and conditions of the guidelines.
4. You will take necessary steps to protect the interest of the CUH in matters entrusted to you from time to time.
5. Empanelment does not confer any right or claim that you alone should be entrusted with the CUH's work.
6. You will personally deal with the case assigned to you in addition to coordinating and working with designated Senior Advocate, if any, engaged in some matter.
7. On unsatisfactory performance in any assigned matter, CUH may at any time, at its discretion, withdraw from you such proceeding/matter/brief and may discontinue you as CUH's advocate without paying any further fees.
8. You will keep CUH informed about the developments in the matters entrusted to you.

 *K.P. Mahalingam*
6-9-17

M. Aruna
6.9.17

Samirika
6/9/17

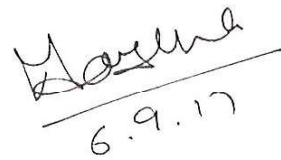
9. Unless a case is specially assigned to you by the CUH, you will not on your own receive Summons / Notices of the CUH's matters and even if you receive, if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform CUH in this regard.
10. You shall not use CUH's name or symbol, logo in your letter heads, sign boards name plates etc.
11. In case of any misconduct, the CUH will take appropriate action against you which includes filing complaint with Bar Council and recovery of financial loss caused to the CUH due to your misconduct.
12. In case of initiation of any disciplinary proceedings / criminal proceeding against you, the CUH may remove you from the panel even without waiting for the conclusion of such proceedings.
13. Your performance will be reviewed on yearly basis and if your services are not required / found upto the mark, CUH may remove you from panel and the cases/matters entrusted to you will be taken back from you.
14. You are required to maintain absolute secrecy about the cases of the CUH as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the CUH.
15. You are requested to return the duly signed duplicate copy of this letter indicating your unconditional consent.

We look forward for better cooperation and hope for good relations with you.

Yours faithfully

(Authorized Signatory)


KPS Mahalingam
6.9.17


M. S. Srinivasan
6.9.17


S. S. Srinivasan
6/9/17

F.No.65-7/2016-Desk-U
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhawan, New Delhi-1
Dated the 1st November, 2017.

To

The Registrars of all Central Universities,

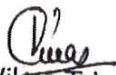
Subject: Enhancement of age of superannuation of doctors other than Central Health Service (CHS) doctors to 65 years.

Sir,

I am directed to forward herewith a copy of O.M. No.A.12034/1/2017-CHS-V dated 30th September, 2017 along with its enclosures received from Ministry of Health & Family Welfare on the subject mentioned above with the request you to implement the decision of the Cabinet in respect of doctors working in your University at the earliest.

Yours faithfully,

Encl: As above.


(Vikas Tripathi)
Under Secretary to the Govt. of India
Tel.No.23388030

Copy to:- Secretary, UGC for taking similar action.



No.A.12034/1/2017-CHS-V
Government of India
Ministry of Health & Family Welfare

Nirman Bhawan, New Delhi
Dated: the 30th September, 2017

OFFICE MEMORANDUM

Subject: Enhancement of age of superannuation of doctors other than Central Health Service (CHS) doctors to 65 years.

The undersigned is directed to refer to the subject cited above and to say that the approval of the Union Cabinet was solicited on the following proposals:-

- (i) ex-post facto approval of the Union Cabinet for enhancement of superannuation age of doctors of Indian Railways Medical Service to 65 years, and
- (ii) approval to the proposals of the respective Ministries/Departments [M/o of AYUSH (AYUSH Doctors), Department of Defence (civilian doctors under Directorate General of Armed Forces Medical Service), Department of Defence Production (Indian Ordnance Factories Health Service Medical Officers), Dental Doctors under D/o Health & Family Welfare, Dental doctors under Ministry of Railways and of doctors working in Higher Education and Technical Institutions under Department of Higher Education] to enhance the superannuation age to 65 years under their administrative control.
- (iii) ex-post facto approval for enhancement of superannuation age of doctors working in Central Universities and IITs (Autonomous Bodies) under Department of Higher Education to 65 years; and approval for enhancement of superannuation age of doctors in Major Port Trusts (Autonomous Bodies) under Ministry of Shipping to 65 years.
- (iv) that doctors shall hold the administrative posts till the date of attaining the age of 62 years and thereafter their services shall be placed in Non-Administrative positions.

2. The Union Cabinet in its meeting held on 27th September, 2017 has approved the aforesaid proposals. A copy of the minutes of the meeting of the Cabinet is enclosed. It is requested that necessary action for implementation of the decision of the Cabinet may be taken in respect of doctors working under the administrative control of the respective Ministry/Department and covered by the decision of the Cabinet.

Encl.: As above

(Sitansu Mohan Routray)
Under Secretary to the Government of India
Telefax: 2306-2550

To

- 1) The Secretary, Ministry of Personal, Public Grievances and Pensions,
Department of Personnel and Training, North Block, New Delhi.

- 2) Department of Pensions and Pensioners' Welfare, Lok Nayak Bhawan, New Delhi.
- 3) Department of Expenditure, Ministry of Finance, North Block, New Delhi.
- 4) The Chairman, Railway Board, Ministry of Railways, Rail Bhawan, New Delhi.
- 5) The Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi.
- 6) The Secretary, Ministry of AYUSH, AYUSH Bhawan, B Block, GPO Complex, INA, New Delhi-110023.
- 7) The Secretary, Ministry of Shipping, Transport Bhawan, 1, Parliament Street, New Delhi.
- 8) The Secretary, Department of Defence, Ministry of Defence, Sena Bhavan, New Delhi.
- 9) The Secretary, Department of Defence Production, Ministry of Defence, Sena Bhavan, New Delhi.
- 10) CHS-VI Section, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi-110011

Copy for information to:-

1. Cabinet Secretariat, Rashtrapati Bhavan, New Delhi w.r.t letter no. 33/CM/2017 (i) dated 29.09.2017.
2. Prime Minister's Office, South Block, New Delhi.



(Sitansu Mohan Routray)

Under Secretary to the Government of India
Telefax: 2306-2550

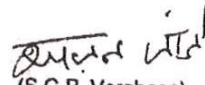
SECRET/ MOST IMMEDIATE

COPY NO. 5

No.33/CM/2017(I)
GOVERNMENT OF INDIA (BHARAT SARKAR)
CABINET SECRETARIAT (MANTRIMANDAL SACHIVALAYA)

New Delhi, the 29th September, 2017

The undersigned is directed to circulate herewith the minutes of the meeting of the Cabinet held on 27th September, 2017 (Case Nos.256/33/2017 to 265/33/2017).



(S.G.P. Verghese)

Director

Tele No. : 2301 1791

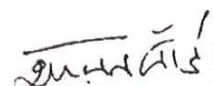
Fax No. : 2379 3504

E-mail : verghese.sgp@nic.in

To
Principal Secretary to the Prime Minister.
Additional Principal Secretary to the Prime Minister.

Copy, with a copy of the relevant minutes, forwarded to the following, in respect of the case(s) mentioned against each:-

	<u>Case No.(s)</u>
Chairman, Railway Board.	} 256
Secretary, Department of Defence Production.	} 256
Secretary, Department of Health and Family Welfare.	} 256
Secretary, Department of Personnel and Training.	} 256
Secretary, Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH).	} 256
Secretary, Ministry of Shipping.	} 256
Secretary, Department of Higher Education.	} 256 & 258
Secretary, Ministry of Defence.	} 256, 257 & 258
Secretary, Department of Expenditure.	} 256, 257, 258, 259 & 260
Secretary, Department of Telecommunications.	} 257 & 262
Secretary, Ministry of Civil Aviation.	} 259 & 260
Secretary, Department of Economic Affairs.	} 259, 260, 261, 262 & 264
Secretary, Ministry of Home Affairs.	} 259, 260, 262, 264 & 265
Secretary, Ministry of Housing and Urban Affairs.	} 260
Secretary, Department of Financial Services.	} 261
Foreign Secretary.	} 261, 262, 263, 264 & 265
Secretary, Department of Commerce.	} 262
Secretary, Department of Industrial Policy and Promotion.	} 262
Secretary, Department of Revenue.	} 262
Secretary, Department of Legal Affairs.	} 262 & 264
Secretary, Ministry of Petroleum and Natural Gas.	} 263
Secretary, Ministry of Information and Broadcasting.	} 265


(S.G.P. Verghese)
Director

45 Copies.

SECRET

SECRET

No.33/CM/2017
CABINET SECRETARIAT

**EXTRACTS FROM MINUTES OF THE MEETING OF THE
CABINET HELD AT 1040 HOURS, ON WEDNESDAY, 27TH
SEPTEMBER, 2017, IN 7, LOK KALYAN MARG, NEW
DELHI.**

Case No.256/33/2017

Item 1

**Enhancement of age of superannuation of doctors other than Central
Health Service (CHS) doctors to 65 years.**

The Cabinet considered the note dated 13.09.2017 (CD-567/2017) from the Ministry of Health and Family Welfare (Swasthya aur Parivar Kalyan Mantralaya), Department of Health and Family Welfare (Swasthya aur Parivar Kalyan Vibhag) and approved the proposals contained in paragraph 8 thereof.

SECRET

10 Copies

In accordance with the rules of Procedure in Regard to Proceedings of the Cabinet (Rule 10), progress of the action to implement the decision may be included in the Ministry's Monthly Summary for the information of the Members of the Council of Ministers.

Action taken to implement the decision may be communicated to the Cabinet Secretariat with reference to the Implementation Schedule attached to the agenda note.

No. 26(1)/2014/judl.
Government of India
Ministry of Law & Justice
Department of Legal Affairs
Judicial Section

New Delhi the 1st October, 2015

OFFICE MEMORANDUM

Sub: Revision of fee payable to various categories of Central Government counsel.

In partial modification to this Department's various OMs issued from time to time, the undersigned is directed to convey approval of Competent Authority for the revision of the fee structure applicable to Government counsels of all the categories with immediate effect as per the details given below:-

(A)

The Fee structure applicable to Group 'A' 'B' and 'C' panel Counsel in Supreme Court:-

Sl.No.	Item of work	Revised fee Group 'A' Panel Counsel	Revised fee Group 'B' & 'C' Panel Counsel
1.	All Regular Appeals and defended Writ Petitions(for final hearing)	₹13,500/-per case per day	₹9,000/- per case per day
2.	All defended Admission matters (SLP/TP and writ petitions & other misc. matters for admission)	₹9,000-per case per day	₹4,500/-per case per day
3.	Settling of pleadings	₹5,250/- per case	----
4.	Appearance in Miscellaneous Applications	₹4,500/-per case	----
5.	Conference	₹900/- per conference	----
6.	Out of Head quarter	₹13,500/- daily fee for the days of his absence from HQ	₹9,000/- daily fee for the days of his absence from HQ.
7.	Conveyance charges for performing local journey while outside Headquarter.	₹1,500/-	₹1,500/-
8.	Clerkage	NIL	NIL
9.	Drafting SLP/Counter Affidavit/Rejoinder etc.	---	₹3,000/- per case
10.	Drawing Written Submission	---	₹3,000/- per case

11.	Drafting or Appearance in Miscellaneous Applications (including mentioning of the case/Caveat/Clearance/obtaining the number and taking date for hearing)	---	₹ 3,000/-per case
-----	---	-----	-------------------

All other terms and conditions applicable to Group 'A', 'B' and 'C' Panel Counsel in Supreme Court in the pre-revised OM No. 21(04)/1999-Judl. dated 24.09.1999 read with OM No. 21(05)/ 2011-Judl. dated 01.10.2011 shall continue to remain applicable unless specifically revoked/revised.

(B)

The Fee structure applicable to Assistant Solicitors General of various High Courts, Central Government Standing Counsel of Delhi High Court (CGSC), Senior Central Government Standing Counsel (Sr. CGSC) of various Benches of CAT and Senior Panel Counsels in various High Courts/ CAT Benches (excluding the High Courts of Bombay and Calcutta) as per the following rates:-

Sl. No.	Item of work	Revised fee
1.	Retainer Fee of:- Assistant Solicitor General of various High Courts, Central Government Standing Counsel of Delhi High Court (CGSC) and, Senior Central Government Standing Counsel (Sr. CGSC) of various Benches of CAT.	₹ 9000/- per month.
2.	Suits, Writ Petitions and Appeals, including oral Applications for Leave to Appeal to Supreme Court in Writ Petitions.	₹ 9000/- per case per day of effective hearing in case of non-effective hearing ₹ 1500/- per day subject to a maximum of 5 hearing
3.	Application for Leave to Appeal to Supreme Court in Writ Petitions.	₹ 3000/- per case
4.	Settling pleadings	₹ 3000/- per case
5.	Miscellaneous Application	₹ 3000/- per case
6.	Conference	₹ 900/- per conference subject to:- (i) for setting pleadings- one conference. (ii) In respect of hearing of Writ matters, Suits, appeals and Supreme courts leave applications etc- Three conference (Maximum)
7.	Miscellaneous and out of pocket expenses	As per actual to the satisfaction of the administrative Ministry/ Department.

All other terms and condition applicable to Senior Panel Counsels in various High Courts/ CAT Benches (excluding the High Courts of Bombay and Calcutta) in to this Department's, OM No. 24(2)/99-Judl., OM No. 26(1)/99-Judl., OM No. 25(3)/99-Judl., and OM No. 26(2)/99-Judl., all dated 24.09.99. read with OM No. 26(1)/2005-Judl. dated 31.01.2008 and OM No. 26(1)/2011-Judl., dated 01.10.2011, shall continue to remain applicable unless specifically revoked/revised

(C)

Revision of the fee structure applicable to the Panel Counsel of High Courts as well as of CAT Benches of Bombay and Kolkata:-

Sl.No.	Item of Work	Special Counsel	Senior Counsel Group. I	Senior Counsel Group. II	Jr. Counsel Advocate on record
1.	Suits, Appeals, Writ /Revision Petitions including Special Civil Application in the High Court. Per conference/Consultation	₹ 9000 ₹ 900	₹ 6000 ₹ 750	₹ 3750 ₹ 600	₹ 1800 ₹ 450
2.	Application including Interim Motions, Notices, Appeals, Leave Application, Arbitration, Company Matters, Criminal Revision and other Land Acquisition References (per day per effective hearing) Per conference/Consultation	₹ 3000 ₹ 900	₹ 3000 ₹ 750	₹ 2250 ₹ 600	₹ 1350 ₹ 450
3.	Drafting or Settling Pleadings, and Affidavits (per pleadings) Per conference/Consultation	₹ 3000 ₹ 900	₹ 1800 ₹ 750	₹ 1500 ₹ 600	₹ 1050 ₹ 450
4.	Appearance before Arbitration and Tribunals, etc and Courts other than High Courts (Per day per effective hearing) Per conference/Consultation	₹ 7500 ₹ 900	₹ 6000 ₹ 750	₹ 3750 ₹ 600	₹ 2250 ₹ 450
5.	Chamber Application, including Adjournment Application per day inclusive of consultation	NIL	₹ 1500	₹ 900	₹ 600
6.	Written opinions and written advice including advice on evidence (inclusive of consultation)	₹ 3750	₹ 2250	₹ 1350	₹ 1050

All other terms and conditions applicable to the Counsels of High Courts as well as of the CAT Benches of Bombay and Kolkata in the pre-revised OM No. 23(2)/2001-Judl. & OM No. 22(02)/2001 dated 14th July, 2001 read with 23(2)2011-Judl. dated 1st October, 2011 shall continue to remain applicable unless specifically revoked/revised:-

Note:- There will be no ceiling on the number of conference/ consultation in the case of Special Counsel, however in the case of other categories of Counsels, the number of conferences per cases will be limited to four (relaxable to six at the discretion of the Incharge (Litigation) of Branch Secretariat, Mumbai/Kolkata.



(D)

The Fee structure applicable for Panel Counsel, Delhi High Court and Central Govt. Counsel/ Pleader of various High Courts (including Panel Counsel of various CAT, Benches) excluding the High Courts of Bombay and Calcutta, as per the following rates:-

Sl.No.	Item of Work	Revised fee
1.	Civil or Criminal Writ Petitions under Article 226 & 227 of the Constitution, Contempt Petitions, Criminal/Civil Revision Petitions, Reference to the High Court under Sales Tax Act and Banking Company Petitions,	₹2250/- per effective hearing ₹450/- per non-effective hearing (subject to maximum of five hearings in a case)
2.	Original Suits, Civil Appeal from Decrees in Suits and proceedings including second appeal and land acquisition appeal except LPA from Petitions under Article 226 & 227 of the Constitution (including drafting fee)	Ad. Valoram/regulation fee (subject to maximum of ₹ 45,000/- in a case.)
3.	Company Petitions	To be regulated by the rule contained in Appendix (iii) of the Company (Court) Rules, 1959
4.	Drafting of pleadings counter affidavits/returns/answer to Writ Petitions/Grounds of Appeal and application for leave to appeal to the Supreme Court	₹ 1,350/- per pleading
5.	Drafting of Civil Misc. applications to petitions under the Indian Succession Act, Contempt of Court proceedings and other proceedings of an original nature	₹1,125/- per petition
6.	Civil Misc. petitions, forma paupers, transfer petitions and other civil misc. petitions of routine nature	₹ 450/- per petition
7.	Consultation /conference fee	₹ 450/- per conference (subject to maximum of 4 conferences in a case)

8

8	Appearance before the High Court in application under Section 34 & 37 of the Arbitration and Conciliation Act, 1996 Appearance before Arbitrator/Umpires etc.	₹2,250/- per effective hearing ₹ 450/- per non-effective hearing (subject to a maximum of 5 hearing in a case). ₹ 450/- per non-effective hearing (subject to a maximum of 5 hearings in a case)
---	--	--

All other terms and condition applicable to above mentioned Counsels in to this Department's, in OM No. 24(2)/99-Judl., OM No. 26(1)/99-Judl., OM No. 25(3)/99-Judl and OM No. 26(2)/99-Judl, all dated 24.09.99 read with OM No. 26(1)/2005-Judl. dated 31.01.2008 and shall continue to remain applicable unless specifically revoked/revised.

(E)

The Fee structure Standing Govt. Counsel and Additional Standing Govt. Counsel in the District and Subordinate Courts:-

Sl.No.	Item of work	Revised fee
1.	Retainer fee for Standing Govt. Counsel	₹ 6000 per month
2.	Fee for effective hearing	₹ 1800 per day
3.	Fee for non-effective hearing	₹ 600 per day (not more than 5 such hearings in a case)
4.	Fee for drafting Written Statement, Grounds of Appeal etc.	₹ 1500 per pleading
5.	Fee for drafting other pleadings of misc. nature	₹ 600 per pleading
6.	Fee per Conference	₹ 900 (subject to maximum of 5 such conferences in a case / group of identical cases)
7.	Daily fee for out of Headquarters	₹ 2700 per day
8.	Conveyance charges for local journey outside Headquarters	₹ 900 (lump sum)
9.	Expenses for stay in hotels	₹ 1800 per day
10.	Clerkage	@ 10% of total fee excluding miscellaneous and out of pocket expenses (maximum ₹ 5250 in a case)
11.	Fee for identical Cases	Full fee in the 1 st case and ₹ 750 in per suit for connected cases (max. 3 cases)
12.	Miscellaneous and out of pocket expenses	As per actual to the satisfaction of the administrative Department.

All other terms and conditions applicable to above mentioned Counsels in to this Department's, OM No. 27(11)/1999-Judl dated 24.09.1999 read with OM No. 27 (25)/2011-Judl. dated 01.09.2011. shall continue to remain applicable unless specifically revoked/revised



(F)

The Fee structure applicable to Senior/Junior Arbitration Panel Counsel:-

Sl. No.	Details of work	Proposed Revised fee
1.	Fee for effective hearing	
	Senior Counsel	Rs. 2,250/- per appearance
	Junior Counsel	Rs. 1,500/- per appearance
2.	Fee for non-effective hearing	
	Senior Counsel	Rs. 450/- per appearance
	Junior Counsel	Rs. 300/- per appearance (maximum four such hearings)
3.	For drafting pleadings	
	Senior Counsel	Rs. 1,500/- per pleading
	Junior Counsel	Rs. 750/- per pleading
4.	Conference fee	
	Senior Counsel	Rs. 450/- per conference
	Junior Counsel	Rs. 300/- per conference (maximum three such conferences in a case)
5.	Daily fee out of Headquarters	
	Senior Counsel	Rs. 3,000/- per day
	Junior Counsel	Rs. 2,250/- per day

All other terms and conditions applicable to OM No. 30(3)/99-Judl. dated 24.09.99 read with OM No. 26(1)/2005/Judl. dated 31.01.2008, shall continue to remain applicable unless specifically revoked/revised. 10

2. The above revised fee will be effective from 01.10. 2015.
3. The counsel will be paid fee at the old rates in respect of their appearance in the Court etc. and other work done by them prior to 01.10. 2015 and at the revised rates in respect of the work done by them on/ after 01.10. 2015.
4. This issues with the approval of the Ministry of Finance, Department of Expenditure E.II(B) Branch, ID Note No.9 (11)/99-E.II(B) dated 02.03.2015 and 07.08.2015

(Suresh Chandra)

Joint Secretary and Legal Adviser

Tele No. 23387806

Copy to:

1. All Ministries/Departments to the Government of India.
2. Incharge, Central Agency Section, Litigation (HC) Section, Litigation Lower Courts Section. All Groups-A, B & C panel counsel of Supreme Court through Incharge, Central Agency Section.
3. All Senior Panel Counsel of High Courts/ CATs through concerned Assistant Solicitors General in High Courts/ Sr. CGSC of CATs Benches.
4. All Assistant Solicitors General in various High Courts/ Sr. CGSC of CATs Benches.
5. All Central Government Standing Counsel/Central Government Pleaders of Delhi High Court.
6. All Asstt. Solicitors General/Central Legal Adviser of various High Courts
7. All Senior Central Government Standing Counsel/Addl. Central Government Standing Counsel of various CAT Benches.
8. All Standing Govt. Counsel and Additional Standing Govt. Counsel before various District and Subordinate Courts as per the list.
9. All Senior/Junior Counsel of the Arbitration Panel.
10. All Special Counsel, Senior Counsel Group-I, Senior Counsel Group-II and Junior Counsel of High Courts as well as CATs Benches of Bombay and Kolkata through the concerned Incharge of Branch Secretariat of Bombay and Kolkata.
11. Incharge, Branch Secretariats Mumbai/ Kolkata/ Chennai/ Bangalore.
12. All Sections of Department of Legal Affairs.
13. Legal Advisor, Railway Board, New Delhi (with 5 spare copies).
14. Department of Personnel and Training (AT Section), New Delhi (with 5 s/copies.)
15. Joint Secretary (Legal), Department of Revenue, Ministry of Finance, New Delhi (with 5 s / copies)
16. CBDT, Department of Revenue, Ministry of Finance, New Delhi (with 5 s / copies).
17. Branch Secretariats Mumbai/Calcutta/Chennai/Bangalore.
18. Ministry of Urban Development, Nirman Bhawan, New Delhi.
19. Department of Expenditure, Ministry of Finance, New Delhi w.r.t. their ID Note No.9 (11)/99-E.II(B) dated 02.03.2015 and 07.08.2015..
20. DGS&D, New Delhi
21. NIC Cell with the request to upload the same in the website of this Department.
22. Judicial Section with 50 spare copies.
23. O.L. Section for Hindi translation.

Madhulika Upadhyay
(Madhulika Upadhyay)

: Central Govt. Advocate
Tel. 23389006